



Budget Book 2021/22

RUSHMOOR
BOROUGH COUNCIL

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RUSHMOOR BOROUGH COUNCIL

1 INTRODUCTION

This book contains a full set of budgets covering the Council's activities, and is a financial statement of the Council for the forthcoming year. The revenue budgets and capital programme are divided into portfolios reflecting the management structure of the authority.

One of the aims of the book is to give readers a clearer picture of the scope of services provided by Rushmoor Borough Council and their estimated cost. The main elements of the Council's budget are described below together with the impact of financial policies on the Council Tax payers of the Borough.

2 2021/22 - REVENUE BUDGET

2.1 Analysis of changes in Income and Expenditure Levels

A breakdown of the changes in income and expenditure levels appears on the General Fund Revenue Summary on page 5. The charts on page 3 illustrate how the Council funded its expenditure in 2020/21 and how it expects to meet its expenditure in 2021/22.

Income

The Council does not received any Revenue Support Grant in 2021/22. The Council's overall share of business rates reduces when compared to the previous financial year. Further information on 2021/22 Business Rates Collection is provided on page 8.

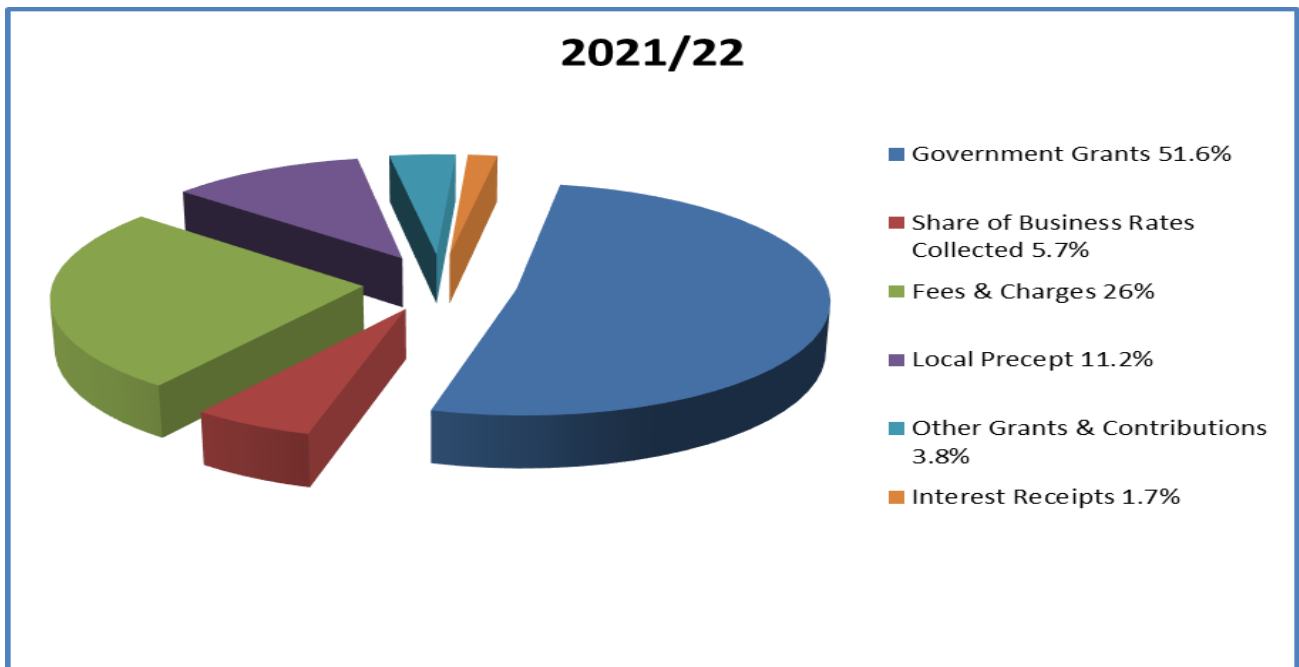
The Council Tax increase was set at 2.39%, which has resulted in a rise of £5.00 per annum to £214.42 for a band D property. The rise in Council Tax and increase in tax base (year on year) will generate an additional £292,000 to support Council services in 2021/22. Additional income is also generated from fees & charges and from investment properties acquired in the year.

Expenditure

The 2021/22 budget was prepared on a 'standstill' basis in that no price inflation was be added other than to contractual commitments to pay an annual inflationary increase such as contracts and software licence agreements.

Salary budgets for 2021/22 were increased by 2% to reflect the longer-term assumptions made in the MTFS around future pay awards.

Sources of income used to meet the Council's Gross Expenditure



SOURCES OF INCOME				2021	2122
				%	%
Government Grants				48.4	51.6
Share of Business Rates Collected				6.2	5.7
Fees & Charges				27.0	26.0
Local Precept				11.2	11.2
Other Grants & Contributions				4.6	3.8
Interest Receipts				2.6	1.7

2.2 2021/22 General Fund Revenue Budget Summary

The Borough Council's revenue budget is detailed on a service and activity basis in the body of the budget book. A summary is provided on page 5.

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GENERAL FUND REVENUE BUDGET SUMMARY

	Original Estimate 2020/21 £000	Revised Estimate 2020/21 £000	Forecast 2021/22 £000
Net Cost of Services by Portfolio			
1 Corporate & Democratic Services	5,350	5,470	5,189
2 Customer Experience & Improvement	28	88	310
3 Major Projects & Property	(4,459)	(4,473)	(5,289)
4 Operational Services	8,455	10,768	10,069
5 Planning & Economy	2,190	2,470	2,303
6 ICE Programme	616	556	536
PORTFOLIO NET EXPENDITURE	12,181	14,880	13,118
8 Capital Accounting Charges - Reversed	(1,859)	(1,665)	(1,695)
9 Pension Adj/Employee Benefits Reversed	(660)	(1,288)	(1,207)
NET EXPENDITURE AFTER ADJUSTMENTS	9,662	11,926	10,217
Provisions for Budget Re-structuring:			
11 Reductions in Service Costs/Income Generation	(1,386)	(199)	(206)
12 Vacancy Monitoring	(50)	(247)	(50)
13 Variations in Service	Additional items approved at Full Council are included within budgets.		
14 Non-recurring Items			
Corporate Income and Expenditure	2,562	2,487	3,211
Contributions to/(from) Reserve Accounts	1,119	(164)	(1,116)
Central Government Funding	(5,202)	(7,098)	(5,128)
NET TOTAL EXPENDITURE	6,705	6,705	6,928
19 Contribution to/(from) balances	(0)	(0)	(0)
COUNCIL TAX REQUIREMENT	6,705	6,705	6,928
REVENUE BALANCES			
21 1 April	2,000	2,000	2,000
22 General Fund Transfer	(0)	(0)	(0)
23 31 March	2,000	2,000	2,000

Illustrative CT Levels (£)	209.42	209.42	214.42
CT Base	32,015.23	32,015.23	32,309.09
& CT Increase (%)	11.55	-	2.39

	Original Estimate 2020/21 £000	Revised Estimate 2020/21 £000	Forecast 2021/22 £000
15 Corporate Income and Expenditure			
Interest payable	1,370	785	795
Interest payable - refinancing risk			
Minimum Revenue Provision	2,180	2,180	2,457
Collection Fund (surplus)/deficit - Ctax	(101)	(101)	(23)
- NNDR	370	370	223
Other Corporate Income and Expenditure	342	342	849
Total	2,562	2,487	3,211

16 Contributions to/(from) Reserve Accounts			
Transfers to CPE Surplus Account	169	(91)	98
Contributions to/(from) earmarked reserves/prior yr grants	(109)	(534)	(273)
Contributions to/(from) Service Improvement Fund	297	0	(129)
Contributions to/(from) Stability & Resilience Reserve	0	(307)	(1,014)
Contributions to/(from) Commercial Reserve	50	(250)	(250)
Contributions to/(from) ICE Reserve	(212)	(297)	0
Contributionsto/(from) Pension Reserve	669	669	818
Contributions to/(from) Regeneration Reserve	(170)	(183)	(100)
Contributions to/(from) Deprivation Reserve	100	100	0
Contributionsto/(from) Due Diligence Reserve	0	0	0
Contributions to/(from) Workforce Strategy Reserve	50	0	0
Contributions to/(from) Ward Reserve	26	26	0
Contributionsto/(from) Treasury Reserve	0	400	(180)
Contributions to/(from) Local Election Reserve	0	87	(87)
Total	1,119	(164)	(1,116)

17 Central Government Funding			
COVID-19 Funding		(2,162)	(589)
New Burdens and other non-ring-fenced grants	(267)		(101)
Levy/(Safety net)	1,130	1,130	1,009
s31 grants in relation to business rates	(1,234)	(1,234)	(1,040)
Business Rates Retention (BRR)	(3,767)	(3,767)	(3,574)
Risk - NDR Baseline reset	0	0	0
Total	(5,202)	(7,098)	(5,128)

2.3 Explanation of Budget Summary

Lines

1-6	The lines show the net budget for each Council portfolio. They represent an estimate of the cost of providing the service less any income due to that service in terms of fees and charges or specific grants received from Government or other bodies.
7	Total net expenditure on portfolios.
8-9	These lines reverse the accounting entries contained within portfolio net expenditure that relate to capital accounting charges and accounting for pensions and other post-employment benefits.
10	Net expenditure after adjustments.
11-12	These figures show the level of savings required during the year in order to achieve a balanced budget and an appropriate level of revenue balances at the year-end.
13-14	Full Council 25 02 2021 included Non-Recurring items of £105,000 (2021) and Variations in Service of £900,000 (2021) within the General Fund Revenue Summary. These budgets were subsequently approved and are now allocated to their relevant service activity areas within this Budget Book for 2021. Detail of these Additional Items can be found at the back of this Book.
15	This line represents income and expenditure that cannot be attributed to a specific portfolio but relates to the Council as a whole, such as investment income and any surplus or deficit generated from administration of the allocation fund for both Business Rates and Council Tax.
16	The figure identified here represents appropriations and provisions again relating to the Council as a whole, such as use of grants to support the provision of services, or to set aside funds for invest-to-save schemes or the improvement of services, or to provide against known risks to the financial position.
17	This line represents all central government funding not attributed to a specific portfolio but used to support the provision of services as a whole. This includes the New Homes Bonus, Revenue Support Grants and funding from Business Rates.
18	This is the total net expenditure (sum of lines 10 to 17)
19	This is the contribution to or from the Council's General Fund reserve to aid in funding net total expenditure whilst maintaining a high level of service provision.
20	After taking account of the contributions to or from revenue reserves, the Council Tax Requirement represents the total amount left to be met by local taxpayers in the form of Council Tax.
21-23	Shows the Council's Revenue Balances after taking account of contributions to or from the General Fund.

2.4 Budget Outcome

In spite of a challenging funding environment, the uncertainties about government funding and the pressures on services, the Council has been able to prepare a sound and balanced budget whilst maintaining services to residents. The budget will also provide a platform for Rushmoor to address future challenges.

The budget adheres to the financial strategy approved by Council during 2020/21. This includes the principle of maintaining the Council's general revenue balances within range of £1m-£2m and its overall working balances at 5% gross expenditure while working towards a sustainable financial position and reducing the net cost of the services it provides. These reserves will be used to mitigate against known risk and support invest-to-save schemes, services reviews and the implementation of key projects.

In order to achieve this, the budget proposals will require the implementation of budget savings in 2021/22, together with further savings over the medium term. This will require reductions in the Council's service expenditure, and increased income generation.

2.5 Revenue Funds

In addition to the General Fund Balance the Council maintains three key reserves to support revenue spending as follows:-

Reserve	Purpose	Estimated Balance 31st March	
		2021 £'000	2022 £'000
Service Improvement Fund	To assist in meeting the one-off costs of implementing savings and efficiencies	129	129
Stability & Resilience Reserve	Represents amounts set-aside to mitigate against the effects of volatility in the Council's financial position	5,871	5,563
Commercial Reserve	Provides a source of funding to mitigate reduced levels of income from commercial property	2,000	1,750

The Council also maintains reserves to mitigate against known risks. For example, an insurance reserve is regarding a potential insolvent runoff of its previous insurer Municipal Mutual Insurance Ltd.

Other reserves include monies received from developers for the maintenance and upkeep of amenity areas and Suitable Alternative Natural Greenspace (SANGs) alongside other grants and contributions that are held for use in future periods.

2.6 Council Tax In 2021/22

The table below shows the Council Tax payable in properties with the various bands. It comprises a charge from Rushmoor Borough Council together with charges from Hampshire County Council, the Police and Crime Commissioner for Hampshire and the Hampshire Fire and Rescue Authority.

Valuation Band	Factor	Rushmoor Borough Council	Hampshire CC - Adult Social Care	Hampshire County Council	Hampshire Police & Crime	Hampshire Fire Authority	Total
		£	£	£	£	£	£
A	6/9	142.95	100.27	800.03	150.97	46.95	1241.17
B	7/9	166.77	116.99	933.36	176.14	54.78	1448.04
C	8/9	190.60	133.70	1066.70	201.30	62.60	1654.90
D	1	214.42	150.41	1200.04	226.46	70.43	1861.76
E	11/9	262.07	183.83	1466.72	276.78	86.08	2275.48
F	13/9	309.72	217.26	1733.39	327.11	101.73	2689.21
G	15/9	357.37	250.68	2000.07	377.43	117.38	3102.93
H	18/9	428.84	300.82	2400.08	452.92	140.86	3723.52

Hampshire County Council is responsible for the delivery of Adult Social Care and the Council Tax payable for 2021/22 includes a precept which is to be used specifically to deliver Adult Social Care services. Adult Social Care is detailed as a separate precept and included separately in the table. Hampshire County Council has elected to increase its share of the Council Tax by 4.99%, 1.99% being is main Council Tax Precept and 3% for the Adult Social Care (ASC) element.

The Police and Crime Commissioner for Hampshire have increased their Council Tax by 7.09% and and Hampshire Fire & Rescue Authority have increased their Council Tax 1.99%.

Rushmoor's own Council Tax has increased by 2.39% and is now £214.42 for a Band D property. This is an increase of £5.00 over the previous year.

All these increases amount to an overall 4.8% increase for a 2021/22 Band D Council Tax Bill.

The Council Tax base (the number of Band D equivalent properties) is 32,309.09.

2.7 National Non-Domestic Rates in 2021/22 (Business Rates)

Under the Business Rates Retention arrangements, local authorities keep a proportion of the business rates paid locally. It is estimated that in 2020/21, the council will collect in excess of £50m in Business Rates, which will be shared between central government, Rushmoor Borough Council and Hampshire County Council (including Hampshire Fire and Rescue Authority) in the following proportions 50:40:10. Rushmoor 40% share will be subject to Tariff payment to central government. The council also receives grants to cover additional rate relief. After adjusting for the above the total amount expected to be retained by Rushmoor in 2021/22 is around £3.6m.

The National Non-Domestic Rate (NNDR) multiplier has been set by central government at 51.2 with smaller multiplier of 49.9 for occupied properties with a rateable value less than £51,000. This is the same as the year 2020/21

The amount each ratepayer has to pay depends on the rateable value of the property, which are contained within a rating list. The current rating list commenced on 1 April 2017 with a valuation date of 1 April 2015.

As a commitment to support small businesses, there is a small business rate relief scheme. An occupied property with a rateable value less than or equal to £12,000 will receive 100% relief. Any property with a rateable value between £12,001 and £14,999 will receive a percentage reduction on a sliding scale.

At the March 21, the Government announced an extension to the Expanded Retail Scheme and eligible businesses will receive 100% relief for the period 1 April 21 to 30 June 2021 and then 66% relief from 1 July 2021 to 31 March 2022.

The amount of rates payable can also be reduced for a number of other reasons. These include empty property relief, various property exemptions, partly occupied relief, charity community and amateur sports clubs relief and reliefs for not established or run for profit. Full details are available from the Business Rates Team on 01252 398331.

Property Analysis as at March 2021: -

CATEGORY	NUMBER	% OF TOTAL	RATEABLE VALUE	
			AMOUNT (£)	%
COMMERCIAL	2,108	78.9	88,216,085	73.9
EDUCATIONAL AND CULTURAL	60	2.2	5,795,950	4.9
INDUSTRIAL	337	12.6	12,729,660	10.7
LEISURE	71	2.7	2,651,450	2.2
PUBLIC UTILITIES ETC.	81	3.0	6,191,200	5.2
MILITARY / CROWN	2	0.1	3,312,250	2.8
OTHER	12	0.4	505,004	0.4
TOTAL	2,671	100.0	119,401,599	100.0

3 SUMMARY OF TOTAL OPERATIONS

A summary of total operations by the Council for 2021/22 is given below:-

REVENUE EXPENDITURE		GENERAL FUND £000
	Gross Expenditure	62,522
Less : Income	- Government Grants (including Housing Benefits Subsidy' New Homes Bonus and Revenue Support Grant)	-32,274
	- Rushmoor's share of Business Rates collected	-3,574
	- Fees & Charges	-16,260
	- Other Grants & Contribution	-2,396
	- Interest Receipts	-1,090
	Council Tax Requirement	<u>6,928</u>
Capital Expenditure		38,510

4 CAPITAL EXPENDITURE AND FINANCE

4.1 Legislative Framework

As from 1st April 2004 the Capital Finance and Accounting Regulation 2003 came into force. These regulations replaced the credit approval system for borrowing to fund capital expenditure with a self-regulating framework for borrowing based on affordability. These controls relate mainly to those local authorities which, unlike Rushmoor, need to borrow in order to finance their capital expenditure.

The main funding components for capital expenditure are:-

- Borrowing
- Government Grants & Contributions
- Capital Receipts
- Revenue Contributions to Capital
- Section 106 Developers Contributions
- Other Grants & Contributions e.g. Lottery grants

4.2 Capital Programme

The capital programme contributes towards the Council's priorities by concentrating resources in the following areas:

- Projects with a clearly defined economic benefit to the Borough
- Town Centre Regeneration

Projects which support the delivery and development of core services

- Asset maintenance
- ICT strategy

The programme also includes support for the provision of local Housing through social housing grants and the Council's statutory duties in respect of Disabled Facilities Grants.

5 BUDGET CONCLUSIONS

The Council has once again had to operate within tight financial constraints, careful financial planning and budget setting has enabled a sound and balanced budget to be prepared, which maintains services to residents.

David Stanley
Executive Head of Finance

REVENUE BUDGET 2021/22

Portfolio Summary (£'s)		Outturn	Original	Revised	Budget
		2019/20	2020/21	2020/21	2021/22
Page No		£	£	£	£
Corporate and Democratic Services	12	5,230,745	5,348,830	5,470,430	5,188,780
Customer Experience and Improvement	55	12,014	28,460	88,040	309,820
Major Projects and Property	69	(1,883,854)	(4,458,960)	(4,472,870)	(5,288,940)
Operational Services	87	6,534,425	8,455,110	10,767,870	10,069,120
Planning and Economy	133	2,342,978	2,190,370	2,470,440	2,302,830
ICE Programme	151	388,228	616,300	555,620	536,420
PORTFOLIO NET EXPENDITURE		12,624,536	12,180,110	14,879,530	13,118,030

REVENUE BUDGET 2021/22

Corporate and Democratic Services		Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
		£	£	£	£
Statutory	Page No				
Council Tax Collection	14	808,596	810,270	835,500	807,540
Rent Allowances	15	286,567	496,160	340,230	313,600
Finance Corporate Finance	16	355,434	340,530	364,680	366,860
Council Tax Support Scheme	17	191,120	187,860	153,260	124,940
Rev Cost Of Ndr Collection	18	220,095	205,330	235,610	218,500
Dem Serv Electoral Register	19	159,512	173,860	180,880	165,520
Dem Corp Policy Supp To Members	20	130,548	126,850	144,930	149,680
Dem Serv Local Elections	21	155,066	150,790	63,140	141,660
Dem Cttee Admin Supp To Member	22	143,041	147,010	125,730	133,020
Finance Treas Mgmt & Bank Chgs	23	120,106	112,060	156,350	201,820
Strategy & Comms Chief Executive	24	131,025	133,450	131,480	133,810
Dem Attendance At Member Mtgs	25	78,819	75,310	80,700	82,120
Land Charges	26	76,035	60,490	83,610	81,960
External Audit & Inspection	27	155,868	49,850	162,890	50,360
Strategy & Comms Emergency Planning	28	49,992	47,880	42,990	40,680
Strategy & Comms Public Perf Rept	29	35,247	32,880	102,660	73,780
Dem Statutory Information	30	1,367	1,310	1,410	1,430
		3,098,438	3,151,890	3,206,050	3,087,280
Discretionary					
Major Grants To Orgs	31	617,841	591,690	552,880	476,850
Community Leisure	32	430,101	401,210	553,750	497,990
Dem Serv Members Expenditure	33	465,994	520,330	508,570	526,300
Grants To Organisations	34	167,771	180,350	241,760	200,790
Corporate Investigation	35	166,739	164,780	164,230	148,560
Dem Serv Mayors Costs	36	64,174	89,260	64,190	64,210
International Partnerships	37	67,621	62,400	59,400	61,510
Community Transport	38	51,530	49,680	48,580	48,670
Dem Serv Civic Ceremonial	39	44,374	39,860	31,980	35,000
Dem Serv Local Gov'T Assoc	40	32,645	32,630	31,990	34,430
Meals On Wheels	41	5,933	5,750	5,830	5,890
		2,114,723	2,137,940	2,263,160	2,100,200
Retirement/Pension Costs	42	17,035	650	700	710

Above items carried forward to next page

REVENUE BUDGET 2021/22

Corporate and Democratic Services continued	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Statutory b/fwd from previous page	3,098,438	3,151,890	3,206,050	3,087,280
Discretionary b/fwd from previous page	2,114,723	2,137,940	2,263,160	2,100,200
Retirement/Pension Costs from previous page	17,035	650	700	710
Other				
Page No				
Support Service	43	0	45,600	0
Dem Serv Support Service	44	0	0	0
Dem Serv Management	45	(1)	0	0
S & C Corporate Policy	46	(1)	0	0
Payroll Support Service	47	0	(10)	0
Hr Support Service	48	0	13,990	20
Exec Director	49	287	(350)	300
Exec Director Operations Management	50	266	(880)	280
Audit Support Service	51	(1)	0	0
Finance Support Service	52	0	0	(10)
Debtors Support	53	0	0	0
Revenues Management	54	(1)	0	0
	549	58,350	520	590
Net Expenditure	5,230,745	5,348,830	5,470,430	5,188,780

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
COUNCIL TAX COLLECTION	2019/20	2020/21	2020/21	2021/22
Cost centre C3805				
Executive Head of Finance	£	£	£	£
Employees	322,935	317,550	337,060	326,910
Premises	-	-	-	-
Transport Related	771	820	250	950
Supplies & Services	72,609	76,220	70,960	72,590
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	505,344	489,800	475,260	467,090
Capital Accounting Charges	(1,261)	880	-	-
Total Expenditure	900,398	885,270	883,530	867,540
Income including recharges to other services	(91,802)	(75,000)	(48,030)	(60,000)
NET GENERAL FUND REQUIREMENT	808,596	810,270	835,500	807,540

Type of service: Statutory

Service Purpose: To issue accurate bills and collect money due from local residents for Council Tax.

Service Activity: Assessing liability for Council Tax. Issuing bills and arranging collection. Taking recovery and enforcement action. Dealing with discounts and exemptions. Handling customer enquiries. Liaison with the Valuation Officer regarding properties to be charged.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

Supplies & Services

2020/21 revised changes in software requirements, budget used to support consultant costs in year for e-billing

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
RENT ALLOWANCES	2019/20	2020/21	2020/21	2021/22
Cost centre C3811#3813				
Executive Head of Finance	£	£	£	£
Employees	440,060	461,830	379,140	302,240
Premises	-	-	-	-
Transport Related	394	350	50	320
Supplies & Services	60,220	40,410	39,020	40,970
Third Party Payments	-	-	-	-
Transfer Payments	30,451,323	26,676,800	29,100,720	27,442,050
Support Services	453,784	445,070	439,530	424,640
Capital Accounting Charges	-	440	-	-
Total Expenditure	31,405,781	27,624,900	29,958,460	28,210,220
Income including recharges to other services	(31,119,214)	(27,128,740)	(29,618,230)	(27,896,620)
NET GENERAL FUND REQUIREMENT	286,567	496,160	340,230	313,600

Type of service: Statutory

Service Purpose: Management and administration of rent allowances.

Service Activity: Provision of rent allowances.

Explanation of significant expenditure/income changes

Employees

Changes to HB staffing levels as claims migrate to UC

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
FINANCE CORPORATE FINANCE	2019/20	2020/21	2020/21	2021/22
Cost centre C3402				
Executive Head of Finance	£	£	£	£
Employees	112,324	105,610	112,110	113,340
Premises	-	-	-	-
Transport Related	24	20	-	-
Supplies & Services	2,559	2,420	2,220	2,220
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	240,527	232,480	250,350	251,300
Capital Accounting Charges	-	-	-	-
Total Expenditure	355,434	340,530	364,680	366,860
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	355,434	340,530	364,680	366,860

Type of service: Statutory

Service Purpose: Provision of financial advice and support to the Council.

Service Activity: Provide for the preparation of budgets, closure of accounts and financial advice at the corporate level.

Explanation of significant expenditure/income changes

Employees
Accounting regulations for pension costs

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
COUNCIL TAX SUPPORT SCHEME	2019/20	2020/21	2020/21	2021/22
Cost centre C3806				
Executive Head of Finance	£	£	£	£
Employees	175,048	185,880	154,040	130,530
Premises	-	-	-	-
Transport Related	204	190	20	180
Supplies & Services	15,510	4,500	7,850	4,500
Third Party Payments	-	-	-	-
Transfer Payments	16,480	12,000	12,000	12,000
Support Services	61,817	59,390	57,750	56,130
Capital Accounting Charges	-	-	-	-
Total Expenditure	269,059	261,960	231,660	203,340
Income including recharges to other services	(77,939)	(74,100)	(78,400)	(78,400)
NET GENERAL FUND REQUIREMENT	191,120	187,860	153,260	124,940

Type of service: Statutory

Service Purpose: To assess claims for council tax support quickly and accurately.

Service Activity: Assist customers with their application for council tax support. Assessing and awarding any support due. Reviewing customer's circumstances as they change. Providing advice about other related welfare benefits.

Explanation of significant expenditure/income changes

Employees
Changes to HB staffing levels as claims migrate to UC

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
REV COST OF NNDR COLLECTION	2019/20	2020/21	2020/21	2021/22
Cost centre C3804				
Executive Head of Finance	£	£	£	£
Employees	168,301	160,830	184,130	169,550
Premises	-	-	-	-
Transport Related	724	700	250	710
Supplies & Services	18,482	14,630	8,590	11,620
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	159,594	156,080	165,660	161,550
Capital Accounting Charges	(80)	1,080	-	-
Total Expenditure	347,021	333,320	358,630	343,430
Income including recharges to other services	(126,926)	(127,990)	(123,020)	(124,930)
NET GENERAL FUND REQUIREMENT	220,095	205,330	235,610	218,500

Type of service: Statutory

Service Purpose: To issue accurate bills and collect money due from local businesses for Non Domestic Rates.

Service Activity: Assessing liability for business rates. Issuing bills and arranging collection. Taking recovery and enforcement action. Dealing with rating reliefs. Liaison with ratepayers about rating matters and customer enquiries and with the Valuation Officer regarding properties to be charged.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. 2020/21 Revised estimated contract staff to support NNDR team during pandemic funded from government New burdens grants

Supplies & Services

2020/21 revised changes in software requirements, budget used to support consultant costs in year for e-billing

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV ELECTORAL REGISTER	2019/20	2020/21	2020/21	2021/22
Cost centre C1302				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	77,801	70,270	69,620	68,790
Premises	-	-	-	-
Transport Related	143	280	50	160
Supplies & Services	58,881	67,200	79,000	60,400
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	38,733	37,910	39,810	37,970
Capital Accounting Charges	-	-	-	-
Total Expenditure	175,558	175,660	188,480	167,320
Income including recharges to other services	(16,046)	(1,800)	(7,600)	(1,800)
NET GENERAL FUND REQUIREMENT	159,512	173,860	180,880	165,520

Type of service: Statutory

Service Purpose: To maintain an up-to-date electoral register and to provide associated registration services.

Service Activity: Compile and maintain the electoral register through the yearly canvass and rolling registration; Maintain the lists of postal and proxy voters and overseas and service voters; promote and develop initiatives to increase the level of registration.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2019/20 reduction in supplies and services costs, 2020/21 revised includes budget for transitional costs relating to individual registration (IER)

Income including recharges to other services

Fluctuations in grant received from government relating to transition costs of individual registration (IER)

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM CORP POLICY SUPP TO MEMBERS	2019/20	2020/21	2020/21	2021/22
Cost centre C1317				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	95,928	90,590	106,380	109,740
Premises	-	-	-	-
Transport Related	146	110	50	170
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	34,474	36,150	38,500	39,770
Capital Accounting Charges	-	-	-	-
Total Expenditure	130,548	126,850	144,930	149,680
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	130,548	126,850	144,930	149,680

Type of service: Statutory

Service Purpose: To provide support to the Council and Members to ensure their duties are undertaken effectively and within the law.

Service Activity: Provide advice and co-ordination on the policy and procedural aspects of the decision-making process; ensure corporate documents and information (especially the Constitution) are maintained and up to date.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV LOCAL ELECTIONS	2019/20	2020/21	2020/21	2021/22
Cost centre C1303				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	69,305	69,770	33,580	61,850
Premises	9,133	8,500	-	3,600
Transport Related	723	830	30	500
Supplies & Services	54,428	51,090	6,430	48,130
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	22,019	20,900	28,100	27,880
Capital Accounting Charges	-	-	-	-
Total Expenditure	155,608	151,090	68,140	141,960
Income including recharges to other services	(542)	(300)	(5,000)	(300)
NET GENERAL FUND REQUIREMENT	155,066	150,790	63,140	141,660

Type of service: Statutory

Service Purpose: To arrange and manage elections in the Borough.

Service Activity: Organise all parliamentary, European and local elections in the Borough and the Aldershot Constituency; ensure compliance with legislative provisions and guidance relating to all administrative aspects of elections; promote and develop initiatives to increase turnout at elections.

Explanation of significant expenditure/income changes

No Elections held in 2020/21 due to COVID pandemic

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM CTTEE ADMIN SUPP TO MEMBER	2019/20	2020/21	2020/21	2021/22
Cost centre C1316				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	86,703	92,150	74,640	73,410
Premises	-	-	-	-
Transport Related	151	280	70	170
Supplies & Services	17,239	15,350	10,300	20,100
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	35,948	36,230	37,720	36,340
Capital Accounting Charges	3,000	3,000	3,000	3,000
Total Expenditure	143,041	147,010	125,730	133,020
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	143,041	147,010	125,730	133,020

Type of service: Statutory

Service Purpose: To support the Council and Members in undertaking their duties.

Service Activity: Provide administrative support to the Council, including the Cabinet, Committees, Policy and Review Panels and other Member groups.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2020/21 Revised Budget reduced due to COVID 19 pandemic

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
FINANCE TREAS MGMT & BANK CHGS	2019/20	2020/21	2020/21	2021/22
Cost centre C3403				
Executive Head of Finance	£	£	£	£
Employees	27,838	26,660	29,740	29,140
Premises	-	-	-	-
Transport Related	6	-	-	-
Supplies & Services	55,009	49,000	87,450	134,050
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	37,253	36,400	39,160	38,630
Capital Accounting Charges	-	-	-	-
Total Expenditure	120,106	112,060	156,350	201,820
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	120,106	112,060	156,350	201,820

Type of service: Statutory

Service Purpose: Management of the Council's funds.

Service Activity: The management of the Council's investments, borrowing and cash flows, its banking and money market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

Explanation of significant expenditure/income changes

Supplies & Services

Movements in budget due to changes in borrowing requirements therefore incurring increased Brokers Fees in arranging the borrowing.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
STRATEGY & COMMS CHIEF EXECUTIVE	2019/20	2020/21	2020/21	2021/22
Cost centre C1407				
Assistant Chief Executive	£	£	£	£
Employees	111,061	108,710	110,240	111,810
Premises	-	-	-	-
Transport Related	134	80	30	60
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	19,830	24,660	21,210	21,940
Capital Accounting Charges	-	-	-	-
Total Expenditure	131,025	133,450	131,480	133,810
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	131,025	133,450	131,480	133,810

Type of service: Statutory

Service Purpose: Chief Executive's operational budget.

Service Activity: To support the Chief Executive function.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM ATTENDANCE AT MEMBER MTGS	2019/20	2020/21	2020/21	2021/22
Cost centre C1318				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	51,161	47,680	50,320	50,590
Premises	-	-	-	-
Transport Related	99	120	20	60
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	27,559	27,510	30,360	31,470
Capital Accounting Charges	-	-	-	-
Total Expenditure	78,819	75,310	80,700	82,120
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	78,819	75,310	80,700	82,120

Type of service: Statutory

Service Purpose: To provide professional and administrative support to the Council and Members at meetings.

Service Activity: Provide advice and co-ordination on procedural and administrative aspects of the decision making structure and processes at meetings.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
LAND CHARGES	2019/20	2020/21	2020/21	2021/22
Cost centre C1200				
Corporate Manager Legal Services	£	£	£	£
Employees	64,988	68,060	61,160	62,730
Premises	-	-	-	-
Transport Related	15	-	-	-
Supplies & Services	37,602	19,170	39,720	37,620
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	78,805	73,260	82,730	81,610
Capital Accounting Charges	-	-	-	-
Total Expenditure	181,410	160,490	183,610	181,960
Income including recharges to other services	(105,375)	(100,000)	(100,000)	(100,000)
NET GENERAL FUND REQUIREMENT	76,035	60,490	83,610	81,960

Type of service: Statutory

Service Purpose: To provide a land charges service.

Service Activity: The compilation of land charges searches and local enquiries searches; the maintenance of the Local Land Charges Register; providing public access to environmental information under the Environmental Information Regulations 2004

Explanation of significant expenditure/income changes

Employees

Changes to staffing and associated salary and pension costs

Supplies & Services

Fluctuations of numbers of searches and the cost associated with the Hampshire County Council element

Support Services

Changes to Support Services' allocations

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
EXTERNAL AUDIT & INSPECTION	2019/20	2020/21	2020/21	2021/22
Cost centre C3404				
Executive Head of Finance	£	£	£	£
Employees	6,447	8,880	9,330	9,520
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	147,009	38,380	150,880	38,380
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	2,412	2,590	2,680	2,460
Capital Accounting Charges	-	-	-	-
Total Expenditure	155,868	49,850	162,890	50,360
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	155,868	49,850	162,890	50,360

Type of service: Statutory

Service Purpose: External approval of the Council's financial management and governance.

Service Activity: Assisting external auditors in review and inspection work; Liaison at the operational and strategic level on the issues arising from the audit and payment of the subsequent fees for the work.

Explanation of significant expenditure/income changes

Supplies & Services

Accrual processed in 2019/20 for additional costs incurred in respect of the 2018/19 external audit. Budget increased in anticipation of further costs due to additional audit work carried out in 2020/21 followed by a return to normal level of audit work in 2021/22.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
STRATEGY & COMMS EMERGENCY PLANNING	2019/20	2020/21	2020/21	2021/22
Cost centre C1404				
Assistant Chief Executive	£	£	£	£
Employees	18,579	15,830	11,570	3,580
Premises	-	-	-	-
Transport Related	16	30	10	20
Supplies & Services	22,145	22,900	21,900	28,300
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	9,252	9,120	9,510	8,780
Capital Accounting Charges	-	-	-	-
Total Expenditure	49,992	47,880	42,990	40,680
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	49,992	47,880	42,990	40,680

Type of service: Statutory

Service Purpose: To meet the statutory requirements of the Civil Contingencies Act 2004.

Service Activity: Preparing the Council's response to a Major Civil Emergency. Including liaising with partners, updating the Emergency Plan, running a programme of training exercises, reviewing the Rushmoor Area Risk Register and participating in the delivery of NI188 Climate Change mitigation.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
STRATEGY & COMMS PUBLIC PERF REPT	2019/20	2020/21	2020/21	2021/22
Cost centre C1408				
Assistant Chief Executive	£	£	£	£
Employees	27,514	24,410	92,760	64,840
Premises	-	-	-	-
Transport Related	20	20	-	-
Supplies & Services	-	400	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	7,713	8,050	9,900	8,940
Capital Accounting Charges	-	-	-	-
Total Expenditure	35,247	32,880	102,660	73,780
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	35,247	32,880	102,660	73,780

Type of service: Statutory

Service Purpose: Publication of the Corporate Plan and other corporate reports.

Service Activity: Production and printing of the Corporate Plan.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM STATUTORY INFORMATION	2019/20	2020/21	2020/21	2021/22
Cost centre C1319				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	1,367	1,310	1,410	1,430
Capital Accounting Charges	-	-	-	-
Total Expenditure	1,367	1,310	1,410	1,430
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	1,367	1,310	1,410	1,430

Type of service: Statutory

Service Purpose: Democratic statutory information.

Service Activity: Management and administration associated with democratic statutory information.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
MAJOR GRANTS TO ORGS	2019/20	2020/21	2020/21	2021/22
Cost centre C2535				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	12,110	11,720	14,380	16,410
Premises	-	-	-	-
Transport Related	48	50	20	40
Supplies & Services	131,004	122,510	80,030	81,250
Third Party Payments	-	-	-	-
Transfer Payments	466,681	449,850	449,850	370,340
Support Services	7,998	7,560	8,600	8,810
Capital Accounting Charges	-	-	-	-
Total Expenditure	617,841	591,690	552,880	476,850
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	617,841	591,690	552,880	476,850

Type of service: Discretionary

Service Purpose: To provide assistance to non-profit making organisations.

Service Activity: Providing financial and advisory support to organisations who provide benefit to the Borough.

Explanation of significant expenditure/income changes

Supplies & Services

This budget reflects the notional cost associated with the granting of free parking permits to various voluntary organisations and charities. The value of the parking permit is calculated depending on the allocated car park and the hours the permit covers each day. The corresponding notional income is shown in the Car Parks cost centre.

Transfer Payments

See breakdown below:

Farnborough & Cove War Memorial Hospital Trust - Grant No Longer Required

35-39 High Street Service Charge

2019/20 Outturn reflects a reduction in service charge costs

Analysis of Transfer Payments

Citizens Advice	274,781	272,440	272,440	275,500
Farnborough & Cove War Memorial Hospital Trust	102,570	82,570	82,570	0
Rushmoor Voluntary Service	75,500	75,500	75,500	75,500
35-39 High Street Service Charge	13,830	19,340	19,340	19,340
<hr/>				
Total of all Transfer Payments	466,681	449,850	449,850	370,340

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
COMMUNITY LEISURE	2019/20	2020/21	2020/21	2021/22
Cost centre C2508				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	253,308	240,730	372,900	340,430
Premises	-	-	6,300	-
Transport Related	1,192	1,150	300	670
Supplies & Services	27,551	17,140	29,830	16,830
Third Party Payments	-	-	-	-
Transfer Payments	14,610	14,610	95,410	14,610
Support Services	144,687	141,440	143,670	139,310
Capital Accounting Charges	-	-	-	-
Total Expenditure	441,348	415,070	648,410	511,850
Income including recharges to other services	(11,247)	(13,860)	(94,660)	(13,860)
NET GENERAL FUND REQUIREMENT	430,101	401,210	553,750	497,990

Type of service: Discretionary

Service Purpose: To provide a programme of health and wellbeing activities

Service Activity: Providing and commissioning of physical and mental health programmes to improve the wellbeing of the local community.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 3 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. Thirdly, 2020/21 Revised budget also includes the cost of additional posts that are funded from the Covid 19 Grant income and drawdown from earmarked reserves.

Premises

2020/21 Revised budget is for a one-off financial assistance grant.

Supplies & Services

2019/20 Outturn includes the additional non recurring costs for initiatives to promote healthy weights and city cycling. 2019/20 outturn also includes spend on uniting our communities and other developing our community activities and projects which is funded from grants and external contributions. 2020/21 Revised Budget includes the Cycle Track Feasibility costs.

Transfer Payments

2020/21 Revised Budget Includes the expenditure relating to the COVID 19 Emergency Assistance Grant.

Income including recharges to other services

2020/21 Revised Budget Includes a COVID 19 Emergency Assistance Grant.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV MEMBERS EXPENDITURE	2019/20	2020/21	2020/21	2021/22
Cost centre C1310				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	362,087	368,250	368,070	376,280
Premises	-	-	-	-
Transport Related	69	130	40	110
Supplies & Services	14,638	13,690	7,440	13,600
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	89,200	138,260	133,020	136,310
Capital Accounting Charges	-	-	-	-
Total Expenditure	465,994	520,330	508,570	526,300
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	465,994	520,330	508,570	526,300

Type of service: Discretionary

Service Purpose: To support the Council and elected Members in undertaking their duties.

Service Activity: Provide Members with the necessary support and resources within the framework set by the Council.

Explanation of significant expenditure/income changes

Supplies & Services
2020/21 Revised Budget reduced due to COVID 19 pandemic

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
GRANTS TO ORGANISATIONS	2019/20	2020/21	2020/21	2021/22
Cost centre C2513				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	25,987	25,220	28,970	29,090
Premises	-	-	-	-
Transport Related	83	80	20	40
Supplies & Services	924	2,110	2,100	2,100
Third Party Payments	-	-	-	-
Transfer Payments	207,044	216,610	253,360	222,860
Support Services	16,358	15,580	17,310	17,200
Capital Accounting Charges	-	-	-	-
Total Expenditure	250,396	259,600	301,760	271,290
Income including recharges to other services	(82,625)	(79,250)	(60,000)	(70,500)
NET GENERAL FUND REQUIREMENT	167,771	180,350	241,760	200,790

Type of service: Discretionary

Service Purpose: To provide small grants to voluntary, community, sports and arts and youth related groups.

Service Activity: The aim of the grant is to support non-profit making groups that require financial support to provide or improve services that will benefit the people of Rushmoor.

Explanation of significant expenditure/income changes

Transfer Payments - See breakdown below:

#1 Grants & Contributions	19,871	20,000	46,000	20,000
#2 Farnborough Airport Community Environmental Fund	51,763	66,000	50,000	60,000
Service Charge	1,440	2,100	2,100	2,100
Community Matters Partnership	2,500	2,500	2,500	2,500
#3 Community Lottery Grants	17,271	12,250	9,000	9,500
#4 Rent Relief	114,200	113,760	143,760	128,760
Total of all Transfer Payments	207,044	216,610	253,360	222,860

#1 2020/21 Revised budget includes expenditure on the Ward grants (funded by the Ward Grants Earmarked Reserve set up as part of the 2020/21 Original budget)

#2 2019/20 Outturn shows the amount of Farnborough Airport Community Environmental Fund used and received in year, the surplus created in year has been transferred to the Earmarked Reserves. Any Surplus held in the earmarked reserve at year end is held for future use of the fund. The Budgets for income and expenditure mirror each other and are based on best estimates.

#3 2019/20 Outturn shows the amount of Community Lottery Funds and Grants applied and awarded in year. The Budgets for income and expenditure mirror each other and are based on best estimates.

#4 Fluctuation in Rent Relief in 2020/21 Revised Budget and 2021/22 budget reflect a short-term additional rent relief item being awarded.

Income - See breakdown below:

#2 Farnborough Airport Community Environmental Fund	(64,460)	(66,000)	(50,000)	(60,000)
#3 Community Lottery Fund	(17,271)	(12,250)	(9,000)	(9,500)
Lottery Management Fee	(894)	(1,000)	(1,000)	(1,000)
Total of all Income	(82,625)	(79,250)	(60,000)	(70,500)

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
CORPORATE INVESTIGATION	2019/20	2020/21	2020/21	2021/22
Cost centre C3809				
Executive Head of Finance	£	£	£	£
Employees	117,098	114,250	110,020	98,980
Premises	-	-	-	-
Transport Related	655	860	-	-
Supplies & Services	2,579	4,750	4,880	2,750
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	46,407	44,920	49,330	46,830
Capital Accounting Charges	-	-	-	-
Total Expenditure	166,739	164,780	164,230	148,560
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	166,739	164,780	164,230	148,560

Type of service: Discretionary

Service Purpose: To investigate internal and external allegations of fraud, corruption and dishonesty in accordance with prevalent legislation and utilising appropriate investigative techniques.

Service Activity: To plan and undertake investigations into allegations of fraud and corruption of varying nature and complexity using the most cost effective and efficient methods. To comply with legislative requirements, Council policies and procedures governing the conduct of investigations. To assist in the identification of control weaknesses and implementing solutions and controls for future improvements. To assist in the development and delivery and to participate in education, training and awareness activities as part of the fraud prevention programme.

Explanation of significant expenditure/income changes

Employees

Reduction in number of staff in the service.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV MAYORS COSTS	2019/20	2020/21	2020/21	2021/22
Cost centre C1304				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	43,385	59,030	47,050	44,620
Premises	-	-	-	-
Transport Related	3,113	6,170	1,520	4,560
Supplies & Services	13,856	17,890	14,000	17,460
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	13,090	19,870	11,820	11,270
Capital Accounting Charges	-	-	-	-
Total Expenditure	73,444	102,960	74,390	77,910
Income including recharges to other services	(9,270)	(13,700)	(10,200)	(13,700)
NET GENERAL FUND REQUIREMENT	64,174	89,260	64,190	64,210

Type of service: Discretionary

Service Purpose: To support the Mayor and Deputy Mayor in carrying out their duties.

Service Activity: Co-ordinate and make arrangements for all Mayoral engagements, organise certain events and provide support for the Mayor and Deputy Mayor during the Mayoral year.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
INTERNATIONAL PARTNERSHIPS	2019/20	2020/21	2020/21	2021/22
Cost centre C2531				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	42,472	40,130	39,350	39,800
Premises	-	-	-	-
Transport Related	401	360	40	90
Supplies & Services	9,406	6,400	4,400	6,400
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	15,342	15,510	15,610	15,220
Capital Accounting Charges	-	-	-	-
Total Expenditure	67,621	62,400	59,400	61,510
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	67,621	62,400	59,400	61,510

Type of service: Discretionary

Service Purpose: To encourage and facilitate educational, cultural and economic links between Rushmoor and its partner towns.

Service Activity: To support the Rushmoor International Association and other organisations and individuals to organise and represent the Borough in various annual events, both in Rushmoor and partner towns. To build economic and cultural links between the Borough and its sister cities.

Explanation of significant expenditure/income changes

Supplies & Services

2019/20 Outturn includes additional spend on events that were funded from a budget carry forward from the 2018/19 financial year. 2020/21 Revised budget reflects the reduction in event expenditure for 2020/21.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
COMMUNITY TRANSPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C2534				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	2,982	2,880	1,660	1,680
Premises	-	-	-	-
Transport Related	16	20	-	10
Supplies & Services	-	-	-	-
Third Party Payments	10,570	10,570	10,570	10,590
Transfer Payments	35,578	33,900	33,900	33,970
Support Services	2,384	2,310	2,450	2,420
Capital Accounting Charges	-	-	-	-
Total Expenditure	51,530	49,680	48,580	48,670
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	51,530	49,680	48,580	48,670

Type of service: Discretionary

Service Purpose: To support residents who may become isolated due to lack of transport.

Service Activity: To provide Dial a Ride in liaison with Rushmoor Voluntary Services and Hampshire County Council.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV CIVIC CEREMONIAL	2019/20	2020/21	2020/21	2021/22
Cost centre C1300				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	23,445	24,340	21,230	20,360
Premises	-	-	-	-
Transport Related	51	60	10	40
Supplies & Services	15,164	7,600	3,170	7,100
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	7,214	7,860	7,570	7,500
Capital Accounting Charges	-	-	-	-
Total Expenditure	45,874	39,860	31,980	35,000
Income including recharges to other services	(1,500)	-	-	-
NET GENERAL FUND REQUIREMENT	44,374	39,860	31,980	35,000

Type of service: Discretionary

Service Purpose: To carry out civic activities within the community.

Service Activity: Make arrangements for civic events in the Borough; provide civic support to events organised within the local community.

Explanation of significant expenditure/income changes

Supplies & Services

2019/20 included Commemorative events (non recurring)

Income including recharges to other services

2019/20 included contributions to Commemorative events

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV LOCAL GOV'T ASSOC	2019/20	2020/21	2020/21	2021/22
Cost centre C1313				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	17,800	16,890	16,850	18,820
Premises	-	-	-	-
Transport Related	19	30	10	30
Supplies & Services	11,132	11,800	11,100	11,600
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	3,694	3,910	4,030	3,980
Capital Accounting Charges	-	-	-	-
Total Expenditure	32,645	32,630	31,990	34,430
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	32,645	32,630	31,990	34,430

Type of service: Discretionary

Service Purpose: To support the Council with its involvement in external organisations working for local government.

Service Activity: Provide Members and Officers with support and resources to work with local and national bodies including the Local Government Association and The Hampshire & Isle Of Wight Local Government Association.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
MEALS ON WHEELS	2019/20	2020/21	2020/21	2021/22
Cost centre C2536				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	1,626	1,480	1,450	1,490
Premises	-	-	-	-
Transport Related	9	10	-	10
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	2,500	2,500	2,500	2,500
Support Services	1,798	1,760	1,880	1,890
Capital Accounting Charges	-	-	-	-
Total Expenditure	5,933	5,750	5,830	5,890
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	5,933	5,750	5,830	5,890

Type of service: Discretionary

Service Purpose: To support a luncheon club at the Aldershot and Fleet Rugby Club and the County's Food and Friendship programme.

Service Activity: Provide grants to Age Concern.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
RETIREMENT/PENSION COSTS	2019/20	2020/21	2020/21	2021/22
Cost centre C1416				
Executive Head of People	£	£	£	£
Employees	7,711	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	8,640	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	684	650	700	710
Capital Accounting Charges	-	-	-	-
Total Expenditure	17,035	650	700	710
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	17,035	650	700	710

Type of service: Unapportionable Central Overheads

Service Purpose: To reflect the cost to the Council of early retirement costs, added years and other pension scheme costs.

Service Activity: To record payments to Hampshire Pension Fund.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2019/20 restructuring fund costs

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C1202				
Corporate Manager Legal Services	£	£	£	£
Employees	408,388	418,370	464,660	497,180
Premises	-	-	-	-
Transport Related	400	20	-	-
Supplies & Services	107,419	84,390	93,390	93,390
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	97,802	93,110	98,480	93,160
Capital Accounting Charges	-	-	4,120	4,120
Total Expenditure	614,009	595,890	660,650	687,850
Income including recharges to other services	(614,009)	(550,290)	(660,650)	(687,850)
NET GENERAL FUND REQUIREMENT	0	45,600	0	0

Type of service: Overheads

Service Purpose: The provision of legal advice to the Council; the carrying out of the role of Monitoring Officer.

Service Activity: The provision of legal advice to officers, Members and the Council. To include general advice on planning, housing, local government law, environmental health, licensing, contracts and procurement, prosecutions, conveyancing, Freedom of Information requests and Data Protection duties.

Explanation of significant expenditure/income changes

Employees

Changes to staffing and associated salary, pension and training costs.

Supplies & Services

Reduction to Counsels' Fees costs in 20/21 original. Increase of Books & Publications in 20/21 revised

Support Services

Changes to Support Services' allocations

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C1312				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	33,329	31,430	46,050	41,850
Premises	-	-	-	-
Transport Related	54	110	40	110
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	12,111	12,080	12,900	12,590
Capital Accounting Charges	-	-	-	-
Total Expenditure	45,494	43,620	58,990	54,550
Income including recharges to other services	(45,494)	(43,620)	(58,990)	(54,550)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: To provide support to corporate groups.

Service Activity: To provide administrative support to corporate groups including organising and attending meetings.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEM SERV MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C1314				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	4,319	4,820	1,670	4,220
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	8,920	9,700	4,750	9,650
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	13,239	14,520	6,420	13,870
Income including recharges to other services	(13,240)	(14,520)	(6,420)	(13,870)
NET GENERAL FUND REQUIREMENT	(1)	0	0	0

Type of service: Overheads

Service Purpose: Democratic Services management.

Service Activity: Provision of Democratic Services management costs recharged to other activities.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
S & C CORPORATE POLICY	2019/20	2020/21	2020/21	2021/22
Cost centre C1409				
Assistant Chief Executive	£	£	£	£
Employees	466,104	452,080	387,860	370,710
Premises	-	-	-	-
Transport Related	572	520	20	30
Supplies & Services	168,511	2,750	13,450	2,750
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	454,176	427,810	427,800	432,820
Capital Accounting Charges	-	-	-	-
Total Expenditure	1,089,363	883,160	829,130	806,310
Income including recharges to other services	(1,089,364)	(883,160)	(829,130)	(806,310)
NET GENERAL FUND REQUIREMENT	(1)	0	0	0

Type of service: Overheads

Service Purpose: Development, implementation and monitoring of the Council's corporate strategies, policies and plans.

Service Activity: Collating, analysing and sharing key data to drive and inform decision making. Performance management and development of corporate strategy and planning, the production of quarterly monitoring reports to Corporate Leadership Team and Cabinet and corporate programme management. Community cohesion and integration strategy.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

Supplies & Services

2019/20 include one off costs re Organisational Restructure and Transitional Arrangements funded by Service Improvement Fund

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
PAYROLL SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C1414				
Executive Head of People	£	£	£	£
Employees	43,404	41,910	86,670	44,850
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	284	300	300	300
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	13,172	12,850	14,640	12,920
Capital Accounting Charges	-	-	-	-
Total Expenditure	56,860	55,060	101,610	58,070
Income including recharges to other services	(56,860)	(55,070)	(101,610)	(58,070)
NET GENERAL FUND REQUIREMENT	0	(10)	0	0

Type of service: Overheads

Service Purpose: To provide a payroll service to employees and Councillors.

Service Activity: To process 100% of changes to salary, including starters leavers, salary changes on a monthly basis.

Explanation of significant expenditure/income changes

Employees

2020/21 includes additional costs as part of restructure creating savings in future years

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
HR SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C1415				
Executive Head of People	£	£	£	£
Employees	381,249	394,320	403,740	397,730
Premises	-	-	-	-
Transport Related	13	10	-	-
Supplies & Services	79,507	67,050	66,280	56,530
Third Party Payments	-	-	-	-
Transfer Payments	33,849	34,040	35,300	36,000
Support Services	76,688	72,270	67,980	67,270
Capital Accounting Charges	2,525	2,520	2,520	2,520
Total Expenditure	573,831	570,210	575,820	560,050
Income including recharges to other services	(573,831)	(556,220)	(575,820)	(560,030)
NET GENERAL FUND REQUIREMENT	0	13,990	0	20

Type of service: Overheads

Service Purpose: To assist the Council in it's objectives by: - advising, supporting and guiding individuals and the organisation on people management issues, - by achieving and facilitating learning and improvement, and through interpretation and application of employment law and good employment practices.

Service Activity: To support the Council achieve it's objectives through aligning and engaging people with it's purpose and values

Explanation of significant expenditure/income changes

Supplies & Services

2019/20 included costs for test materials and consultancy fees (non recurring). 2020-21 only additional item for training costs.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
EXEC DIRECTOR	2019/20	2020/21	2020/21	2021/22
Cost centre C2100				
Directors Costs	£	£	£	£
Employees	3,813	4,850	2,100	4,850
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	7,215	7,750	2,030	5,800
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	5,558	5,250	5,580	5,550
Capital Accounting Charges	-	-	-	-
Total Expenditure	16,586	17,850	9,710	16,200
Income including recharges to other services	(16,299)	(18,200)	(9,380)	(15,900)
NET GENERAL FUND REQUIREMENT	287	(350)	330	300

Type of service: Overheads

Service Purpose: Apportioned cost elements of the Executive Director (Customers, Digital and Rushmoor 2020).

Service Activity: Executive Director (Customers, Digital and Rushmoor 2020).

Explanation of significant expenditure/income changes

Supplies & Services

Reduction in spend on conferences and seminars due to lack of suitable seminars available (partly due to the pandemic)

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
EXEC DIRECTOR OPERATIONS MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C3102				
Directors Costs	£	£	£	£
Employees	874	900	750	900
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	2,695	2,910	1,660	2,910
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	4,276	4,020	4,210	4,300
Capital Accounting Charges	-	-	-	-
Total Expenditure	7,845	7,830	6,620	8,110
Income including recharges to other services	(7,579)	(8,710)	(6,430)	(7,830)
NET GENERAL FUND REQUIREMENT	266	(880)	190	280

Type of service: Overheads

Service Purpose: Apportioned cost elements of the Executive Director (Operations) Deputy CEX and Monitoring Officer.

Service Activity: Executive Director (Operations) Deputy CEX and Monitoring Officer.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
AUDIT SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C3106				
Executive Head of Finance	£	£	£	£
Employees	103,449	105,610	110,960	104,860
Premises	-	-	-	-
Transport Related	4	-	-	-
Supplies & Services	545	610	610	610
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	27,469	26,840	29,010	27,120
Capital Accounting Charges	-	-	-	-
Total Expenditure	131,467	133,060	140,580	132,590
Income including recharges to other services	(131,468)	(133,060)	(140,580)	(132,590)
NET GENERAL FUND REQUIREMENT	(1)	0	0	0

Type of service: Overheads

Service Purpose: The purpose of Internal Audit is to:

- Evaluate and assist in improving the effectiveness of governance, risk management and control processes within the Council.
- Provide the Council with anti-fraud and corruption, and internal investigation expertise.
- Provide assurance to External Audit on the controls within key financial systems.

Service Activity: To meet the above purpose the following activities are carried out by Internal Audit:

- Audit reviews of corporate and service activities.
- Significant financial audits.
- Work with management to address risks and issues identified.
- Provide advice on system controls, legislation and policies.
- Proactive anti-fraud and corruption work as well as investigations when required.

Explanation of significant expenditure/income changes

Employees

Accounting regulations for pension costs

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
FINANCE SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C3401				
Executive Head of Finance	£	£	£	£
Employees	519,053	497,390	537,460	559,020
Premises	-	-	-	-
Transport Related	132	60	80	60
Supplies & Services	25,654	21,310	21,570	22,140
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	108,561	106,620	114,460	106,010
Capital Accounting Charges	24,215	23,400	24,390	21,840
Total Expenditure	677,615	648,780	697,960	709,070
Income including recharges to other services	(677,615)	(648,780)	(697,960)	(709,080)
NET GENERAL FUND REQUIREMENT	0	0	0	(10)

Type of service: Overheads

Service Purpose: To provide financial support to all areas of the Council.

Service Activity: Provide a comprehensive budgeting and accounting service including the provision of financial advice, the exercising of financial control, the maintenance of financial systems, insurances and the payment of the Council's creditors.

Explanation of significant expenditure/income changes

Employees
Accounting regulations for pension costs

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
DEBTORS SUPPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C3807				
Executive Head of Finance	£	£	£	£
Employees	30,253	28,930	26,500	25,530
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	403	900	700	700
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	11,458	11,180	11,260	11,600
Capital Accounting Charges	-	-	-	-
Total Expenditure	42,114	41,010	38,460	37,830
Income including recharges to other services	(42,114)	(41,010)	(38,460)	(37,830)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: To issue accurate bills and collect money due from individuals and businesses for rents and services.

Service Activity: Issue bills, make collection arrangements and undertake recovery and enforcement for sums due. Liaise with Council Service areas to raise bills and establish liability and payment arrangements for debts from their area. Assist customers with enquiries about bills issued.

REVENUE BUDGET 2021/22

Corporate and Democratic Services	Outturn	Original	Revised	Budget
REVENUES MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C3808				
Executive Head of Finance	£	£	£	£
Employees	3,597	3,200	400	3,200
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	6,842	8,100	10,700	6,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	10,439	11,300	11,100	9,200
Income including recharges to other services	(10,440)	(11,300)	(11,100)	(9,200)
NET GENERAL FUND REQUIREMENT	(1)	0	0	0

Type of service: Overheads

Service Purpose: Management costs for Revenues income collection.

Service Activity: Revenues income collection.

REVENUE BUDGET 2021/22

Customer Experience and Improvement		Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
		£	£	£	£
Discretionary	Page No				
S & C Corporate Events	56	7,285	9,430	7,520	9,360
Other					
Customer Services Unit	57	(1)	0	0	0
Climate Change	58	0	0	90,350	63,190
S & C Communications	59	0	0	0	0
Project And Improvements	60	0	0	0	0
Information Technology Management	61	0	80	0	0
Information Technology App Support	62	0	10	0	67,000
Information Technology Serv Desk	63	0	29,030	20	0
Information Technology Tech Services	64	0	(39,700)	0	188,000
Council Offices	65	0	15,000	(9,850)	(18,960)
Printing Unit	66	4,729	(490)	0	1,230
Facilities	67	1	15,100	0	0
		4,729	19,030	80,520	300,460
Net Expenditure		12,014	28,460	88,040	309,820

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
S & C CORPORATE EVENTS	2019/20	2020/21	2020/21	2021/22
Cost centre C1412				
Assistant Chief Executive	£	£	£	£
Employees	3,956	3,850	4,030	3,990
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	517	2,740	500	2,500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	2,812	2,840	2,990	2,870
Capital Accounting Charges	-	-	-	-
Total Expenditure	7,285	9,430	7,520	9,360
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	7,285	9,430	7,520	9,360

Type of service: Discretionary

Service Purpose: To enable the Council to engage with the local community at local events in the Borough.

Service Activity: To enable the Council to engage with the local community and support events in the Borough including Victoria Day, Farnborough Donkey Derby, Victoria Day, Christmas events and the North Camp Summer Fayre.

REVENUE BUDGET 2021/22

Customer Experience and Improvement CUSTOMER SERVICES UNIT Cost centre C1327 Head of Customer Experience	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Employees	482,187	503,750	471,990	504,540
Premises	-	-	-	-
Transport Related	2	-	-	-
Supplies & Services	182,586	159,440	128,730	156,050
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	173,554	168,710	187,940	175,410
Capital Accounting Charges	16,382	25,520	9,840	10,580
Total Expenditure	854,711	857,420	798,500	846,580
Income including recharges to other services	(854,712)	(857,420)	(798,500)	(846,580)
NET GENERAL FUND REQUIREMENT	(1)	0	0	0

Type of service: Overheads

Service Purpose: To answer enquiries from the general public calling at the Council offices in person, by telephone, letter and e-mail.

Service Activity: To run the Council's main reception area, the Council switchboard service and the customer service response team, answer e-mails and respond to enquiries via the Council's website. Process payments made to the Council in person, by phone and by post; and carry out meeting room administration and post services.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs mainly due to vacancies.

Supplies & Services

2019-20 expenditure update Reception area. 2020/21 Revised Budget reduced due to COVID 19 pandemic

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
CLIMATE CHANGE	2019/20	2020/21	2020/21	2021/22
Cost centre C1328				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	-	-	54,630	60,450
Premises	-	-	-	-
Transport Related	-	-	30	140
Supplies & Services	-	-	34,000	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	1,690	2,600
Capital Accounting Charges	-	-	-	-
Total Expenditure	0	0	90,350	63,190
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	0	0	90,350	63,190

Type of service: Overheads

Service Purpose: To plan and deliver the Council's work to promote sustainability in the Borough.

Service Activity: Develop, implement and monitor the Council's Climate Change Strategy and Action Plan; promote sustainability initiatives and implement associated actions with the community and partnership organisations; initiate, manage and support the delivery of projects to improve the Council's and its partners sustainability performance, particularly in relation to resource use.

Explanation of significant expenditure/income changes

Employees

Fluctuations mainly due to changes in time allocations. Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

Supplies & Services

Revised 2020/21 includes climate change projects approved by cabinet

REVENUE BUDGET 2021/22

Customer Experience and Improvement S & C COMMUNICATIONS Cost centre C1411 Assistant Chief Executive	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Employees	272,439	309,440	299,030	317,820
Premises	-	-	-	-
Transport Related	199	320	-	-
Supplies & Services	44,012	57,970	54,670	61,500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	86,597	85,330	85,180	79,370
Capital Accounting Charges	29,148	22,470	22,470	21,370
Total Expenditure	432,395	475,530	461,350	480,060
Income including recharges to other services	(432,395)	(475,530)	(461,350)	(480,060)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: To communicate, consult and engage with local residents. To maintain and develop the Council's website.

Service Activity: To promote Council services, protect its reputation and ensure the Council communicates effectively and professionally through a broad range of communication channels and engages meaningfully with the Rushmoor community, staff, Members and partners using

- Public, social and media relations
- Marketing, campaigns and publications
- Effective consultation, engagement and involvement

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2019/20 underspend against web development, work continuing in 2020/21

REVENUE BUDGET 2021/22

Customer Experience and Improvement PROJECT AND IMPROVEMENTS Cost centre C3103 Head of IT, Projects and Facilities	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Employees	193,322	159,530	66,860	70,720
Premises	-	-	-	-
Transport Related	488	-	-	300
Supplies & Services	1,148	280	90	280
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	32,754	26,290	22,000	20,360
Capital Accounting Charges	-	-	-	-
Total Expenditure	227,712	186,100	88,950	91,660
Income including recharges to other services	(227,712)	(186,100)	(88,950)	(91,660)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: To improve services to our customers by enhancing the design and management of our work.

Service Activity: Help improve the delivery of services to our customers; support managers by carrying out interventions in service areas; coaching in system thinking principles and work design; review data and redesign processes; run workshops and presentations.

Explanation of significant expenditure/income changes

Employees
Relocation of staff to other services within the Council.

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
INFORMATION TECHNOLOGY MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C3300				
Head of IT, Projects and Facilities	£	£	£	£
Employees	16,973	6,200	5,200	6,200
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	30,919	9,610	13,480	8,960
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	47,892	15,810	18,680	15,160
Income including recharges to other services	(47,892)	(15,730)	(18,680)	(15,160)
NET GENERAL FUND REQUIREMENT	0	80	0	0

Type of service: Overheads

Service Purpose: The managerial support for information technology utilised.

Service Activity: Information Technology management.

Explanation of significant expenditure/income changes

Employees

Increase in spend in 2019/20 due to the recruitment cost of two new members of staff.

Supplies & Services

Increase in spend in 2019/20 due to the use of specialist support from external suppliers (budget moved from a vacant salary post).

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
INFORMATION TECHNOLOGY APP SUPPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C3302				
Head of IT, Projects and Facilities	£	£	£	£
Employees	371,469	367,860	424,980	367,580
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	213,163	219,850	219,850	291,250
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	54,403	45,840	42,540	44,010
Capital Accounting Charges	7,515	5,140	5,140	5,140
Total Expenditure	646,550	638,690	692,510	707,980
Income including recharges to other services	(646,550)	(638,680)	(692,510)	(640,980)
NET GENERAL FUND REQUIREMENT	0	10	0	67,000

Type of service: Overheads

Service Purpose: • Maintaining, upgrading and developing applications to meet user requirements. • Liaise with customer departments and suppliers on planning upgrades and implementing new requirements. • Co-ordinate and project manage upgrade process or installation of new applications. • Production of statutory and other reports for service departments. • Maintain databases to ensure efficient running. • Departmental administration. • Corporate Gazetteer (LLPG) maintenance and information provision to external bodies. • Corporate Geographical Information Systems. • Web Site development.

Service Activity: Liaise with suppliers on planning upgrades and new requirements; co-ordinate and project manage upgrade process or installation of new applications; maintain databases to ensure efficient running.

Explanation of significant expenditure/income changes

Employees

Increase in 2020/21 revised budget due mainly to the use of temporary staff used to cover vacancies across all areas of the service. Assumed return to full establishment in 2021/22.

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
INFORMATION TECHNOLOGY SERV DESK	2019/20	2020/21	2020/21	2021/22
Cost centre C3303				
Head of IT, Projects and Facilities	£	£	£	£
Employees	258,831	221,530	226,890	259,570
Premises	-	-	-	-
Transport Related	33	40	-	30
Supplies & Services	5,183	5,300	5,700	5,700
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	31,933	27,770	27,790	31,850
Capital Accounting Charges	8,370	-	-	-
Total Expenditure	304,350	254,640	260,380	297,150
Income including recharges to other services	(304,350)	(225,610)	(260,360)	(297,150)
NET GENERAL FUND REQUIREMENT	0	29,030	20	0

Type of service: Overheads

Service Purpose: • Provide an integrated central contact point via central service desk system for users to report service requests or log incidents so that the IT service can resolve them
 • To periodically analyse the type and frequency of requests and incidents
 • Review with the IT management team, the analysis to enable learning, leading to changes in the ICT service/ infrastructure and training plan
 • IT purchasing and 1st line telephony support
 • Moves and change management
 • Ad-hoc technical implementation support for ICT projects
 • IT Project and Programme Management

Service Activity: To periodically analyse the type and frequency of requests and incidents and review with the IT management team, the analysis to enable learning, leading to changes in the ICT service/ infrastructure and training plan.

Explanation of significant expenditure/income changes

Employees

Increase in use of temporary staff in 2019/20 to cover vacant posts. Continued use of temporary staff in 2020/21 however budget held within the Applications Support budget. Assumed return to full establishment in 2021/22.

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
INFORMATION TECHNOLOGY TECH SERVICES	2019/20	2020/21	2020/21	2021/22
Cost centre C3304				
Head of IT, Projects and Facilities	£	£	£	£
Employees	262,493	256,910	247,360	295,880
Premises	12,663	9,500	10,000	10,000
Transport Related	104	130	-	100
Supplies & Services	301,114	321,690	482,590	467,890
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	45,308	39,120	38,860	36,770
Capital Accounting Charges	181,540	182,660	146,620	126,820
Total Expenditure	803,222	810,010	925,430	937,460
Income including recharges to other services	(803,222)	(849,710)	(925,430)	(749,460)
NET GENERAL FUND REQUIREMENT	0	(39,700)	0	188,000

Type of service: Overheads

Service Purpose: • Maintaining, upgrading and developing ICT infrastructure (data network, telephony and server system environments, key corporate systems, ISO 27001 information security policy, security/ firewalls etc.).

• Provision of 3rd line technical support, liaison with suppliers and customer departments on planning upgrades and implementing new requirements.

• Provision and support for Public Services Network (GC) services.

• Research in changes in ICT infrastructure market and the potential benefits to the organisation.

• IT procurement & 3rd line telephony support.

• Data centre operations – back up and recovery.

Service Activity: Research in changes in ICT infrastructure market and the potential benefits to the organisation.

Explanation of significant expenditure/income changes

Supplies & Services

Reduction in spend on partnership support, and security testing in 2019/20, expected to return to normal levels in 2020/21. Consultation works not carried out in 2019/20 however the budget was carried forward to 2020/21. Increase in spend in 2019/20 on software in respect of the support warranty for the core network area. Also spend incurred in respect of the pandemic.

Increase in budget from 2020/21 original to revised due mainly due to a significant increase in IT equipment in respect of the pandemic and enabling working from home.

The budget then reduces in 2021/22 as a budget has not been created for further spend on Covid-19.

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
COUNCIL OFFICES	2019/20	2020/21	2020/21	2021/22
Cost centre C3305				
Head of IT, Projects and Facilities	£	£	£	£
Employees	166,739	153,940	163,470	143,660
Premises	476,295	495,930	432,990	492,870
Transport Related	2,907	720	150	570
Supplies & Services	71,105	64,910	55,590	51,530
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	47,342	41,850	44,780	41,960
Capital Accounting Charges	(141,532)	107,560	85,810	85,810
Total Expenditure	622,856	864,910	782,790	816,400
Income including recharges to other services	(622,856)	(849,910)	(792,640)	(835,360)
NET GENERAL FUND REQUIREMENT	0	15,000	(9,850)	(18,960)

Type of service: Overheads

Service Purpose: To provide a safe, secure and comfortable environment for all users of the Council Offices.

Service Activity: Ensure the building is maintained to the necessary standards of health and safety and meets the Council's needs. Maximise usage of the offices to provide capacity for use by external organisations where appropriate.

Explanation of significant expenditure/income changes

Employees

Variations due, in part to movements in accounting regulations for pension costs across all years. Also, the 2021/22 budget will be increased due to a budget reinstatement.

Premises

Reduction in anticipated spend on various premises costs and utilities due to reduction in office attendance due to the pandemic. Return to usual level of spend once offices are occupied again in 2021/22.

Supplies & Services

Increases in spend in 2019/20 due, in part to additional one-off kitchen maintenance works and increases in spend on cleaning materials and mineral water (including a new maintenance contract). Reductions in budget requirement in 2020/21 due to the closure of the canteen and savings on a reduction in refreshments used for external meetings partially offset by an increase in spend on cleaning materials purchased during the pandemic.

REVENUE BUDGET 2021/22

Customer Experience and Improvement	Outturn	Original	Revised	Budget
PRINTING UNIT	2019/20	2020/21	2020/21	2021/22
Cost centre C3306				
Head of IT, Projects and Facilities	£	£	£	£
Employees	67,181	62,780	63,180	63,770
Premises	-	-	-	-
Transport Related	222	350	-	220
Supplies & Services	62,287	52,510	47,900	53,080
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	14,612	11,870	12,650	12,160
Capital Accounting Charges	-	-	-	-
Total Expenditure	144,302	127,510	123,730	129,230
Income including recharges to other services	(139,573)	(128,000)	(123,730)	(128,000)
NET GENERAL FUND REQUIREMENT	4,729	(490)	0	1,230

Type of service: Overheads

Service Purpose: To provide comprehensive printing, copying and finishing services to Council services and external customers.

Service Activity: Manage photocopier contracts; deal with external printing requirements; provide volume and specialist printing services from within the Print room.

Explanation of significant expenditure/income changes

Supplies & Services

Reduction in budget requirement due to savings made as a result of a new photocopier contract.

Slight increase in budget in 2021/22 as volume of printing and paper usage return to pre-pandemic levels.

REVENUE BUDGET 2021/22

Customer Experience and Improvement FACILITIES	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
Cost centre C1323#3307				
Head of IT, Projects and Facilities	£	£	£	£
Employees	91,335	85,960	84,670	88,290
Premises	-	-	-	-
Transport Related	717	950	150	720
Supplies & Services	5,015	8,300	6,300	5,300
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	58,483	52,610	59,470	56,300
Capital Accounting Charges	-	-	-	-
Total Expenditure	155,550	147,820	150,590	150,610
Income including recharges to other services	(155,549)	(132,720)	(150,590)	(150,610)
NET GENERAL FUND REQUIREMENT	1	15,100	0	0

Type of service: Overheads

Service Purpose: To provide appropriate facilities to maintain effective covid secure working arrangements within the Council.

Service Activity: Carry out all work associated with incoming and out-going mail and parcels; deal with all central purchasing of stationery and associated products; maintain the civic suite and provide appropriate meeting facilities.

Explanation of significant expenditure/income changes

Employees
Accounting regulations for pension costs.

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REVENUE BUDGET 2021/22

Major Projects and Property		Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
		£	£	£	£
Discretionary	Page No				
Regeneration	70	2,404,628	498,860	505,240	587,550
Rushmoor Properties	71	236,484	620,810	664,260	627,030
Other Highways	72	235,363	240,240	300,460	237,870
Maintenance Team	73	69,751	102,980	98,560	115,060
Plg Southwood Country Park	74	31,078	34,250	33,840	31,430
Street Furniture	75	20,700	26,150	26,280	26,270
Footpath Lighting	76	10,221	9,400	9,300	9,290
Markets And Car Boot Sales	77	(18,682)	9,840	67,410	12,540
Bellevue Enterprise Cntr	78	20,378	18,360	128,830	46,180
Regeneration Properties	79	368,224	81,860	182,590	71,290
Town Centres	80	(453,878)	(634,430)	(627,930)	(650,740)
Investment Properties	81	(3,871,650)	(4,575,480)	(4,956,550)	(5,572,770)
Industrial Estates	82	(936,473)	(881,480)	(925,590)	(929,940)
		(1,883,856)	(4,448,640)	(4,493,300)	(5,388,940)
Other					
Estates Support Service	83	1	0	0	0
Property & Estates Management	84	1	(1,760)	0	0
Building Services Support	85	0	(8,560)	20,430	0
Property & Major Works Program	86	0	0	0	100,000
		2	(10,320)	20,430	100,000
Net Expenditure		(1,883,854)	(4,458,960)	(4,472,870)	(5,288,940)

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
REGENERATION	2019/20	2020/21	2020/21	2021/22
Cost centre C1100#1101#1102#1105#2102#1245				
Executive Head of Regeneration and Property	£	£	£	£
Employees	332,681	330,640	534,060	548,140
Premises	17,933	-	-	2,000
Transport Related	267	230	-	10
Supplies & Services	140,607	163,950	64,450	133,350
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	62,882	76,550	98,010	93,030
Capital Accounting Charges	1,991,013	112,090	1,970	1,970
Total Expenditure	2,545,383	683,460	698,490	778,500
Income including recharges to other services	(140,755)	(184,600)	(193,250)	(190,950)
NET GENERAL FUND REQUIREMENT	2,404,628	498,860	505,240	587,550

Type of service: Discretionary

Service Purpose: The regeneration and development of a range of sites within the Borough.

Service Activity: Regeneration activities for sites within the Borough.

Explanation of significant expenditure/income changes

Employees

Increase due to two new surveyor post budgets moved from Property to Regeneration code

Increases in staff costs

Increases in staff training expenses

Premises

Deletion of budget for fencing and repairs that is no longer required

Supplies & Services

Fluctuations and changes to the Digital Games Hub budget

Increases in advertising, mobile phones and stationary expenses

Fluctuations in use of consults and associated costs

Support Services

Changes to Support Service allocations

Capital Accounting Charges

Year-end amortization of Revenue Expenditure Funded from Capital Under Statute (REFCUS) in 19/20 outturn

Year-end Housing Company Set-up REFCUS in 19/20

Fluctuations of costs associated with depreciation of buildings in 20/21

Income including recharges to other services

Changes to external recharges

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
RUSHMOOR PROPERTIES	2019/20	2020/21	2020/21	2021/22
Cost centre C1213				
Executive Head of Regeneration and Property	£	£	£	£
Employees	41,156	188,990	93,390	75,050
Premises	93,740	250,000	375,000	300,000
Transport Related	95	10	-	-
Supplies & Services	95,562	174,000	186,000	243,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	5,931	7,810	9,870	8,980
Capital Accounting Charges	-	-	-	-
Total Expenditure	236,484	620,810	664,260	627,030
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	236,484	620,810	664,260	627,030

Type of service: Discretionary

Service Purpose: To repair and maintain properties within Rushmoor BC

Service Activity: Ensure the properties are maintained to the necessary standards, including health and safety, security and cleanliness.

Explanation of significant expenditure/income changes

Employees

New roles and salary budgets from additional item in 20/21 original, but moved to Regeneration code in 20/21 revised.

Premises

Additional Item in 20/21 for a new Rushmoor Properties' Responsive Repairs budget. Revised 20/21 was increased further and 21/22 brought back down to base level

Supplies & Services

Increases/fluctuations in fees associated with renewal/new leases across all years

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
OTHER HIGHWAYS	2019/20	2020/21	2020/21	2021/22
Cost centre C2540				
Executive Head of Regeneration and Property	£	£	£	£
Employees	168,468	161,350	173,500	194,280
Premises	4,916	5,050	5,050	5,050
Transport Related	27	230	120	120
Supplies & Services	22,034	29,520	25,960	26,090
Third Party Payments	206,101	225,600	207,340	184,630
Transfer Payments	-	-	-	-
Support Services	71,714	70,120	71,250	68,330
Capital Accounting Charges	-	-	-	-
Total Expenditure	473,260	491,870	483,220	478,500
Income including recharges to other services	(237,897)	(251,630)	(182,760)	(240,630)
NET GENERAL FUND REQUIREMENT	235,363	240,240	300,460	237,870

Type of service: Discretionary

Service Purpose: Maintenance of the highway grass verges, shrubs and hedges, and undertake capital Engineering Projects on behalf of Hampshire County Council.

Service Activity: To maintain highway grass verges, shrub beds and hedges in accordance with grounds maintenance specifications and to facilitate non routine works to maintain a clean, bright and attractive urban environment.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are mainly due to Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Third Party Payments

2019/20 Outturn & 2020/21 Revised Budget reflect a reduction in spend as the basal growth around highway tree bases is not currently in the work plan. 2021/22 Budget reflects the permanent reduction in grounds maintenance costs to offset the reduction in funding from Hampshire County Council towards grass cutting, shrubs and trees. (the funding was reduced in 2017/18)

Income including recharges to other services

2020/21 Original Budget included the income budget the Council expected to achieve from services provided to the biennial air show. 2020/21 Revised budget reflects a reduction in income due to COVID related loss of engineering fee income and biennial air show income.

Analysis of income

Customer & Client Receipts	(147,727)	(161,460)	(92,590)	(150,460)
HCC Agency Contributions	(90,170)	(90,170)	(90,170)	(90,170)
Total income	(237,897)	(251,630)	(182,760)	(240,630)

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
MAINTENANCE TEAM	2019/20	2020/21	2020/21	2021/22
Cost centre C2549				
Executive Head of Regeneration and Property	£	£	£	£
Employees	120,372	123,790	122,720	135,190
Premises	2,762	6,790	6,740	7,080
Transport Related	12,641	15,000	9,100	12,600
Supplies & Services	49,954	34,360	33,510	34,630
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	33,488	35,170	36,690	35,100
Capital Accounting Charges	-	-	1,930	2,590
Total Expenditure	219,217	215,110	210,690	227,190
Income including recharges to other services	(149,466)	(112,130)	(112,130)	(112,130)
NET GENERAL FUND REQUIREMENT	69,751	102,980	98,560	115,060

Type of service: Discretionary

Service Purpose: To maintain and improve the environment.

Service Activity: To address vandalism, flytipping, graffiti, damage to street furniture and playground equipment; Installation of litter bins and street furniture; assist in emergencies as and when required.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are mainly due to variations in apprenticeship costs.

Premises

2020/21 Revised budget onwards has seen the vehicle leasing costs reduce as the Council purchased a vehicle outright during 2019/20 as part of the capital programme. 2020/21 Revised Budget also includes a reduction in fuel costs following reduced use of vehicles during the COVID 19 lockdown periods.

Supplies & Services

2019/20 Outturn included additional expenditure on handyman materials and operational equipment which is offset by an increase in internal recharges.

Income including recharges to other services

2019/20 Outturn includes additional maintenance team internal recharge income (partially offset by an increase in handyman materials expenditure)

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
PLG SOUTHWOOD COUNTRY PARK	2019/20	2020/21	2020/21	2021/22
Cost centre C2624				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	28,178	30,590	29,120	27,020
Premises	-	-	-	-
Transport Related	46	60	40	40
Supplies & Services	49,886	20,000	20,000	30,000
Third Party Payments	-	-	8,400	35,600
Transfer Payments	-	-	-	-
Support Services	2,854	3,600	4,680	4,370
Capital Accounting Charges	-	-	-	-
Total Expenditure	80,964	54,250	62,240	97,030
Income including recharges to other services	(49,886)	(20,000)	(28,400)	(65,600)
NET GENERAL FUND REQUIREMENT	31,078	34,250	33,840	31,430

Type of service: Discretionary

Service Purpose: To establish a new Country Park that will function as a Suitable Alternative Natural Greenspace (SANG) of sufficient size to enable the Council to deliver its regeneration programme and meet the Borough's housing requirements as set out in the Rushmoor Local Plan.

Service Activity: To meet members aspirations to utilise the Golf Course and associated land and buildings to offer residents a new Country Park [and other facilities] through putting in place a SANG of sufficient size to enable the delivery of the Council's regeneration programme and to meet the requirement in the Rushmoor Local Plan.

Explanation of significant expenditure/income changes

Supplies & Services

Fluctuations in the budget relate to the amount of grounds and tree maintenance works and surveys required each year. The expenditure is funded from the SANG (Suitable Alternative Natural Greenspace) Developer contributions.

Third Party Payments

2020/21 Revised and 2021/22 Budget show the expenditure for the Interim SANG Management Fee. The expenditure is funded from the SANG (Suitable Alternative Natural Greenspace) Developer contributions.

Income including recharges to other services

Fluctuations in the budget relate to the amount of grounds and tree maintenance works, surveys and management fees required each year. The expenditure is funded from the SANG (Suitable Alternative Natural Greenspace) Developer contributions.

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
STREET FURNITURE	2019/20	2020/21	2020/21	2021/22
Cost centre C2541				
Executive Head of Regeneration and Property	£	£	£	£
Employees	-	-	-	-
Premises	340	2,000	2,000	2,000
Transport Related	-	-	-	-
Supplies & Services	18,489	22,390	22,390	22,390
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	1,871	1,760	1,890	1,880
Capital Accounting Charges	-	-	-	-
Total Expenditure	20,700	26,150	26,280	26,270
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	20,700	26,150	26,280	26,270

Type of service: Discretionary

Service Purpose: To improve the street scene.

Service Activity: Provide items of street furniture such as street name plates and public benches, in accordance within the requirements of the Highways Act 1980.

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
FOOTPATH LIGHTING	2019/20	2020/21	2020/21	2021/22
Cost centre C2542				
Executive Head of Regeneration and Property	£	£	£	£
Employees	-	-	-	-
Premises	68	3,300	3,300	3,300
Transport Related	-	-	-	-
Supplies & Services	8,035	4,120	4,110	4,110
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	2,118	1,980	1,890	1,880
Capital Accounting Charges	-	-	-	-
Total Expenditure	10,221	9,400	9,300	9,290
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	10,221	9,400	9,300	9,290

Type of service: Discretionary

Service Purpose: To maintain and where appropriate improve street lighting throughout our parks & open spaces.

Service Activity: To provide lighting of footways and public areas.

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
MARKETS AND CAR BOOT SALES	2019/20	2020/21	2020/21	2021/22
Cost centre C2565				
Executive Head of Regeneration and Property	£	£	£	£
Employees	53,889	67,490	65,410	70,370
Premises	25,805	35,110	26,960	35,970
Transport Related	3,416	2,980	2,980	2,980
Supplies & Services	7,173	9,980	9,230	10,330
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	7,921	8,050	8,680	8,190
Capital Accounting Charges	3,229	3,230	3,230	1,700
Total Expenditure	101,433	126,840	116,490	129,540
Income including recharges to other services	(120,115)	(117,000)	(49,080)	(117,000)
NET GENERAL FUND REQUIREMENT	(18,682)	9,840	67,410	12,540

Type of service: Discretionary

Service Purpose: To manage markets and car boot sales to enhance the town centre offering.

Service Activity: Manage the set up, safety and inspection of markets and car boot sales, and collect rent and entrance fees.

Explanation of significant expenditure/income changes

Employees

2019/20 Outturn reflected a reduction in spend on casual staffing costs.

Premises

2019/20 Outturn and 2020/21 Revised Budget reflect a reduction in spend on trade refuse.

Income including recharges to other services

2020/21 Revised budget reflects the reduction in income of both the markets and car boot sales due to COVID 19 restrictions.

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
BELLEVUE ENTERPRISE CNTR	2019/20	2020/21	2020/21	2021/22
Cost centre C1206				
Executive Head of Regeneration and Property	£	£	£	£
Employees	27,300	14,360	21,430	13,350
Premises	19,226	61,400	84,580	31,390
Transport Related	-	-	-	-
Supplies & Services	21,160	17,670	30,900	30,950
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	26,224	25,510	31,020	29,590
Capital Accounting Charges	20,799	20,800	22,280	22,280
Total Expenditure	114,709	139,740	190,210	127,560
Income including recharges to other services	(94,331)	(121,380)	(61,380)	(81,380)
NET GENERAL FUND REQUIREMENT	20,378	18,360	128,830	46,180

Type of service: Discretionary

Service Purpose: To provide starter units for small businesses.

Service Activity: To manage the estate, collect income, arrange repairs and lettings.

Explanation of significant expenditure/income changes

Employees

Amendments to salary percentage allocations

Premises

Increase in 20/21 is an additional item for Repairs and Maintenance, plus increased spend in NNDR due to vacant units. R&M budget decreased in 21/22

Services & Supplies

Increases in service charge costs for vacant units that the landlord is responsible for in 20/21 original.

Support Services

Changes to Support Services allocations

Income including recharges to other services

Fluctuations in occupied units and associated rental income

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
REGENERATION PROPERTIES	2019/20	2020/21	2020/21	2021/22
Cost centre C1235				
Executive Head of Regeneration and Property	£	£	£	£
Employees	-	-	-	-
Premises	102,709	-	143,140	-
Transport Related	-	-	-	-
Supplies & Services	45,079	11,250	12,350	900
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	4,255	3,800	6,050	6,110
Capital Accounting Charges	450,681	66,810	35,550	78,780
Total Expenditure	602,724	81,860	197,090	85,790
Income including recharges to other services	(234,500)	-	(14,500)	(14,500)
NET GENERAL FUND REQUIREMENT	368,224	81,860	182,590	71,290

Type of service: Discretionary

Service Purpose: Regeneration & development of properties within Rushmoor BC

Service Activity: Costs and income related to Aldershot sites 35/39 High and 36-62 Union Street.

Explanation of significant expenditure/income changes

Premises

Fluctuations in NNDR budgets due to uncertainty over demolition schedule across all years

Services & Supplies

Reduction in insurance and disbursement costs due to demolition of buildings across all years

Support Services

Changes to Support Services allocations

Capital Accounting Charges

Year-end depreciation and impairment loss adjustments in 19/20. Depreciation of buildings was erratic in 20/21 and 21/22

Income including recharges to other services

Reduction in rental income due to cessation of leases in line with demolition of buildings for regeneration

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
TOWN CENTRES	2019/20	2020/21	2020/21	2021/22
Cost centre C1208#1212				
Executive Head of Regeneration and Property	£	£	£	£
Employees	30,948	23,770	25,550	20,240
Premises	73,157	101,870	97,290	98,290
Transport Related	46	-	-	-
Supplies & Services	37,819	41,770	35,060	35,450
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	94,413	74,100	84,550	80,320
Capital Accounting Charges	180,436	16,740	12,050	12,390
Total Expenditure	416,819	258,250	254,500	246,690
Income including recharges to other services	(870,697)	(892,680)	(882,430)	(897,430)
NET GENERAL FUND REQUIREMENT	(453,878)	(634,430)	(627,930)	(650,740)

Type of service: Discretionary

Service Purpose: To manage the Council's town centre holdings.

Service Activity: Estate management of lettings, repairs & collection of rents etc

Explanation of significant expenditure/income changes

Employees

Amendments to salary percentage allocations

Premises

Increases/changes to percentage allocations of expenses involving R&M Light Fittings and Paved Areas

Services & Supplies

Reduction in insurance costs

Support Services

Changes to Support Services allocations

Capital Accounting Charges

Year-end depreciation and impairment loss expenses in 19/20

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
INVESTMENT PROPERTIES	2019/20	2020/21	2020/21	2021/22
Cost centre C1209#1230#1231#1232#1233#1234#1236#1237#1238#1239#1240#1241#1242#1243#1244#1246#1247				
Executive Head of Regeneration and Property	£	£	£	£
Employees	115,013	109,280	118,120	121,480
Premises	176,280	215,520	124,440	138,920
Transport Related	318	70	-	-
Supplies & Services	318,966	238,200	251,530	237,040
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	120,713	110,260	136,570	126,740
Capital Accounting Charges	9,230	5,000	3,390	3,390
Total Expenditure	740,520	678,330	634,050	627,570
Income including recharges to other services	(4,612,170)	(5,253,810)	(5,590,600)	(6,200,340)
NET GENERAL FUND REQUIREMENT	(3,871,650)	(4,575,480)	(4,956,550)	(5,572,770)

Type of service: Discretionary

Service Purpose: Revenue effect of the Council's investment properties

Service Activity: Investment properties

Explanation of significant expenditure/income changes

Employees

Amendments to salary percentage allocations

Premises

Fluctuations in NNDR and General Repairs & Maintenance expenses across all years

Services & Supplies

Fluctuations to vacant property inspections and associated costs across all years

Increase in service charge budget due to vacancies

Reduction in services charges applicable to the landlord and adjustments in insurance premiums

Fluctuations in agents' fees, letting fees and service charge expenses across all years

Support Services

Changes to Support Services allocations

Capital Accounting Charges

Year-end impairment loss in 19/20

Income including recharges to other services

Fluctuations in rental income due to occupancy problems and rent-free periods

Fluctuations in vacancies and associated rental income

New lease signed with Clincial Commissioning Group triggering rental income payments

New acquisition and associated half year rental income in 20/21 and full year costs then recognised in 21/22

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
INDUSTRIAL ESTATES	2019/20	2020/21	2020/21	2021/22
Cost centre C1205				
Executive Head of Regeneration and Property	£	£	£	£
Employees	20,578	12,740	15,710	11,490
Premises	-	110	110	110
Transport Related	46	-	-	-
Supplies & Services	24	30	60	60
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	67,925	56,940	69,530	69,400
Capital Accounting Charges	79,006	-	-	-
Total Expenditure	167,579	69,820	85,410	81,060
Income including recharges to other services	(1,104,052)	(951,300)	(1,011,000)	(1,011,000)
NET GENERAL FUND REQUIREMENT	(936,473)	(881,480)	(925,590)	(929,940)

Type of service: Discretionary

Service Purpose: To manage the industrial estates.

Service Activity: To deal with estate management matters and asset strategy in relation to Farnborough, Black Water Valley and Holder Road Industrial Estates, including variations, covenant issues, renewals, extensions and rent reviews.

Explanation of significant expenditure/income changes

Employees

Changes to salary allocations

Support Services

Changes to Support Services' allocations

Capital Accounting Charges

Year-end Impairment losses in 19/20

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
ESTATES SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C1203				
Executive Head of Regeneration and Property	£	£	£	£
Employees	61,042	2,790	9,940	3,060
Premises	-	-	-	-
Transport Related	3	10	-	-
Supplies & Services	29,700	36,100	36,100	28,100
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	10,855	10,590	11,600	10,560
Capital Accounting Charges	-	-	-	-
Total Expenditure	101,600	49,490	57,640	41,720
Income including recharges to other services	(101,599)	(49,490)	(57,640)	(41,720)
NET GENERAL FUND REQUIREMENT	1	0	0	0

Type of service: Overheads

Service Purpose: To provide an Estate Management Service for the residual estate within the Communities portfolio.

Service Activity: Provision of admin and management support to the residual estate within the Communities portfolio.

Explanation of significant expenditure/income changes

Employees

Additional item role covered by temporary members of staff in 19/20. Fluctuations in temporary staff members in 20/21.

Supplies & Services

Decrease in Valuation Viability Studies and associated costs in 19/20. Budget reduced in 21/20 to compensate.

Income

Additional unplanned income in 19/20

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
PROPERTY & ESTATES MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C1204				
Executive Head of Regeneration and Property	£	£	£	£
Employees	1,769	1,740	3,940	3,940
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	6,350	8,500	5,550	5,500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	8,119	10,240	9,490	9,440
Income including recharges to other services	(8,118)	(12,000)	(9,490)	(9,440)
NET GENERAL FUND REQUIREMENT	1	(1,760)	0	0

Type of service: Overheads

Service Purpose: The utilisation of resources to management Property and Estates matters.

Service Activity: Property and Estates management.

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
BUILDING SERVICES SUPPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C1210				
Executive Head of Regeneration and Property	£	£	£	£
Employees	141,926	173,610	241,380	196,320
Premises	1,530	3,000	3,000	3,000
Transport Related	41	40	-	-
Supplies & Services	1,185	800	800	800
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	14,462	14,720	16,980	13,790
Capital Accounting Charges	-	-	-	-
Total Expenditure	159,144	192,170	262,160	213,910
Income including recharges to other services	(159,144)	(200,730)	(241,730)	(213,910)
NET GENERAL FUND REQUIREMENT	0	(8,560)	20,430	0

Type of service: Overheads

Service Purpose: To provide a building support service for the Council's property portfolio.

Service Activity: Provision of administrative and management support, building surveying service, repairs and maintenance, health and safety issues for the Council's estate.

Explanation of significant expenditure/income changes

Employees

Amendments to salary percentage allocations

Income including recharges to other services

Changes to recharge allocations

REVENUE BUDGET 2021/22

Major Projects and Property	Outturn	Original	Revised	Budget
PROPERTY & MAJOR WORKS PROGRAM	2019/20	2020/21	2020/21	2021/22
Cost centre C1214				
Executive Head of Regeneration and Property	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	100,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	0	0	0	100,000
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	0	0	0	100,000

Type of service: Overheads

Service Purpose: Revenue budget for Property and Major Works projects

Service Activity: Ensure Property and Major Works projects undertake the necessary business case and feasibility study work prior to formal decision making

REVENUE BUDGET 2021/22

Operational Services		Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
		£	£	£	£
Statutory	Page No				
Domestic Refuse	90	1,029,038	1,424,910	1,393,050	1,476,890
Street Cleansing	91	964,814	1,036,900	1,004,900	1,069,050
Recycling	92	404,921	403,490	466,760	792,880
Health Pollution & Env Control	93	188,901	502,760	531,500	542,460
Health Food Safety	94	246,122	220,950	251,880	248,620
Health Licensing General	95	193,408	183,380	223,510	219,430
Health & Safety	96	171,152	165,130	189,980	175,060
Health Taxi Licensing	97	143,425	126,110	140,960	138,800
Housing Houses In Multiple Occ	98	119,101	125,340	126,570	120,130
Abandoned Vehicles	99	25,915	25,200	24,580	24,970
Health Land Drainage/Sewerage	100	18,907	18,560	18,750	18,660
		3,505,704	4,232,730	4,372,440	4,826,950

Financial information for Discretionary activities continues on the following page

REVENUE BUDGET 2021/22

Operational Services continued		Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
		£	£	£	£
Discretionary					
Housing Advice	101	904,166	986,820	1,350,640	1,127,720
Parks And Recreation Grds	102	(846,342)	609,040	677,910	669,400
Farnborough Leisure Centre	103	608,155	541,710	1,091,910	568,570
Grounds Maint Contracts	104	605,577	622,570	602,140	623,570
Aldershot Indoor Pools	105	363,400	360,450	377,370	363,810
Aldershot Lido	106	298,455	284,380	293,040	286,510
Cctv	107	308,023	315,410	314,080	402,630
Community Patrol Team	108	244,230	255,030	220,860	250,660
Housing Improvement Grants-Rev	109	277,410	198,060	195,940	203,880
Public Conveniences	110	178,987	198,930	197,990	201,720
Southwood Golf Course	111	246,558	71,790	25,030	31,690
Gymnastics Academy	112	69,614	69,110	78,880	78,850
Health Dog Warden	113	62,981	64,220	67,940	75,630
Cemeteries	114	52,837	68,210	17,890	76,170
Public Halls & Community Centres	115	41,622	134,600	199,600	180,500
Health Emergency Callout	116	41,224	36,540	36,540	36,510
Health Pest Control - Client	117	22,410	12,860	13,570	10,360
Blackwater Valley Project	118	21,002	20,860	21,000	20,910
Alderwood Campus Funding	119	16,338	15,640	14,640	14,690
Allotments	120	25,105	20,970	21,720	20,620
Rushmoor Healthy Living	121	7,000	7,000	7,000	7,000
Alpine Snowsports Centre	122	78,569	(12,880)	(17,060)	(17,010)
Housing Support Service	123	0	0	0	0
Operational Services Management	124	74	0	0	0
Operational Services Support	125	0	0	0	0
Parking Management	126	(99,813)	(156,280)	88,570	(100,460)
Car Parks	127	(675,229)	(576,420)	242,410	(45,070)
Crematorium	128	(486,630)	(720,000)	(705,290)	(712,210)
Princes Hall	129	410,871	447,920	696,580	581,820
		2,776,594	3,876,540	6,130,900	4,958,470

Financial information for Mixed & Other activities continues on the following page

REVENUE BUDGET 2021/22

Operational Services continued	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Statutory b/fwd from page 87	3,505,704	4,232,730	4,372,440	4,826,950
Discretionary b/fwd from page 88	2,776,594	3,876,540	6,130,900	4,958,470
Mixed				
Community Safety	130 252,127	345,840	264,530	283,700
	252,127	345,840	264,530	283,700
Other				
Health Support Service	131 0	0	0	0
Env Health And Housing	132 0	0	0	0
	0	0	0	0
Net Expenditure	6,534,425	8,455,110	10,767,870	10,069,120

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
DOMESTIC REFUSE	2019/20	2020/21	2020/21	2021/22
Cost centre C2553				
Head of Operational Services	£	£	£	£
Employees	66,495	67,840	94,510	97,130
Premises	5,278	5,400	(7,550)	-
Transport Related	965	540	540	540
Supplies & Services	18,562	17,970	19,970	18,220
Third Party Payments	991,473	1,036,110	1,046,730	1,079,550
Transfer Payments	-	-	-	-
Support Services	293,068	282,310	254,710	258,770
Capital Accounting Charges	(210,313)	180,650	184,650	190,980
Total Expenditure	1,165,528	1,590,820	1,593,560	1,645,190
Income including recharges to other services	(136,490)	(165,910)	(200,510)	(168,300)
NET GENERAL FUND REQUIREMENT	1,029,038	1,424,910	1,393,050	1,476,890

Type of service: Statutory

Service Purpose: Protecting public health and developing a clean, sustainable and green environment by provision of a regular domestic waste collection.

Service Activity: Collection of household residual waste from households; household clinical waste collection service; collection service for bulky/heavy items of household waste.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Income including recharges to other services

The income figures include the Council's income from the contractor for commercial activities, for 2019/20 this amount was payable part way through the year. 2020/21 Revised Budget includes an increase in income from the Bulky Waste collection service.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
STREET CLEANSING	2019/20	2020/21	2020/21	2021/22
Cost centre C2556				
Head of Operational Services	£	£	£	£
Employees	46,741	59,060	50,760	52,070
Premises	-	8,410	-	8,410
Transport Related	510	470	470	470
Supplies & Services	21,036	38,350	38,350	38,350
Third Party Payments	951,378	1,007,400	981,600	1,038,950
Transfer Payments	-	-	-	-
Support Services	24,058	27,410	25,360	26,420
Capital Accounting Charges	78,276	78,810	82,100	80,150
Total Expenditure	1,121,999	1,219,910	1,178,640	1,244,820
Income including recharges to other services	(157,185)	(183,010)	(173,740)	(175,770)
NET GENERAL FUND REQUIREMENT	964,814	1,036,900	1,004,900	1,069,050

Type of service: Statutory

Service Purpose: To maintain and enhance the visual appearance and environmental quality of the Borough, thus protecting and developing a clean, sustainable and green environment, helping to make Rushmoor a place that our communities want to live and work in and reducing the fear of crime.

Adequately ensuring levels of public hygiene and health by regularly removing litter.

Service Activity: Removal of litter, flyposting, flytips, graffiti and shopping trolleys; sweeping of streets; leaf collection; emptying of litter bins, gum removal and street washing. All of these activities take place on the public highway, in town centres, parks, playgrounds, Council land and public open space.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. .

Supplies & Services

2019/20 Outturn includes additional spend on publicity and promotion. 2019/20 Outturn and 2020/21 Revised Budget includes an increase in spend on wheeled bin delivery and assembly costs.

Third Party Payments

2019/20 Outturn and 2020/21 Revised budget reflect a reduction in spend on non routine works.

Income including recharges to other services

The income figures include the Council's income from the contractor for commercial activities, for 2019/20 this amount was payable part way through the year. 2020/21 Revised Budget onwards anticipates there are no developer contributions expected for litter bins within the revenue cost centre.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
RECYCLING	2019/20	2020/21	2020/21	2021/22
Cost centre C2554				
Head of Operational Services	£	£	£	£
Employees	85,986	73,400	94,340	97,280
Premises	-	-	-	-
Transport Related	2,731	1,810	1,810	610
Supplies & Services	59,284	54,450	61,470	55,250
Third Party Payments	683,732	719,180	748,130	973,830
Transfer Payments	-	-	-	-
Support Services	98,212	96,440	91,130	89,380
Capital Accounting Charges	151,429	152,950	155,500	160,270
Total Expenditure	1,081,374	1,098,230	1,152,380	1,376,620
Income including recharges to other services	(676,453)	(694,740)	(685,620)	(583,740)
NET GENERAL FUND REQUIREMENT	404,921	403,490	466,760	792,880

Type of service: Statutory

Service Purpose: To protect and develop a clean, sustainable and green environment by providing a regular collection service for recyclable materials, which also contributes to conservation of natural resources, energy saving – (CO2 reduction & climate change) and cost avoidance.

Service Activity: Mixed dry recyclables are collected via a blue 240L wheeled bin or equivalent to apx 39,000 properties; Compostable garden waste is collected via re-useable green sacks or 240L brown bins; Glass collection via a basket to all houses or via 240L purple bin to flats; Provision of circa. 50 bring sites across the Borough for a variety of household recyclables; Problems and queries associated with both household and commercial recycling are dealt with; Advice is provided to developers on the provision of recycling and refuse facilities for residential developments.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. .

Supplies & Services

2019/20 Outturn includes additional spend on publicity and promotion. 2019/20 Outturn and 2020/21 Revised Budget includes an increase in spend on wheeled bin delivery and assembly costs.

Third Party Payments

Fluctuations between years is partly due to changes in the estimated number of new properties that will added each year to the service requirement. 2020/21 Original Budget onwards contains an increase in the garden waste service costs following an increase in subscribers (Offset by additional income).

Income including recharges to other services

2020/21 Revised Budget onwards includes a reduction in the Materials Recovery Facility (MRF) income and an increase in income from garden waste subscribers. 2021/22 Budget also reflects the permanent reduction in income from recycling credits as that income will stop in April 2021.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH POLLUTION & ENV CONTROL	2019/20	2020/21	2020/21	2021/22
Cost centre C2213				
Head of Operational Services	£	£	£	£
Employees	334,027	347,850	374,130	394,880
Premises	-	400	400	400
Transport Related	1,533	1,750	1,750	1,750
Supplies & Services	7,539	49,270	48,970	49,260
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	127,034	126,330	132,090	126,760
Capital Accounting Charges	4,459	4,460	4,460	-
Total Expenditure	474,592	530,060	561,800	573,050
Income including recharges to other services	(285,691)	(27,300)	(30,300)	(30,590)
NET GENERAL FUND REQUIREMENT	188,901	502,760	531,500	542,460

Type of service: Statutory

Service Purpose: The service responds to complaints from residents regarding potential nuisance including noise, drainage, odour, smoke, rubbish and unauthorised encampments.

Service Activity: • Response to service requests.

- Air quality measurements in accordance with Government guidance.
- Identification of potential contaminated land and control potentially polluting industries.
- Responsible authority under the Licensing Act 2003 for applications for Premises and Club Premises Licences to ensure that the licensing objective ("Prevention of Public Nuisance") is successfully achieved.
- Working with other statutory agencies; responsibility for surface water drainage and land drainage with the aim of preventing potential flooding.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 3 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. Thirdly, a reduction in spend on the temporary cover of permanent posts.

Supplies & Services

The budget now includes the expenditure for the Air Quality Implementation & Monitoring Project on the A331 (Funded by Grant Income held in the Earmarked Reserves)

Income including recharges to other services

2019/20 Outturn includes the grant income from DEFRA for the Air Quality Implementation & Monitoring Project on the A331. The grant was received in 2019/20 and the unspent amount at the end of the 2019/20 financial year has been held in the Council's Earmarked Reserves and will be used to fund the project costs over the next 4 years.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH FOOD SAFETY	2019/20	2020/21	2020/21	2021/22
Cost centre C2208				
Head of Operational Services	£	£	£	£
Employees	184,011	174,090	181,630	183,370
Premises	-	-	-	-
Transport Related	1,111	580	580	580
Supplies & Services	675	900	890	890
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	70,028	69,270	72,660	69,460
Capital Accounting Charges	-	-	-	-
Total Expenditure	255,825	244,840	255,760	254,300
Income including recharges to other services	(9,703)	(23,890)	(3,880)	(5,680)
NET GENERAL FUND REQUIREMENT	246,122	220,950	251,880	248,620

Type of service: Statutory

Service Purpose: To ensure that food and drink on sale for human consumption in the Borough is without risks to the health of the consumer.

Service Activity: Inspection of food premises in accordance with the Food Standards Agency Framework Agreement; Maintenance of a 100% level of customer satisfaction with the food safety regulatory service; Response to service requests in an appropriate manner, with a same day response to matters of evident concern; Support and develop the public health benefits of the National Food Hygiene Rating Scheme.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Income including recharges to other services

2020/21 Original Budget included the expected income from the biennial Air Show food inspections, this income budget was removed from the 2020/21 Revised Budget as the 2020 Air Show was cancelled.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH LICENSING GENERAL	2019/20	2020/21	2020/21	2021/22
Cost centre C2211				
Head of Operational Services	£	£	£	£
Employees	191,808	174,000	204,040	203,800
Premises	-	-	-	-
Transport Related	555	520	520	520
Supplies & Services	5,999	2,870	2,870	2,870
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	93,571	90,310	99,110	96,510
Capital Accounting Charges	-	-	-	-
Total Expenditure	291,933	267,700	306,540	303,700
Income including recharges to other services	(98,525)	(84,320)	(83,030)	(84,270)
NET GENERAL FUND REQUIREMENT	193,408	183,380	223,510	219,430

Type of service: Statutory

Service Purpose: To enable good business through the administration and enforcement of the Council's principal licensing functions concerning regulated entertainments, late night refreshments, liquor, gaming, lotteries, street trading consents, tables and chairs, charitable collections and sex establishments.

Service Activity: Consultation with key agencies, to ensure the fair and efficient determination of relevant licensing applications, including conducting hearings where appropriate. Inspection of licensed premises and resolution of problems arising from and in connection with licensed premises activities.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Income including recharges to other services

2019/20 Outturn includes additional income mainly from premises licences.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH & SAFETY	2019/20	2020/21	2020/21	2021/22
Cost centre C2206				
Head of Operational Services	£	£	£	£
Employees	134,714	119,790	142,350	127,960
Premises	-	-	-	-
Transport Related	494	530	530	530
Supplies & Services	432	2,440	520	1,520
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	43,892	44,170	46,580	44,050
Capital Accounting Charges	-	-	-	-
Total Expenditure	179,532	166,930	189,980	174,060
Income including recharges to other services	(8,380)	(1,800)	-	1,000
NET GENERAL FUND REQUIREMENT	171,152	165,130	189,980	175,060

Type of service: Statutory

Service Purpose: To ensure the Borough's workplaces are healthy and safe.

Service Activity: Inspection of premises to ensure health and safety standards;
Maintenance of 100% level of customer satisfaction with the food safety regulatory service;
Response to service requests (e.g. accidents, notifications, complaints and requests for assistance).

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, firstly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. Secondly, 2020/21 Revised budget also includes additional costs as part of the Council's COVID19 response.

Income including recharges to other services

2019/20 Outturn includes additional H&S courses income and Primary Authority income.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH TAXI LICENSING	2019/20	2020/21	2020/21	2021/22
Cost centre C2218				
Head of Operational Services	£	£	£	£
Employees	155,528	139,060	143,980	150,490
Premises	-	-	-	-
Transport Related	552	330	330	330
Supplies & Services	19,104	13,460	13,510	13,510
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	52,210	52,180	55,340	53,290
Capital Accounting Charges	-	-	-	-
Total Expenditure	227,394	205,030	213,160	217,620
Income including recharges to other services	(83,969)	(78,920)	(72,200)	(78,820)
NET GENERAL FUND REQUIREMENT	143,425	126,110	140,960	138,800

Type of service: Statutory

Service Purpose: To enable good business by providing quality, timely and value for money taxi licensing and regulatory services that reasonably ensure the safety and protection of both the public and other road users and provides for a suitable, good quality and efficient public transportation service for all.

Service Activity: Processing of licence applications and supervision of hackney carriage and private hire drivers, vehicles and operators; inclusive of carrying out Criminal Records, DVLA and medical checks. Other documentation (e.g. insurance) checks. Carrying out Council tests and inspection of licensed vehicles.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2019/20 Outturn includes additional expenditure on operational equipment and vehicle plate consumables.

Income including recharges to other services

2019/20 Outturn includes additional income from HC vehicle fees and vehicle plate income. 2020/21 Revised reflects a reduction in knowledge test income.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HOUSING HOUSES IN MULTIPLE OCC	2019/20	2020/21	2020/21	2021/22
Cost centre C2403				
Head of Operational Services	£	£	£	£
Employees	110,676	106,360	109,950	112,520
Premises	-	-	-	-
Transport Related	884	930	240	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	38,159	38,050	38,530	37,610
Capital Accounting Charges	-	-	-	-
Total Expenditure	149,719	145,340	148,720	150,130
Income including recharges to other services	(30,618)	(20,000)	(22,150)	(30,000)
NET GENERAL FUND REQUIREMENT	119,101	125,340	126,570	120,130

Type of service: Statutory

Service Purpose: Safeguard the public from poor housing conditions. Licence high-risk houses in multiple occupation.

Service Activity: All high risk houses; 3 storey and above, housing 5 people or more not in the same household. Licensing will ensure properties are maintained to legal requirement minimising risk to residents.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ABANDONED VEHICLES	2019/20	2020/21	2020/21	2021/22
Cost centre C2557				
Head of Operational Services	£	£	£	£
Employees	5,844	5,730	6,110	6,260
Premises	-	-	-	-
Transport Related	84	60	60	60
Supplies & Services	922	1,000	1,000	1,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	19,065	18,410	17,410	17,650
Capital Accounting Charges	-	-	-	-
Total Expenditure	25,915	25,200	24,580	24,970
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	25,915	25,200	24,580	24,970

Type of service: Statutory

Service Purpose: Protecting and maintaining a clean, sustainable and green environment by removing abandoned vehicles; removal of these helps reduce fear of crime; prevents abuse of unsafe abandoned vehicles (e.g. burnt out vehicles) and maintains local environmental quality.

Service Activity: Collection of abandoned and end of life vehicles; problems and queries associated with nuisance vehicles and implementation of collection and disposal legislation.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH LAND DRAINAGE/SEWERAGE	2019/20	2020/21	2020/21	2021/22
Cost centre C2227				
Head of Operational Services	£	£	£	£
Employees	2,731	2,640	2,750	2,800
Premises	1,593	1,600	1,600	1,600
Transport Related	-	-	-	-
Supplies & Services	9,230	9,230	9,230	9,230
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	5,353	5,090	5,170	5,030
Capital Accounting Charges	-	-	-	-
Total Expenditure	18,907	18,560	18,750	18,660
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	18,907	18,560	18,750	18,660

Type of service: Statutory

Service Purpose: Inspection of ditches and watercourses to ensure free flow of water. To ensure that the Council carries out it's riparian duties and also that others with riparian responsibilities are required to complete necessary works. Inspection of watercourses and removal of obstructions where necessary, working with the Environment Agency and Hampshire County Council as the Lead Local Flood Risk Authority.

Service Activity: As appropriate, blockages are cleared and obstructions removed; inspections carried out; minor works undertaken.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HOUSING ADVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C2402				
Head of Operational Services	£	£	£	£
Employees	618,780	532,820	755,460	660,910
Premises	-	-	-	-
Transport Related	4,184	2,920	730	20
Supplies & Services	216,070	215,610	389,720	252,000
Third Party Payments	-	-	-	-
Transfer Payments	230,165	99,900	467,400	552,890
Support Services	207,558	203,070	213,330	209,390
Capital Accounting Charges	1,000	1,000	1,000	1,000
Total Expenditure	1,277,757	1,055,320	1,827,640	1,676,210
Income including recharges to other services	(373,591)	(68,500)	(477,000)	(548,490)
NET GENERAL FUND REQUIREMENT	904,166	986,820	1,350,640	1,127,720

Type of service: Discretionary

Service Purpose: To help people solve their housing problem and to provide a suitable home to those in housing need.

Service Activity: Manage the housing allocation pool and choice based lettings home finder scheme. Provide temporary and permanent accommodation to priority homeless people and those in housing need. Make referrals to other agencies as appropriate.

Explanation of significant expenditure/income changes

Employees

2020/21 revised estimate includes additional staff, for rough sleeping initiative funded by government grant, and Housing option support staff funded by earmarked reserves. In 2021/22 the Housing support staff continue to be funded from earmarked reserves

Supplies & Services

Revised 2020/21 increase in homelessness costs due to pandemic.

Transfer Payments

Fluctuations in budgets re flexible homelessness grant costs funded by government grant.

Income including recharges to other services

Fluctuations in budgets re flexible homelessness government grant

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
PARKS AND RECREATION GRDS	2019/20	2020/21	2020/21	2021/22
Cost centre C2517				
Head of Operational Services	£	£	£	£
Employees	89,214	84,670	93,130	94,020
Premises	153,688	136,870	135,370	143,560
Transport Related	247	540	540	540
Supplies & Services	291,482	261,710	269,180	268,620
Third Party Payments	(54,650)	(53,650)	(53,650)	(53,300)
Transfer Payments	-	-	-	-
Support Services	116,860	82,800	99,170	73,190
Capital Accounting Charges	202,693	259,980	324,820	307,620
Total Expenditure	799,534	772,920	868,560	834,250
Income including recharges to other services	(1,645,876)	(163,880)	(190,650)	(164,850)
NET GENERAL FUND REQUIREMENT	(846,342)	609,040	677,910	669,400

Type of service: Discretionary

Service Purpose: To provide parks, open spaces, playgrounds, sports pitches and tree management service.

Service Activity: To manage and maintain green infrastructure to ensure facilities are safe and attractive for all sections of the community. To provide quality inspirational facilities and ensure the legacy of quality provision for future generations.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Premises

2019/20 Outturn includes additional spend on utility costs and general repairs and maintenance. 2021/22 Budget includes an increase in utility costs and tree maintenance expenditure.

Supplies & Services

2019/20 Outturn includes additional spend on Rowhill Nature Reserve SANG projects (funded by developers contributions held in the earmarked reserves). 2019/20 Outturn also includes expenditure on suitable projects that developers contributions have been collected for.

Income including recharges to other services

2019/20 Outturn includes additional income in respect of s106 developers' contributions for Suitable Alternative Natural Green Space (SANGS) which is ring-fenced for spending on SANGS provision and maintenance at Southwood Woodlands and Rowhill Nature Reserve. (This is offset with a corresponding transfer to the SANG Earmarked Reserves). 2019/20 also includes income from developers contributions which is being used to fund the expenditure on suitable projects.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
FARNBOROUGH LEISURE CENTRE	2019/20	2020/21	2020/21	2021/22
Cost centre C2560				
Head of Operational Services	£	£	£	£
Employees	28,254	26,900	36,660	37,200
Premises	63,061	34,250	34,250	34,250
Transport Related	28	30	30	30
Supplies & Services	47,082	58,780	89,580	50,800
Third Party Payments	69,685	78,190	562,190	78,190
Transfer Payments	-	-	-	-
Support Services	29,811	31,130	36,690	35,590
Capital Accounting Charges	370,234	312,430	332,510	332,510
Total Expenditure	608,155	541,710	1,091,910	568,570
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	608,155	541,710	1,091,910	568,570

Type of service: Discretionary

This facility is closed for redevelopment and a new facility will be provided as part of the regeneration of the Civic Quarter

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Premises

2019/20 Outturn includes additional repairs and maintenance expenditure.

Supplies & Services

2020/21 Original budget and 2020/21 Revised Budget include the budget for the indoor bowls feasibility. 2020/21 Revised Budget also includes the contract procurement budget carried forward from the 2019/20 financial year.

Third Party Payments

2020/21 Revised Budget includes the additional cost on the Leisure contract due to COVID 19.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
GROUNDS MAINT CONTRACTS	2019/20	2020/21	2020/21	2021/22
Cost centre C2552				
Head of Operational Services	£	£	£	£
Employees	18,847	17,890	21,620	21,920
Premises	74,158	76,400	70,980	78,300
Transport Related	32	160	160	160
Supplies & Services	1,410	500	550	500
Third Party Payments	530,703	596,410	576,940	592,610
Transfer Payments	-	-	-	-
Support Services	8,817	10,580	9,240	10,650
Capital Accounting Charges	6,991	750	580	580
Total Expenditure	640,958	702,690	680,070	704,720
Income including recharges to other services	(35,381)	(80,120)	(77,930)	(81,150)
NET GENERAL FUND REQUIREMENT	605,577	622,570	602,140	623,570

Type of service: Discretionary

Service Purpose: To maintain Council owned property and promote pride of place by provision of quality, value for money services which greatly contribute to making Rushmoor a place our communities want to live and work in.

Service Activity: Provision of quality services to maintain the grounds of the Borough's parks, recreation grounds, gardens, open spaces and sports pitches/facilities by cutting grass, pruning/weeding shrub beds, rose beds, hedges and planting flower beds etc. to ensure the Borough appears clean, bright and attractive.

Explanation of significant expenditure/income changes

Premises

2020/21 Revised Budget includes a reduction in spend on grounds maintenance non routine works at Prospect Estate

Third Party Payments

2019/20 Outturn includes a reduction in spend on Grounds maintenance non routine works. 2020/21 Original Budget onwards includes the revenue expenditure for the grounds maintenance of Wellesley Sports Pitches . 2020/21 Revised Budget includes a reduction in spend on grounds maintenance non routine works.

Income including recharges to other services

2020/21 Original Budget onwards includes the expected developer contribution for the grounds maintenance of Wellesley Sports Pitches

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ALDERSHOT INDOOR POOLS	2019/20	2020/21	2020/21	2021/22
Cost centre C2558				
Head of Operational Services	£	£	£	£
Employees	10,234	9,780	13,120	13,340
Premises	23,723	18,000	18,000	18,000
Transport Related	10	10	10	10
Supplies & Services	11,122	5,380	19,910	6,960
Third Party Payments	227,147	235,490	234,900	234,900
Transfer Payments	-	-	-	-
Support Services	13,376	14,000	15,680	14,850
Capital Accounting Charges	77,788	77,790	75,750	75,750
Total Expenditure	363,400	360,450	377,370	363,810
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	363,400	360,450	377,370	363,810

Type of service: Discretionary

Service Purpose: To provide and maintain swimming pool and fitness room facilities through a leisure management contract.

Service Activity: 25m main pool, 12m teaching pool, 50+ station fitness gym, office accommodation and changing rooms.

Explanation of significant expenditure/income changes

Premises

2019/20 Outturn includes additional repairs and maintenance expenditure.

Supplies & Services

2019/20 Outturn includes consultancy costs and 2020/21 Revised budget includes the contract procurement budget carried forward from the 2019/20 financial year.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ALDERSHOT LIDO	2019/20	2020/21	2020/21	2021/22
Cost centre C2559				
Head of Operational Services	£	£	£	£
Employees	5,733	5,520	8,620	8,790
Premises	41,702	9,440	9,440	9,440
Transport Related	5	10	10	10
Supplies & Services	12,970	7,320	15,650	9,540
Third Party Payments	73,935	76,820	76,820	76,820
Transfer Payments	-	-	-	-
Support Services	11,516	11,490	13,840	13,250
Capital Accounting Charges	172,594	173,780	168,660	168,660
Total Expenditure	318,455	284,380	293,040	286,510
Income including recharges to other services	(20,000)	-	-	-
NET GENERAL FUND REQUIREMENT	298,455	284,380	293,040	286,510

Type of service: Discretionary

Service Purpose: To provide and maintain an outdoor Lido through a leisure management contract.

Service Activity: Large outdoor Lido with 3 flumes, changing rooms, catering outlet, extensive open space, 2x all weather floodlit football pitches, coach and car parking for 180 vehicles.

Explanation of significant expenditure/income changes

Premises

2019/20 Outturn includes additional repairs and maintenance expenditure.

Supplies & Services

2019/20 Outturn includes consultancy costs and 2020/21 Revised budget includes the contract procurement budget carried forward from the 2019/20 financial year.

Income including recharges to other services

2019/20 Outturn includes the share of income the Council received from the contractor for the 2019 summer LIDO .

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
CCTV	2019/20	2020/21	2020/21	2021/22
Cost centre C2246				
Head of Operational Services	£	£	£	£
Employees	133,899	158,700	147,740	176,110
Premises	-	-	-	75,000
Transport Related	-	-	-	-
Supplies & Services	88,244	69,730	80,740	71,110
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	76,325	81,800	80,420	79,210
Capital Accounting Charges	26,734	20,490	20,490	16,510
Total Expenditure	325,202	330,720	329,390	417,940
Income including recharges to other services	(17,179)	(15,310)	(15,310)	(15,310)
NET GENERAL FUND REQUIREMENT	308,023	315,410	314,080	402,630

Type of service: Discretionary

Service Purpose: To help prevent and deter crime and disorder and reduce the fear of crime. To provide evidence (when requested and assessed as appropriate) to police/other enforcement agencies and other appropriate organisations.

Service Activity: Provide a joint Hart and Rushmoor CCTV service, consisting of a control room and 115 CCTV cameras, to monitor activity in town centres and parks and open spaces in both local authority areas. The main functions are to reduce the fear of crime, deter crime and anti-social behaviour, assist the police in identifying and prosecuting offenders, help protect Council property, provide a link for both Councils' out of hours service and to assist in civil emergencies.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 3 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. Thirdly, 2019/20 Outturn and 2020/21 Revised Budget include vacancy savings.

Premises

2021/22 Budget is for one-off decommissioning costs.

Supplies & Services

2019/20 Outturn and 2020/21 Revised Budget include the costs of the feasibility and consultancy work related to the future provision of the service. 2019/20 Outturn also reflects a reduction in spend on equipment maintenance costs as we are currently on a Pay as You Go maintenance contract for the cameras and control room equipment.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
COMMUNITY PATROL TEAM	2019/20	2020/21	2020/21	2021/22
Cost centre C2228				
Head of Operational Services	£	£	£	£
Employees	163,431	169,640	135,500	167,640
Premises	-	-	-	-
Transport Related	13,175	16,630	14,100	14,600
Supplies & Services	4,714	5,460	7,140	5,760
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	63,505	63,800	64,620	63,160
Capital Accounting Charges	-	-	-	-
Total Expenditure	244,825	255,530	221,360	251,160
Income including recharges to other services	(595)	(500)	(500)	(500)
NET GENERAL FUND REQUIREMENT	244,230	255,030	220,860	250,660

Type of service: Discretionary

Service Purpose: Provides a reassuring uniformed presence on the streets and in public places - promoting a 'Safe and Clean environment'. This is achieved by dealing with issues related to both low level crime/antisocial behaviour and environmental crime. Working closely with residents, local groups, ward Councillors and partners (internal to the council and external agencies) to identify issues and work to resolve them.

Service Activity: Completion of environmental audits to improve the appearance of wards to help to secure safe and clean streets and public places. Investigation and removal of abandoned vehicles, fly tipping, fly posting, graffiti. Enforcement work through Fixed Penalty Notices. Dealing with parking contraventions during patrols and in response to complaints.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 3 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs. Thirdly, 2021/22 Budget includes the % allocation of a new post created as part of the restructure of the Council's Community Safety service.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HOUSING IMPROVEMENT GRANTS-REV	2019/20	2020/21	2020/21	2021/22
Cost centre C2404				
Head of Operational Services	£	£	£	£
Employees	162,159	156,810	160,520	165,140
Premises	-	-	-	-
Transport Related	1,668	1,690	270	-
Supplies & Services	-	5,100	-	5,100
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	54,283	54,460	55,150	53,640
Capital Accounting Charges	1,142,596	1,060,510	1,060,510	1,060,510
Total Expenditure	1,360,706	1,278,570	1,276,450	1,284,390
Income including recharges to other services	(1,083,296)	(1,080,510)	(1,080,510)	(1,080,510)
NET GENERAL FUND REQUIREMENT	277,410	198,060	195,940	203,880

Type of service: Discretionary

Service Purpose: The provision of funding to vulnerable people who are not able to afford essential repairs and or adaptations to their home.

Service Activity: All cases applying for grants are means tested and funding provided to vulnerable and eligible people. Essential repairs and adaptations (recommended by Social Service Occupational Therapists) are approved where there is a high risk of injury or a person is unable to remain in their home without the necessary work being carried out.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
PUBLIC CONVENIENCES	2019/20	2020/21	2020/21	2021/22
Cost centre C2555				
Head of Operational Services	£	£	£	£
Employees	5,845	5,730	6,110	6,260
Premises	28,983	30,310	30,160	30,400
Transport Related	85	60	60	60
Supplies & Services	58	60	70	80
Third Party Payments	133,058	139,010	139,010	142,860
Transfer Payments	-	-	-	-
Support Services	10,646	10,770	12,000	11,480
Capital Accounting Charges	312	12,990	10,580	10,580
Total Expenditure	178,987	198,930	197,990	201,720
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	178,987	198,930	197,990	201,720

Type of service: Discretionary

Service Purpose: Protecting and sustaining a clean, sustainable and green environment and supporting the local economy by providing a network of public conveniences in town centres and parks.

Service Activity: The service provides and maintains a network of 8 public conveniences, they are cleansed.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
SOUTHWOOD GOLF COURSE	2019/20	2020/21	2020/21	2021/22
Cost centre C2561				
Head of Operational Services	£	£	£	£
Employees	6,461	-	-	-
Premises	37,015	33,300	4,880	12,300
Transport Related	2	-	-	-
Supplies & Services	639	1,150	1,220	1,270
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	19,186	16,730	18,930	18,030
Capital Accounting Charges	183,255	20,610	-	90
Total Expenditure	246,558	71,790	25,030	31,690
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	246,558	71,790	25,030	31,690

Type of service: Discretionary

Service Purpose: The land will provide Suitable Alternative Natural Greenspace.

Service Activity: The land will be converted into new natural open parkland which will provide Suitable Alternative Natural Greenspace, to enable new homes to continue to be built in the Borough and town centres to be regenerated.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs due to changes to time allocations following the closure of the golf course.

Premises

Reductions in expenditure following the closure of the golf course.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
GYMNASTICS ACADEMY	2019/20	2020/21	2020/21	2021/22
Cost centre C2514				
Head of Operational Services	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	1,625	1,120	1,540	1,510
Capital Accounting Charges	82,789	82,790	92,140	92,140
Total Expenditure	84,414	83,910	93,680	93,650
Income including recharges to other services	(14,800)	(14,800)	(14,800)	(14,800)
NET GENERAL FUND REQUIREMENT	69,614	69,110	78,880	78,850

Type of service: Discretionary

Service Purpose: Support the health and fitness of residents and other users.

Service Activity: Leasing of accommodation to the independent gymnastics academy.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH DOG WARDEN	2019/20	2020/21	2020/21	2021/22
Cost centre C2204				
Head of Operational Services	£	£	£	£
Employees	32,677	31,350	34,010	42,070
Premises	-	-	-	-
Transport Related	2,974	3,720	3,720	3,720
Supplies & Services	13,669	16,410	16,410	16,410
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	15,162	14,960	15,300	14,930
Capital Accounting Charges	-	-	-	-
Total Expenditure	64,482	66,440	69,440	77,130
Income including recharges to other services	(1,501)	(2,220)	(1,500)	(1,500)
NET GENERAL FUND REQUIREMENT	62,981	64,220	67,940	75,630

Type of service: Discretionary

Service Purpose: To enforce legislation for the control of dogs and dog-related problems and promote responsible dog ownership.

Service Activity: Collection of stray dogs; provision of an out of hours service; response to residents' queries regarding fouling and stray dogs.

Explanation of significant expenditure/income changes

Employees

2021/22 Budget includes the % allocation of a new post created as part of the restructure of the Council's Community Safety service.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
CEMETERIES	2019/20	2020/21	2020/21	2021/22
Cost centre C2550				
Head of Operational Services	£	£	£	£
Employees	29,799	28,500	31,350	31,910
Premises	41,799	22,080	20,500	22,700
Transport Related	72	70	70	70
Supplies & Services	20,539	17,290	20,050	18,160
Third Party Payments	140,706	141,850	142,050	146,030
Transfer Payments	-	-	-	-
Support Services	23,582	23,950	27,440	25,870
Capital Accounting Charges	16,325	8,200	5,160	5,160
Total Expenditure	272,822	241,940	246,620	249,900
Income including recharges to other services	(219,985)	(173,730)	(228,730)	(173,730)
NET GENERAL FUND REQUIREMENT	52,837	68,210	17,890	76,170

Type of service: Discretionary

Service Purpose: To provide a dignified and personal bereavement service.

Service Activity: The provision of a cemeteries service to residents and others, which offers individual attention, reverence and respect and which recognises individual cultural requirements. This is achieved through the management of the Borough's three cemeteries.

Explanation of significant expenditure/income changes

Premises

2019/20 Outturn includes additional expenditure on repairs & maintenance.

Income including recharges to other services

2019/20 Outturn includes additional interment fees income and additional grave sales income. 2020/21 Revised Budget anticipates the same additional income happening in 2020/21.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
PUBLIC HALLS & COMMUNITY CENTRES	2019/20	2020/21	2020/21	2021/22
Cost centre C2505#2506#2507#2511#2515#2516#2526#2548				
Head of Operational Services	£	£	£	£
Employees	15,507	15,280	16,200	16,780
Premises	129,243	83,360	87,730	73,580
Transport Related	25	20	10	20
Supplies & Services	3,699	4,060	3,460	3,610
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	52,142	57,280	67,680	62,000
Capital Accounting Charges	(121,772)	12,100	50,970	52,960
Total Expenditure	78,844	172,100	226,050	208,950
Income including recharges to other services	(37,222)	(37,500)	(26,450)	(28,450)
NET GENERAL FUND REQUIREMENT	41,622	134,600	199,600	180,500

Type of service: Discretionary

Service Purpose: To provide facilities for educational, recreational, arts and social opportunities.

Service Activity: Facilities provided at Farnborough Community Centre (now closed from 2019/20), Prospect Centre, Southwood Community Centre, Blunden Hall and Beaumont Guardrooms.

Explanation of significant expenditure/income changes

Premises

2019/20 Outturn includes additional spend on repairs & Maintenance.

2019/20 Outturn and 2020/21 Revised Budget include expenditure on non domestic rates bills for the Farnborough Community Centre. These costs have now stopped as the building has been demolished.

Income including recharges to other services

2019/20 Outturn & 2020/21 Revised Budget onwards reflect a reduction in fees and charges income, this is mainly due to the Covid 19 restrictions.

2019/20 Outturn includes the last of the tenant rental income at Farnborough Community Centre.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH EMERGENCY CALLOUT	2019/20	2020/21	2020/21	2021/22
Cost centre C2207				
Head of Operational Services	£	£	£	£
Employees	37,528	32,600	32,600	32,600
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	500	500	500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	3,696	3,440	3,440	3,410
Capital Accounting Charges	-	-	-	-
Total Expenditure	41,224	36,540	36,540	36,510
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	41,224	36,540	36,540	36,510

Type of service: Discretionary

Service Purpose: Corporate out of hours response service provided to cover all service areas where an emergency response may be required.

Service Activity: Provision of an out of hours service between 17:00hrs (16:30 Friday) and 8:30hrs the following day, all day Saturday and Sunday and Bank Holidays. Response to complaints such as noise, alarms, drainage, flooding and civil emergencies.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH PEST CONTROL - CLIENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2212				
Head of Operational Services	£	£	£	£
Employees	2,731	2,640	2,750	2,800
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	100	100	100
Third Party Payments	10,493	3,000	3,000	-
Transfer Payments	-	-	-	-
Support Services	9,749	9,120	9,720	9,460
Capital Accounting Charges	-	-	-	-
Total Expenditure	22,973	14,860	15,570	12,360
Income including recharges to other services	(563)	(2,000)	(2,000)	(2,000)
NET GENERAL FUND REQUIREMENT	22,410	12,860	13,570	10,360

Type of service: Discretionary

Service Purpose: Provision of a pest control service.

Service Activity: This service is currently contracted out; pest infestations and issues are investigated and resolved.

Explanation of significant expenditure/income changes

Third Party Payments

Fluctuations in budgets as the Council changed to a new pest control contract during 2019/20 that is now a chargeable service.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
BLACKWATER VALLEY PROJECT	2019/20	2020/21	2020/21	2021/22
Cost centre C2525				
Head of Operational Services	£	£	£	£
Employees	725	710	750	750
Premises	-	-	-	-
Transport Related	3	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	17,500	17,500	17,500	17,500
Support Services	2,774	2,650	2,750	2,660
Capital Accounting Charges	-	-	-	-
Total Expenditure	21,002	20,860	21,000	20,910
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	21,002	20,860	21,000	20,910

Type of service: Discretionary

Service Purpose: To manage, maintain and improve the environment of the Blackwater Valley and enable recreational access for the benefit of the local community.

Service Activity: To provide a local Countryside Service and volunteer worker co-ordination within the Borough. To contribute to the cost of the service along with other sponsor authorities to enable access to the countryside via a long distance footpath (green corridor), maintain/protect the environment of the valley for both Community benefit and nature conservation. To lead with land reclamation projects such as renewal of old gravel pits to nature rich areas (reserves) and Suitable Alternative Natural Green Space (SANGS) management within the Borough.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ALDERWOOD CAMPUS FUNDING	2019/20	2020/21	2020/21	2021/22
Cost centre C2528				
Head of Operational Services	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	16,338	15,640	14,640	14,690
Capital Accounting Charges	-	-	-	-
Total Expenditure	16,338	15,640	14,640	14,690
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	16,338	15,640	14,640	14,690

Type of service: Discretionary

Service Purpose: Provision of Alderwood Leisure Centre.

Service Activity: Provide and maintain the service for educational, recreational, cultural and social opportunities.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ALLOTMENTS	2019/20	2020/21	2020/21	2021/22
Cost centre C2502				
Head of Operational Services	£	£	£	£
Employees	16,671	15,320	15,430	15,440
Premises	13,138	12,620	12,600	12,630
Transport Related	170	510	620	510
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	11,517	11,570	12,120	11,630
Capital Accounting Charges	-	-	-	-
Total Expenditure	41,496	40,020	40,770	40,210
Income including recharges to other services	(16,391)	(19,050)	(19,050)	(19,590)
NET GENERAL FUND REQUIREMENT	25,105	20,970	21,720	20,620

Type of service: Discretionary

Service Purpose: Management and administration of the allotments.

Service Activity: Provision of allotments.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
RUSHMOOR HEALTHY LIVING	2019/20	2020/21	2020/21	2021/22
Cost centre C2248				
Head of Democracy, Strategy and Partnerships	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	7,000	7,000	7,000	7,000
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	7,000	7,000	7,000	7,000
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	7,000	7,000	7,000	7,000

Type of service: Discretionary

Service Purpose: The promotion of good health and healthy lifestyles across the Borough.

Service Activity: The service is delivered by a charity Rushmoor Healthy Living and covers a wide variety of health-related projects.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ALPINE SNOWSPORTS CENTRE	2019/20	2020/21	2020/21	2021/22
Cost centre C2503				
Head of Operational Services	£	£	£	£
Employees	10,230	9,780	11,760	11,920
Premises	14,915	1,000	1,000	1,000
Transport Related	10	10	10	10
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	6,631	6,800	7,860	7,690
Capital Accounting Charges	109,054	20,600	13,380	13,440
Total Expenditure	140,840	38,190	34,010	34,060
Income including recharges to other services	(62,271)	(51,070)	(51,070)	(51,070)
NET GENERAL FUND REQUIREMENT	78,569	(12,880)	(17,060)	(17,010)

Type of service: Discretionary

Service Purpose: To provide and maintain a ski centre through a management contract.

Service Activity: 3 dry ski slopes, mist lubrication system, ski lifts and tows, floodlighting, main building inc. office accommodation, bar and cafeteria, function area, maintenance workshop, chalet building and car park.

Explanation of significant expenditure/income changes

Premises

2019/20 Outturn includes expenditure on Site improvement works (funded by a drawdown from the Ski Centre Development Fund)

Income including recharges to other services

2019/20 Outturn includes a drawdown from the Ski Centre Development Fund to cover site improvement works.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HOUSING SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C2405				
Head of Operational Services	£	£	£	£
Employees	6,237	5,850	6,380	6,540
Premises	-	-	-	-
Transport Related	3	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	2,835	2,770	2,960	2,750
Capital Accounting Charges	-	-	-	-
Total Expenditure	9,075	8,620	9,340	9,290
Income including recharges to other services	(9,075)	(8,620)	(9,340)	(9,290)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Discretionary

Service Purpose: Provision of a housing support service.

Service Activity: Housing support service

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
OPERATIONAL SERVICES MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2510				
Head of Operational Services	£	£	£	£
Employees	3,873	8,900	8,900	8,900
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	8,455	24,080	15,080	24,080
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	12,328	32,980	23,980	32,980
Income including recharges to other services	(12,254)	(32,980)	(23,980)	(32,980)
NET GENERAL FUND REQUIREMENT	74	0	0	0

Type of service: Discretionary

Service Purpose: Provision of a operational services management service.

Service Activity: Operational services management.

Explanation of significant expenditure/income changes

Employees

2019/20 Outturn reflects a reduction in spend on employee training costs including travel & subsistence.

Supplies & Services

2019/20 Outturn includes a reduction in spend on photocopier, operational equipment and promotional costs . 2020/21 Revised Budget also shows a reduction in spend on photocopier costs.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
OPERATIONAL SERVICES SUPPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C2522				
Head of Operational Services	£	£	£	£
Employees	15,924	13,640	14,860	15,130
Premises	-	-	-	-
Transport Related	-	30	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	2,965	2,830	3,050	2,770
Capital Accounting Charges	-	-	-	-
Total Expenditure	18,889	16,500	17,910	17,900
Income including recharges to other services	(18,889)	(16,500)	(17,910)	(17,900)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Discretionary

Service Purpose: Provision of a operational services support service.

Service Activity: Operational services support service.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
PARKING MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2538				
Head of Operational Services	£	£	£	£
Employees	318,282	276,830	250,720	301,900
Premises	1,452	9,300	9,300	9,300
Transport Related	5,725	5,370	5,380	5,380
Supplies & Services	90,102	97,730	85,900	96,780
Third Party Payments	-	-	-	-
Transfer Payments	100,000	171,860	-	100,470
Support Services	159,138	148,850	153,100	147,670
Capital Accounting Charges	34,047	20,490	20,540	20,540
Total Expenditure	708,746	730,430	524,940	682,040
Income including recharges to other services	(808,559)	(886,710)	(436,370)	(782,500)
NET GENERAL FUND REQUIREMENT	(99,813)	(156,280)	88,570	(100,460)

Type of service: Discretionary

Service Purpose: Effect strategic traffic management objectives through powers delegated by Hampshire County Council to secure safe and accessible town centres and residential areas .

Service Activity: On-street enforcement against parking contraventions; on-street charging; on-street residents permit parking facilities.

Explanation of significant expenditure/income changes

Employees

2019/20 Outturn and 2020/21 Revised Budget includes a reduction in spend due to in year vacancy savings. Other fluctuations in employee costs to this cost centre for 2020/21 Original Budget onwards are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Premises

2019/20 Outturn reflects a reduction in spend on gantry barriers

Supplies & Services

2020/21 Original Budget onwards reflects the new P&D machine maintenance costs. 2020/21 revised budget includes a reduction in operational costs during the COVID 19 lockdown periods.

Transfer Payments

This budget reflects the payment to Hampshire County Council from the Civil Parking Enforcement surplus being generated in year. 2020/21 Revised On Street Parking Budget is not expecting to generate a surplus.

Income including recharges to other services

2019/20 Outturn includes a reduction in parking penalty charge notice income due to staff vacancies in year. 2020/21 Revised Budget reflects the reduction in Pay & Display income, parking Penalty Charge Notice income and Residents Parking Income due to the COVID 19 lockdowns and restrictions and staff vacancies in year. 2021/22 Budget reflects the gradual return to normal income levels as the COVID 19 restrictions begin to be lifted.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
CAR PARKS	2019/20	2020/21	2020/21	2021/22
Cost centre C2537				
Head of Operational Services	£	£	£	£
Employees	110,096	195,400	181,370	219,500
Premises	235,206	256,020	256,460	261,280
Transport Related	2,226	4,040	4,060	4,060
Supplies & Services	298,395	264,370	120,260	162,470
Third Party Payments	223,638	111,980	141,020	230,400
Transfer Payments	-	-	-	-
Support Services	167,186	162,180	173,190	166,070
Capital Accounting Charges	27,712	29,370	27,800	27,800
Total Expenditure	1,064,459	1,023,360	904,160	1,071,580
Income including recharges to other services	(1,739,688)	(1,599,780)	(661,750)	(1,116,650)
NET GENERAL FUND REQUIREMENT	(675,229)	(576,420)	242,410	(45,070)

Type of service: Discretionary

Service Purpose: Car parks

Service Activity: Provision and operation of car parks.

Explanation of significant expenditure/income changes

Employees

2019/20 Outturn and 2020/21 Revised Budget include a reduction in spend due to in year vacancy savings. Other fluctuations in employee costs to this cost centre for 2020/21 Original Budget onwards are due to 2 reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Premises

2019/20 Outturn includes a reduction in spend on lining, electricity and repairs and maintenance costs.

Supplies & Services

2020/21 Budget reflected a reduction in costs as the contract to manage the CO-OP car park ended in 2019/20. 2020/21 Revised Budget onwards reflects a reduction in spend offset (with a reduction in Pay & Display Income) as the Council could no longer operate the Leisure Centre User rebates due to Covid 19 restrictions. 2020/21 Revised Budget also reflects a reduction in operational expenditure due to the COVID 19 lockdowns.

Third Party Payments

2019/20 Outturn and 2021/22 Budget includes the full year costs of the littering and dog fouling enforcement contract. 2020/21 Revised budget reflects the part year costs of the littering and dog fouling enforcement contract. (The expenditure is offset with Fixed Penalty Notice income).

Income including recharges to other services

2019/20 Outturn includes the full year income from the littering & dog fouling Fixed Penalty Notices, additional season ticket income from businesses who had either requested new or additional permits in year and a reduction in parking penalty charge notices due to staff vacancies in year. 2020/21 Revised Budget reflects the reduction in Pay & Display income, parking Penalty Charge Notice income and season ticket Income due to the COVID 19 lockdowns and restrictions and staff vacancies in year. Other fluctuations in income for 2020/21 Revised Budget are a reduction in the notional income associated with the granting of free parking permits to various voluntary organisations and charities. The value of the parking permit is calculated depending on the allocated car park and the hours the permit covers each day. The corresponding notional expenditure is shown in the Grants to Major Organisations cost centre. 2020/21 Revised budget also reflects the part year income of the littering and dog fouling enforcement contract. (The Income is offset with contract costs). 2021/22 Budget reflects the gradual return to normal income levels as the COVID 19 restrictions begin to be lifted and the full year Fixed Penalty Notice Income of the littering and dog fouling enforcement contract.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
CREMATORIUM	2019/20	2020/21	2020/21	2021/22
Cost centre C2551				
Head of Operational Services	£	£	£	£
Employees	363,564	354,730	394,760	404,080
Premises	153,127	175,870	158,340	157,600
Transport Related	431	470	550	550
Supplies & Services	200,158	161,740	188,010	166,400
Third Party Payments	53,017	54,480	54,480	56,010
Transfer Payments	-	-	-	-
Support Services	155,773	153,120	162,540	154,750
Capital Accounting Charges	53,032	77,570	37,130	61,130
Total Expenditure	979,102	977,980	995,810	1,000,520
Income including recharges to other services	(1,465,732)	(1,697,980)	(1,701,100)	(1,712,730)
NET GENERAL FUND REQUIREMENT	(486,630)	(720,000)	(705,290)	(712,210)

Type of service: Discretionary

Service Purpose: To provide a dignified and personal bereavement service.

Service Activity: The provision of a bereavement service that offers individual attention, reverence and respect whilst recognising cultural requirements. Provision of memorials that offer a wide variety of opportunities in which to remember loved ones.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to two reasons, Firstly, changes to time allocations. Employee costs are allocated to the Service(s) where staff spend their time. Each year time allocations are reviewed and amended to reflect any changes in the way time is spent. Secondly, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2019/20 Outturn included the expenditure on the relining of a cremator. 2020/21 Revised Budget includes additional costs for the webcasts.

Income including recharges to other services

2019/20 Outturn reflects a reduction in cremation fee income and memorial fee income.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
PRINCES HALL	2019/20	2020/21	2020/21	2021/22
Cost centre C2518				
Head of Operational Services	£	£	£	£
Employees	501,632	482,030	381,480	499,300
Premises	142,429	142,760	78,010	142,220
Transport Related	684	250	180	180
Supplies & Services	547,570	502,870	121,450	372,170
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	217,967	211,940	228,400	220,100
Capital Accounting Charges	99,935	103,370	64,060	63,850
Total Expenditure	1,510,217	1,443,220	873,580	1,297,820
Income including recharges to other services	(1,099,346)	(995,300)	(177,000)	(716,000)
NET GENERAL FUND REQUIREMENT	410,871	447,920	696,580	581,820

Type of service: Discretionary

Service Purpose: Provide multi-purpose entertainment centre for residents.

Service Activity: 595 seat auditorium and three function rooms, hosting professional and amateur shows, meetings, parties, workshops, wedding receptions, etc.

Explanation of significant expenditure/income changes

Employees

2020/21 Revised budget reflects a reduction in staffing costs due to a vacant post not being filled and a reduction in casual staffing costs as the Theatre has been closed for the 2020/21 financial year due to Covid 19 restrictions.

Premises

2020/21 Revised budget reflects a reduction in utility, repairs & maintenance and business rates costs as the Theatre has been closed for the 2020/21 financial year due to Covid 19 restrictions.

Supplies & Services

2019/20 Outturn includes additional spend on payments to artistes and publicity & advertising. 2020/21 Revised budget reflects a reduction in operational expenditure as the Theatre has been closed for the 2020/21 financial year due to Covid 19 restrictions. 2021/22 Budget reflects the gradual opening of the venue as the COVID 19 restrictions are lifted.

Income including recharges to other services

2019/20 Outturn includes additional income from ticket sales. 2020/21 Revised budget includes an Arts Council Recovery Grant and reflects a reduction in income as the Theatre has been closed for the 2020/21 financial year due to COVID 19 restrictions. 2021/22 Budget reflects the gradual opening of the venue as the COVID 19 restrictions are lifted.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
COMMUNITY SAFETY	2019/20	2020/21	2020/21	2021/22
Cost centre C2547				
Head of Operational Services	£	£	£	£
Employees	188,453	258,240	156,880	155,730
Premises	349	4,360	350	4,370
Transport Related	4,228	1,760	-	-
Supplies & Services	14,036	21,470	22,210	34,210
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	85,386	86,380	92,130	89,390
Capital Accounting Charges	-	-	-	-
Total Expenditure	292,452	372,210	271,570	283,700
Income including recharges to other services	(40,325)	(26,370)	(7,040)	-
NET GENERAL FUND REQUIREMENT	252,127	345,840	264,530	283,700

Type of service: Mixed

Service Purpose: Work in partnership to reduce crime, disorder, anti-social behaviour and the fear of crime . Ensuring the council meets statutory obligations placed upon them and is able to evidence accordingly.

Service Activity: Work with partners including the Police, Hampshire Fire & Rescue Service, Clinical Commissioning Groups, Probation services, HCC Youth Offending Team and Housing Associations to tackle Crime and Disorder and ASB. Take a strong and active role in the Rushmoor Community Safety Partnership to identify and set strategic priorities for the CSP ie. issues of domestic violence, substance misuse (drugs and alcohol), violent crime arising from the night time economy and acquisitive crimes such as burglary and theft. At an operational level respond to resident, member and other enquiries. Manage and/or coordinate cases - work to support identified individuals, take enforcement action where evidence is available and it is proportionate to do so. Delivered by close working with both internal contact (Community Patrol Officers and Housing) as well as external partner agencies.

Explanation of significant expenditure/income changes

Employees

2019/20 Outturn and 2020/21 Original budget include the cost of an additional post that the Council were hosting on behalf of the Basingstoke Improvement District (offset by income). 2020/21 Original Budget also includes the budget (granted as part of the 2020/21 additional items process) for additional resource to tackle antisocial behaviour issues in Town Centres. Fluctuations in the budget for 2020/21 Revised budget onwards reflect the restructure of Rushmoor Borough Council's Community Safety service following the end of the Joint Community Safety Partnership with Hart District Council & Basingstoke & Deane Borough Council on 30th September 2020.

Supplies & Services

2019/20 Outturn includes a reduction in spend on signage and projects. Fluctuations in the budget for 2020/21 Revised budget onwards reflect the restructure of Rushmoor Borough Council's Community Safety service following the end of the Joint Community Safety Partnership with Hart District Council & Basingstoke & Deane Borough Council on 30th September 2020.

Income including recharges to other services

2019/20 Outturn and 2020/21 Original budget include the recharge income for an additional post showing that the Council were hosting on behalf of the Basingstoke Improvement District.

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
HEALTH SUPPORT SERVICE	2019/20	2020/21	2020/21	2021/22
Cost centre C2217				
Head of Operational Services	£	£	£	£
Employees	29,156	28,080	29,710	30,140
Premises	-	-	-	-
Transport Related	121	60	60	60
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	6,152	6,090	6,240	5,980
Capital Accounting Charges	-	-	-	-
Total Expenditure	35,429	34,230	36,010	36,180
Income including recharges to other services	(35,429)	(34,230)	(36,010)	(36,180)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: Provision of a health support service.

Service Activity: Health support service

REVENUE BUDGET 2021/22

Operational Services	Outturn	Original	Revised	Budget
ENV HEALTH AND HOUSING	2019/20	2020/21	2020/21	2021/22
Cost centre C2203				
Head of Operational Services	£	£	£	£
Employees	16,385	17,100	12,100	17,100
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	20,499	23,000	8,050	21,550
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	36,884	40,100	20,150	38,650
Income including recharges to other services	(36,884)	(40,100)	(20,150)	(38,650)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: Provision of environmental health and housing costs.

Service Activity: Environmental Health & Housing costs.

Explanation of significant expenditure/income changes

Supplies & Services

2020/21 Revised Budget reflects a reduction in photocopier charges to this cost centre.

REVENUE BUDGET 2021/22

Planning and Economy		Outturn	Original	Revised	Budget
		2019/20	2020/21	2020/21	2021/22
		£	£	£	£
Statutory	Page No				
Planning Development Management	134	792,267	559,840	718,350	604,040
Planning Policy	135	508,611	582,250	495,650	437,590
Planning Conservation	136	163,727	116,550	127,800	122,460
Planning Building Control Non Fee	137	122,840	123,430	119,020	118,250
Planning Building Control- Fees	138	69,088	53,560	68,310	44,270
		1,656,533	1,435,630	1,529,130	1,326,610
Discretionary					
Economic Development	139	206,034	225,810	398,890	370,550
Town Centre Management	140	206,036	273,230	237,800	240,690
Housing Strategy	141	164,047	144,420	171,560	171,870
Tourism	142	75,496	75,360	76,220	79,770
Sustainability Initiatives	143	18,682	18,660	18,880	18,170
Special Events	144	20,758	19,910	40,890	97,360
Rushmoor In Bloom	145	(4,610)	(2,650)	(2,930)	(3,090)
		686,443	754,740	941,310	975,320
Other					
Plg Dev Control Management	146	0	0	0	0
Plg Building Ctrl Management	147	1	0	0	0
Planning Policy Management	148	0	0	0	0
Planning Conservation Management	149	1	0	0	900
Planning Building Control Support	150	0	0	0	0
		2	0	0	900
Net Expenditure		2,342,978	2,190,370	2,470,440	2,302,830

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING DEVELOPMENT MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2604				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	745,107	749,270	766,180	777,100
Premises	-	-	-	-
Transport Related	2,413	1,880	390	390
Supplies & Services	28,314	5,330	5,400	5,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	363,884	361,970	394,980	377,760
Capital Accounting Charges	-	-	-	-
Total Expenditure	1,139,718	1,118,450	1,166,950	1,160,250
Income including recharges to other services	(347,451)	(558,610)	(448,600)	(556,210)
NET GENERAL FUND REQUIREMENT	792,267	559,840	718,350	604,040

Type of service: Statutory

Service Purpose: Promote and enable good development in the Borough.

Service Activity: The provision of informal planning advice and the determination of planning applications. The provision of planning enforcement, investigating breaches of planning control and taking appropriate action. Presentation of the Council's submission at appeal.

Explanation of significant expenditure/income changes

Supplies & Services

2019/20 esso pipeline consultancy costs

Income including recharges to other services

2019/20 reflected a downturn in Planning application income, Revised 2020/21 downturn due to pandemic with original 2021/22 hoping to achieve increase levels of income similar to previous years

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING POLICY	2019/20	2020/21	2020/21	2021/22
Cost centre C2609				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	313,607	417,360	284,560	281,160
Premises	-	-	-	-
Transport Related	707	940	180	280
Supplies & Services	59,423	22,300	70,300	22,300
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	134,874	141,650	140,610	133,850
Capital Accounting Charges	-	-	-	-
Total Expenditure	508,611	582,250	495,650	437,590
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	508,611	582,250	495,650	437,590

Type of service: Statutory

Service Purpose: Prepare the planning policy framework for the Borough.

Service Activity: Preparation of the Local Plan for Rushmoor. Review policy documents from central government, regional bodies and adjoining local authorities. Prepare detailed planning guidance for important development sites within the Borough.

Explanation of significant expenditure/income changes

Employees

Fluctuations changes in time allocations as part of restructure within the service . Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

Support Services

Fluctuations in costs on project for Special Protection Areas

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING CONSERVATION	2019/20	2020/21	2020/21	2021/22
Cost centre C2610				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	79,577	68,730	78,080	74,880
Premises	-	-	-	-
Transport Related	282	260	20	20
Supplies & Services	43,136	7,450	7,050	7,450
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	40,732	40,110	42,650	40,110
Capital Accounting Charges	-	-	-	-
Total Expenditure	163,727	116,550	127,800	122,460
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	163,727	116,550	127,800	122,460

Type of service: Statutory

Service Purpose: Preserve and enhance the Borough's Conservation Areas and ensure that its Listed Buildings and preserved trees are adequately protected.

Service Activity: Provision of advice on works to listed buildings and within conservation areas. Determination of applications for works to preserved trees, and provide specialist advice on ecology, biodiversity and landscaping.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Support Services

2019/20 includes costs for 2 suitable Alternative natural Green Spaces (SANGS) (non recurring)

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING BUILDING CONTROL NON FEE	2019/20	2020/21	2020/21	2021/22
Cost centre C2601				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	79,178	78,450	75,210	76,930
Premises	-	-	-	-
Transport Related	607	850	330	330
Supplies & Services	-	1,000	1,000	1,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	45,155	46,270	45,580	43,090
Capital Accounting Charges	-	-	-	-
Total Expenditure	124,940	126,570	122,120	121,350
Income including recharges to other services	(2,100)	(3,140)	(3,100)	(3,100)
NET GENERAL FUND REQUIREMENT	122,840	123,430	119,020	118,250

Type of service: Statutory

Service Purpose: Ensure the safe condition of buildings and structures in the Borough.

Service Activity: The provision of advice on building regulations, demolition licences, dangerous structures and street naming and numbering within the Borough.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING BUILDING CONTROL- FEES	2019/20	2020/21	2020/21	2021/22
Cost centre C2608				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	152,306	151,230	156,780	160,050
Premises	-	-	-	-
Transport Related	1,712	2,280	970	970
Supplies & Services	1,980	3,980	2,480	3,010
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	137,941	138,260	138,360	133,390
Capital Accounting Charges	806	810	810	810
Total Expenditure	294,745	296,560	299,400	298,230
Income including recharges to other services	(225,657)	(243,000)	(231,090)	(253,960)
NET GENERAL FUND REQUIREMENT	69,088	53,560	68,310	44,270

Type of service: Statutory

Service Purpose: Ensure the safe construction of buildings and structures in the Borough.

Service Activity: The determination of applications under the building regulations. Inspection and liaison with builders and developers.

Explanation of significant expenditure/income changes

Income including recharges to other services

2020/21 Revised Budget reduced due income due to COVID 19 pandemic, with original 2021/22 hoping to achieve levels from previous years

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
ECONOMIC DEVELOPMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C1413				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	129,967	131,720	185,490	261,300
Premises	-	14,500	14,500	14,500
Transport Related	716	450	100	310
Supplies & Services	37,686	42,000	71,500	43,500
Third Party Payments	-	-	-	-
Transfer Payments	10,774	9,880	109,880	9,880
Support Services	26,891	27,260	37,420	41,060
Capital Accounting Charges	-	-	-	-
Total Expenditure	206,034	225,810	418,890	370,550
Income including recharges to other services	-	-	(20,000)	-
NET GENERAL FUND REQUIREMENT	206,034	225,810	398,890	370,550

Type of service: Discretionary

Service Purpose: Economic development within the Borough.

Service Activity: Costs related to the support for economic development matters within the Borough.

Explanation of significant expenditure/income changes

Employees

Fluctuations changes in time allocations as part of restructure within the service . Employee costs are allocated to the services where staff spend their time. Each year these allocations are reviewed and amended to reflect any changes in the way time is spent

Premises

Rent relief to support Economic development

Supplies & Services

Revised 2020/21 only Consultancy fees for Aerospace Heritage feasibility study

Transfer Payments

Underspends on grant carry forwarded to 2020/21

Income including recharges to other services

2020/21 contributions towards Aerospace Heritage feasibility survey

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
TOWN CENTRE MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2543				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	148,903	115,530	74,500	88,500
Premises	-	-	-	-
Transport Related	531	190	10	10
Supplies & Services	41,094	130,500	214,330	120,500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	28,104	27,010	32,430	31,680
Capital Accounting Charges	-	-	-	-
Total Expenditure	218,632	273,230	321,270	240,690
Income including recharges to other services	(12,596)	-	(83,470)	-
NET GENERAL FUND REQUIREMENT	206,036	273,230	237,800	240,690

Type of service: Discretionary

Service Purpose: Improve and promote Town Centres.

Service Activity: Improve the appearance of the town centre, support retailers, organise events, etc.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, firstly, the restructure of posts within the service and secondly, the Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2020/21 Original Budget & 2021/22 Budget includes additional budget required to deliver a suite of activities designed to keep the town centre as vibrant as possible throughout the period of disruption whilst the demolition and construction work at key regeneration sites in Aldershot Town Centre happens. 2020/21 Revised budget also includes the Re-Opening of the High Street COVID 19 expenditure which is offset with grant Income.

Income including recharges to other services

2019/20 Outturn includes contributions received towards Town Centre promotions, sponsorship and the shop watch scheme. 2020/21 Revised budget includes the Re-Opening of the High Street COVID 19 grant Income.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
HOUSING STRATEGY	2019/20	2020/21	2020/21	2021/22
Cost centre C2401				
Head of Economy, Planning & Strategic Housing	£	£	£	£
Employees	124,788	104,580	128,190	130,370
Premises	-	-	-	-
Transport Related	392	340	80	80
Supplies & Services	-	700	500	500
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	38,867	38,800	42,790	40,920
Capital Accounting Charges	-	-	-	-
Total Expenditure	164,047	144,420	171,560	171,870
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	164,047	144,420	171,560	171,870

Type of service: Discretionary

Service Purpose: Formulation of strategic housing issues.

Service Activity: Housing Strategic matters.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to, Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
TOURISM	2019/20	2020/21	2020/21	2021/22
Cost centre C2523				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	718	710	1,790	5,200
Premises	-	-	-	-
Transport Related	3	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	71,876	71,880	71,880	71,880
Support Services	2,899	2,770	2,550	2,690
Capital Accounting Charges	-	-	-	-
Total Expenditure	75,496	75,360	76,220	79,770
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	75,496	75,360	76,220	79,770

Type of service: Discretionary

Service Purpose: Promote tourism in the Borough.

Service Activity: Grants to Aldershot Military Museum and Basingstoke Canal Management Committee.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
SUSTAINABILITY INITIATIVES	2019/20	2020/21	2020/21	2021/22
Cost centre C1211				
Executive Head of Regeneration and Property	£	£	£	£
Employees	-	-	-	-
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	6,728	7,300	7,000	7,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	11,954	11,360	11,880	11,170
Capital Accounting Charges	-	-	-	-
Total Expenditure	18,682	18,660	18,880	18,170
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	18,682	18,660	18,880	18,170

Type of service: Discretionary

Service Purpose: To plan and deliver the Council's work to promote sustainability in the Borough.

Service Activity: Promote sustainability initiatives and implement associated actions with the community and partnership organisations; initiate, manage and support the delivery of projects to improve the Council's and its partners sustainability performance, particularly in relation to resource use.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
SPECIAL EVENTS	2019/20	2020/21	2020/21	2021/22
Cost centre C2533				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	10,116	9,830	32,460	83,290
Premises	-	-	-	-
Transport Related	33	40	10	40
Supplies & Services	28,517	24,600	100	24,600
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	7,611	7,440	8,320	11,430
Capital Accounting Charges	-	-	-	-
Total Expenditure	46,277	41,910	40,890	119,360
Income including recharges to other services	(25,519)	(22,000)	-	(22,000)
NET GENERAL FUND REQUIREMENT	20,758	19,910	40,890	97,360

Type of service: Discretionary

Service Purpose: To support and promote various community events within the Borough.

Service Activity: Includes Annual Fireworks display, Victoria Day and various voluntary events.

Explanation of significant expenditure/income changes

Employees

Fluctuations in employee costs to this cost centre are due to 2 reasons, firstly, the restructure of posts within the service and secondly, the Accounting regulations for pension costs. Each year following a valuation provided by our actuaries, it is usual to adjust our forecast pension costs.

Supplies & Services

2020/21 Revised budget reflects a reduction in expenditure due to the cancellation of the 2020 firework event and Victoria day due to COVID 19 restrictions.

Income including recharges to other services

2020/21 Revised budget reflects a reduction in income due to the cancellation of the 2020 firework event due to COVID 19 restrictions.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
RUSHMOOR IN BLOOM	2019/20	2020/21	2020/21	2021/22
Cost centre C2529				
Head of Operational Services	£	£	£	£
Employees	4,299	4,090	4,310	4,350
Premises	2,038	1,870	1,280	1,270
Transport Related	6	40	40	40
Supplies & Services	3,435	5,500	-	5,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	4,098	4,180	4,270	4,250
Capital Accounting Charges	-	-	-	-
Total Expenditure	13,876	15,680	9,900	14,910
Income including recharges to other services	(18,486)	(18,330)	(12,830)	(18,000)
NET GENERAL FUND REQUIREMENT	(4,610)	(2,650)	(2,930)	(3,090)

Type of service: Discretionary

Service Purpose: Promote and enable civic pride and encourage participation.

Service Activity: To promote and develop an environmental campaign to include community gardening and planting projects, litter picking events, local gardening competition, allotment competition and school gardening and painting competition. Enable residents and business to be active in improving their communities.

Explanation of significant expenditure/income changes

Supplies & Services

2020/21 Revised Budget reduced due to COVID 19 pandemic

Income including recharges to other services

2020/21 Revised Budget reduced due to COVID 19 pandemic

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLG DEV CONTROL MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2611				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	2,424	2,300	2,500	2,500
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	21,193	11,910	5,370	11,650
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	23,617	14,210	7,870	14,150
Income including recharges to other services	(23,617)	(14,210)	(7,870)	(14,150)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: Provision of Planning Development Control management.

Service Activity: Planning Development Control management.

Explanation of significant expenditure/income changes

Supplies & Services

2019/20 enlisted advice of specialist. 2020/21 Revised Budget reduced due to COVID 19 pandemic

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLG BUILDING CTRL MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2612				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	1,324	1,950	1,700	1,950
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	4,776	4,230	2,750	4,100
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	6,100	6,180	4,450	6,050
Income including recharges to other services	(6,099)	(6,180)	(4,450)	(6,050)
NET GENERAL FUND REQUIREMENT	1	0	0	0

Type of service: Overheads

Service Purpose: Provision of Building Control management.

Service Activity: Building Control management.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING POLICY MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2613				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	2,021	2,500	1,300	1,200
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	4,824	3,500	900	3,250
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	6,845	6,000	2,200	4,450
Income including recharges to other services	(6,845)	(6,000)	(2,200)	(4,450)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: Provision of Planning Policy management.

Service Activity: Planning Policy management.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING CONSERVATION MANAGEMENT	2019/20	2020/21	2020/21	2021/22
Cost centre C2614				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	892	900	730	930
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	1,769	2,200	700	2,200
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	-	-	-	-
Capital Accounting Charges	-	-	-	-
Total Expenditure	2,661	3,100	1,430	3,130
Income including recharges to other services	(2,660)	(3,100)	(1,430)	(2,230)
NET GENERAL FUND REQUIREMENT	1	0	0	900

Type of service: Overheads

Service Purpose: Provision of Planning Conservation management.

Service Activity: Planning Conservation management.

REVENUE BUDGET 2021/22

Planning and Economy	Outturn	Original	Revised	Budget
PLANNING BUILDING CONTROL SUPPORT	2019/20	2020/21	2020/21	2021/22
Cost centre C2616				
Head of Economy, Planning and Strategic Housing	£	£	£	£
Employees	437	410	430	430
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	-	-	-	-
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	110	110	100	110
Capital Accounting Charges	-	-	-	-
Total Expenditure	547	520	530	540
Income including recharges to other services	(547)	(520)	(530)	(540)
NET GENERAL FUND REQUIREMENT	0	0	0	0

Type of service: Overheads

Service Purpose: Provision of Building Control support.

Service Activity: Building Control support.

REVENUE BUDGET 2021/22

ICE Programme	Outturn 2019/20	Original 2020/21	Revised 2020/21	Budget 2021/22
	£	£	£	£
Discretionary	Page No			
ICE Programme	152	388,228	616,300	536,420
Net Expenditure		388,228	616,300	536,420

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REVENUE BUDGET 2021/22

ICE Programme	Outturn	Original	Revised	Budget
ICE PROGRAMME	2019/20	2020/21	2020/21	2021/22
Cost centre C2110				
Corporate Director - Senior Management Team	£	£	£	£
Employees	47,985	120,000	315,130	275,040
Premises	-	-	-	-
Transport Related	-	-	-	-
Supplies & Services	272,728	440,000	204,000	225,000
Third Party Payments	-	-	-	-
Transfer Payments	-	-	-	-
Support Services	67,515	56,300	36,490	36,380
Capital Accounting Charges	-	-	-	-
Total Expenditure	388,228	616,300	555,620	536,420
Income including recharges to other services	-	-	-	-
NET GENERAL FUND REQUIREMENT	388,228	616,300	555,620	536,420

Type of service: Discretionary

Service Purpose: Improve and modernise the Council's core business; Create consistently excellent customer service; Enable efficiencies, savings and generate more income

Service Activity: The Ice Programme assists to modernise Council services

Explanation of significant expenditure/income changes

Original ICE programme has been replaced by ICE 2. This has led to revised project costs

CAPITAL PROGRAMME SUMMARY 2020/2021 TO 2024/2025

All amounts are in £

	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
			Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
CAPITAL EXPENDITURE ON PORTFOLIOS						
Corporate and Democratic Services	-	85,610	-	-	-	-
Customer Experience and Improvement	125,000	37,587	148,000	0	0	0
Major Projects and Property	49,367,400	21,120,940	36,517,530	6,062,000	854,000	116,000
Operational Services	2,688,680	3,243,420	1,844,350	1,215,510	1,215,510	1,215,510
Planning and Economy	-	-	-	-	-	-
Ice Programme	45,000	233,000	-	-	-	-
TOTAL CAPITAL EXPENDITURE	52,226,080	24,720,556	38,509,880	7,277,510	2,069,510	1,331,510
CAPITAL EXPENDITURE RESOURCES						
Revenue Contribution to Capital - General	-	-	-	-	-	-
Revenue Contribution to Capital - Improvement Grants	-	-	-	-	-	-
Total Revenue Contributions	-	-	-	-	-	-
Grants & Contributions from Other Bodies (see Grants & Conds Summary page)	6,773,480	2,719,330	9,235,000	1,220,000	20,000	20,000
Grants & Contributions - Improvement Grants	1,060,510	1,161,110	1,060,510	1,060,510	1,060,510	1,060,510
Section 106 Developers Contributions (see s106 Summary page)	183,170	315,160	51,670	-	-	-
	8,017,160	4,195,600	10,347,180	2,280,510	1,080,510	1,080,510
Capital Receipts & Borrowing - General Fund Schemes	44,208,920	20,439,346	28,162,700	4,997,000	989,000	251,000
Capital Receipts & Borrowing - Housing home improvement grant schemes	-	85,610	0	0	0	0
Total Capital Receipts & Borrowing	44,208,920	20,524,956	28,162,700	4,997,000	989,000	251,000
TOTAL CAPITAL FINANCING	52,226,080	24,720,556	38,509,880	7,277,510	2,069,510	1,331,510

GRANTS & CONTRIBUTIONS SUMMARY 2020/2021 TO 2024/2025

All amounts are in £

Project Number	PROJECT	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
				Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	General Fund - Grants & Contributions						
6518	- Wheeled Bin Contributions (Developers & Household)	20,000	20,000	20,000	20,000	20,000	20,000
6567	- Replacement Cremator (CAMEO)	600,000	600,000				
6608	- Moor Road - Recreation Ground Development (Sport England, PEBL, Landfill Tax)		117,000				
6613	- Parks and Open Spaces - Southwood Golf Course SANG Initial Setup	422,000	422,000				
6619	- Parks and Open Spaces - Heritage Trails	15,000		15,000			
	<u>Regeneration Projects</u>						
5407	- Union Street East, Aldershot (LEP and Housing Infrastructure Fund)	3,800,000		5,300,000	1,200,000		
5408	- Games Hub (LEP)	529,480	738,210				
5409	- The Galleries (Housing Infrastructure Fund)	1,000,000		3,400,000			
	Activation Aldershot Projects						
5404	- Project 2 Phase 6 - Station Forecourt Improvements (Local Growth Fund, HCC, South Western Railway)	387,000		500,000			
	<u>Voyager House</u>						
5225	- Voyager House Purchase		422,120				
5225	- Voyager House Fit Out		400,000				
	Total General Fund Grants & Contributions	6,773,480	2,719,330	9,235,000	1,220,000	20,000	20,000
	Housing Schemes - Government Grants						
640050013	- Improvement Grants - Disabled Facilities Grants (Better Care Fund)	1,060,510	1,161,110	1,060,510	1,060,510	1,060,510	1,060,510
	TOTAL GRANTS & CONTRIBUTIONS	7,833,990	3,880,440	10,295,510	2,280,510	1,080,510	1,080,510

SECTION 106 DEVELOPERS CONTRIBUTIONS SUMMARY 2020/2021 TO 2024/2025

All amounts are in £

Project Number	PROJECT	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
				Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
General Fund Schemes							
6571	- Manor Park - Lake Improvements	49,170		49,170			
6588	- Ivy Road - Sports Pavilion						
6605	- Aldershot Park Car Park - Installation of LED powered lighting columns						
6608	- Moor Road - Recreation Ground Development		130,010				
6610	- Recreation Ground Playground Renewal	104,000	104,000				
6612	- Parks Improvements		81,150				
6619	- Park and Open Spaces - Heritage Trails	30,000		2,500			
TOTAL SECTION 106 DEVELOPERS CONTRIBUTIONS		183,170	315,160	51,670	-	-	-

CORPORATE & DEMOCRATIC SERVICES PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 1 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
5403	FARNBOROUGH AIRPORT Farnborough International Ltd Loan	1,100,000						
5299	FLEXIBLE CAPITAL RECEIPTS Schemes funded by unallocated Capital Receipts	101,789		85,610				
	TOTAL	1,201,789	-	85,610	-	-	-	-

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

CUSTOMER EXPERIENCE & IMPROVEMENT PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 1 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	COMPUTER SYSTEMS							
730540012	IT Equipment Replacement		70,000	37,587	70,000			
750040224	PCI Compliance (s)		10,000		10,000			
730740012	Telephony Replacement Project				35,000			
	COUNCIL OFFICES							
5329	Office Accommodation (s)	54,032	35,000		10,000			
5318	Improvement Programme				13,000			
5340	Electrical Generator Switch (s)		10,000		10,000			
5341	Relocation of Voluntary Groups	16,742						
	TOTAL	70,774	125,000	37,587	148,000			

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

MAJOR PROJECTS AND PROPERTY PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 1 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	ALDERSHOT TOWN CENTRE PROJECTS							
5401	Town Centre Integration	1,500,000						
5409	The Galleries Regeneration (bc) (s)		1,000,000		3,400,000			
5408	The Games Hub (s)	259,408	529,480	618,070				
5404	Train Station and Surrounding Area Works (s)	124,237	562,000		550,760			
	CIVIC QUARTER FARNBOROUGH							
5405	Civic Quarter Farnborough Development (bc) (s)	5,526,555	14,525,260		19,383,000			
5405	REGENERATION - Elles Hall pre development and demolition			75,700				
5405	REGENERATION - Feasibility and design work			200,000				
	HOUSING MATTERS							
5406	Housing PRS Delivery (bc) (s)	16,930	2,730,500	770,000	5,436,000	4,862,000	854,000	116,000
	COMMERCIAL PROPERTIES							
5216	168 High Street Guildford - Glass floor replace; fire lining; air con & other repairs	32,637						
5222	Boulters House, 237 High Street Redevelopment	227						
522540509	M&S Food Hall (Haslemere)			7,440,870				
522540510	M&S Food Hall (Ferndown)			8,211,930				
522540012	Various Investment Property Purchases (bc)		22,125,100					
522540508	Trafalgar House	9,766,057						
522540500	Voyager House Purchase	48,695						
522540507	Voyager House Fit Out			1,900,000				
522540501	The Meads	16,552						
522540505	Frimley 4 Business Park	24,247,952						
522840012	Redevelopment of new Units at Optrex Business Park (bc) (s)		300,000					

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

MAJOR PROJECTS AND PROPERTY PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

2 of 2 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	PROPERTY ENHANCEMENTS							
5232	Queens Road Weightlifting Club - Enhancement Works		30,000	30,000				
5233	Aldershot Park Angling Club - Enhancement Works		20,000					
5231	Frimley 4 Business Park Unit 4.3 Enhancement Works		117,000	117,000				
5230	Frimley 4 Business Park Unit 4.4 Enhancement Works		35,000	107,000				
5316	Devereux House Albert Road Farnborough				90,000			
	UNION STREET ALDERSHOT							
5220	36-62 Union Street Enhancement Works (s)	228,655	336,760	450,370				
5407	Union Street East Aldershot Regeneration (bc)	732,880	7,056,300	1,200,000	7,657,770	1,200,000		
	TOTAL	42,500,783	49,367,400	21,120,940	36,517,530	6,062,000	854,000	116,000

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

OPERATIONAL SERVICES PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 2 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	ALPINE SNOWSPORTS							
6527	Slope Maintenance	58,111						
6615	Workshop Ceiling & Lighting and Footpath Repair	12,648		2,820				
	Maintainence Vehicle							
5203	Purchase of vehicle	19,336		6,540				
	CAR PARKS							
6524	Car Park Ticket Machines	5,930						
6605	Aldershot Park Car Park LED Columns	13,461						
	CCTV							
6507	Camera and Network				400,000			
	CREMATORIUM							
6565	Waiting Room Modernisation	3,866						
6567	Replacement Cremators		1,200,000	1,200,000				
6607	Cremulator and Transfer Cabinet	21,750						
6616	Sanctum 2000 Area 7 (Memorial Vaults)	14,345						
	DEPOTS							
6517	Hawley Lane Development Works (s)	7,730			33,670			
6573	New Depot Lysons Avenue	24,191						
5229	Creation of a depot at Southwood	43,626		4,000				

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

OPERATIONAL SERVICES PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

2 of 2 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	MANOR PARK							
6571	Lake Improvements (s)		49,170		49,170			
	MOOR ROAD DEVELOPMENT							
6608	Recreation Ground Dvlpmt (bc)	222,989		247,010				
	PARKS & OPEN SPACES							
6612	Unspecified Park Improvements	18,848		81,150				
6613	Southwood Golf Course SANG Setup	278,206		143,790				
6617	Southwood Golf Course SANG Wetland	36,695		30,000				
6618	KGV café conversion within the pavilion		50,000	50,000				
6619	Heritage Trails		75,000		20,000			
	PLAYGROUND WORKS							
6610	Recreation Ground Playground Renewal (bc) (s)		104,000	104,000				
	REFUSE/RECYCLING							
6518	Domestic Refuse - Wheeled Bins	100,128	100,000	143,000	100,000	100,000	100,000	100,000
6620	Domestic Refuse - Waste Containers and Liners				131,000	5,000	5,000	5,000
	SOUTHWOOD COMMUNITY CENTRE							
6532	Internal Decoration			20,000				
	STREET CLEANSING							
6515	Litter/ Cigarette Bins	10,600						
	IMPROVEMENT GRANTS							
640050013	Disabled Facilities Grants		1,060,510	1,161,110	1,060,510	1,060,510	1,060,510	1,060,510
640050022	Home Improvement Grants		50,000	50,000	50,000	50,000	50,000	50,000
	TOTAL	892,458	2,688,680	3,243,420	1,844,350	1,215,510	1,215,510	1,215,510

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
(s) denotes projects which include slippage from 2020/21 into 2021/22

PLANNING AND ECONOMY PORTFOLIO CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 1 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
6404	AFFORDABLE HOMES GRANT Affordable Homes Grant Funding	100,000						
6614	PRINCES HALL Essential Roof Works	115,342						
	TOTAL	215,342	-	-	-	-	-	-

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
 (s) denotes projects which include slippage from 2020/21 into 2021/22

ICE PROGRAMME CAPITAL PROGRAMME 2020/2021 TO 2024/2025

All amounts are in £

1 of 1 Project Number	Project	Actual payments 2019/20	Original Estimate 2020/21	Revised Estimate 2020/21	Anticipated Payments			
					Estimate 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
	ICE PROGRAMME							
760141810	Procure & Implement CRM		10,000	10,000				
760141811	App Development		20,000					
760142814	Flexible & Mobile Working		15,000	30,000				
760142817	Modernising Corporate & Service Systems			193,000				
	TOTAL	-	45,000	233,000	-	-	-	-

Notes: (bc) denotes projects which are subject to further business case and presentation to Cabinet
 (s) denotes projects which include slippage from 2019/20 into 2020/21

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Rushmoor Borough Council

Additional Items



Additional Item	Type	Summary	2021/22 (£'000)	2022/23 (£'000)	2023/24 (£'000)	2024/25 (£'000)
Covid-19 Income & Expenditure Pressures						
C19: Lesiure Costs	VIS	Range of £150k to £250k indicated by Places Leisure for Aldershot only option	300	200	200	0
Subtotal			300	200	200	0
Additional Item	Type	Summary	2021/22 (£'000)	2022/23 (£'000)	2023/24 (£'000)	2024/25 (£'000)
ICT Pressures						
ICT: Cloud Telephony	VIS	Replacement of Council telephone system and equipment to enable more effective home working and improved business continuity	143	110	105	105
ICT: CRM Software Licence	VIS	Annual software licence and maintenance costs associated with Goss CRM system implemented in 2020	32	32	32	32
ICT: Cyber Security	VIS	Increased cyber security requirements as changes to Public Services Network (PSN) and move towards NCSC Cyber Essentials. Higher initial cost in Yr 1 reflects fixed-term appointment to flex the team	45	25	25	25
ICT: Application Maintenance & Compliance	VIS	There is an ongoing need to fund essential software application upgrades and enhancements on an ongoing basis for service departments. Historically, there was a central IT upgrade capital budget to enable departmental system to be maintained at the correct level. Often upgrade work is needed to achieve compliance or to ensure suppliers continued support	35	25	25	25
ICT: Property System IT Costs	VIS	Estimated revenue costs from soft market testing for new Property System	45	45	45	45
Subtotal			300	237	232	232
Additional Item	Type	Summary	2021/22 (£'000)	2022/23 (£'000)	2023/24 (£'000)	2024/25 (£'000)
Property & Major Works Programme - Feasibility and Project Management	VIS	<u>Indicative</u> costs of feasibility studies and project management office costs associated with emerging Property & Major Works Programme. Further work needed to firm up costs and sequencing	100	100	100	0
Waste & Recycling (HCC Cost exercise)	NR	Expected cost increase in waste and recycling collection/disposal as set out in letter from HCC September 2020	100			
Waste & Recycling (Food Waste changes)	VIS	Estimated revenue costs of implementing food waste collection in advance of wider waste & recycling service changes. Indication costs would be eligible for New Burdens funding when measures in the Environment Bill take effect	200	50		
Radios	NR		5			
Subtotal			405	150	100	0
TOTAL			1,005	587	532	232
	VIS	Variations in Service	900	587	532	232
	NR	Non-Recurring	105	0	0	0

Funded by:
Regeneration Reserve

(100) (100) (100)

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