

RUSHMOOR BOROUGH COUNCIL RECORD OF EXECUTIVE DECISION



Decision taken by individual officer

(All sections must be completed (mark "N/A" as applicable))

DECISION MAKER *(Name and designation)*

Anna Lucas (Service Manager – Planning Policy)

DECISION AND THE REASON(S) FOR IT

To appoint Strategic Leisure Ltd to provide consultancy services in relation to the preparation of a Playing Pitch Strategy at a cost of £22,900.

The planning policy team requires consultants to undertake certain elements of the preparation of a Playing Pitch Strategy, notably to undertake the gathering of information and views on the supply of and demand for provisions and assessment of the supply and demand information. A procurement exercise was undertaken and a request for quotes was sent to a number of consultancies which provide such services. Three quotes were received, and these were assessed independently by a panel of three officers. Strategic Leisure Ltd was ranked as first choice for price and joint first choice for quality and therefore ranked first choice overall taking into account the 60/40 quality/price weighting.

DATE DECISION TAKEN

11th March 2024

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

(Those examined by officers and generated by consultation, etc)

Two alternative options were considered:

1. Not to appoint consultants – this option was rejected as there is not the capacity and experience within the planning policy team to undertake these elements of work, therefore appointment of consultants is required.
2. To appoint a different consultant – this option was rejected as SLL scored as the first choice following the assessment of tenders by the panel.

ANY CONFLICTS OF INTERESTS DECLARED

(conflict of interests of any executive member who is consulted by the officer which relates to the decision. A note of dispensation should be attached).

None.

Signed
(Decision maker)



Designation **Service Manager - Planning Policy**

Please send completed form to Chris Todd, Democracy