

To the Chairman of the Overview and Scrutiny Committee

Regulation 10 – General Exception Notice – The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of an Urgent Key Decision

On 19th November 2024 the Executive Leadership Team will consider a report from the Corporate Manager – IT Service Delivery to consider the award of a contract for a new three-year Microsoft Licensing Enterprise Agreement. This licensing agreement must be renewed every three years and provides Officers and Members will appropriate licensing of Microsoft products and services that enable them to carry out their Council duties.

If it is agreed that this is the best way forward, the Corporate Manager – IT Service Delivery will make the decision under delegated powers and a Record of Executive Decision document will be completed and published on the Council's website as soon as practicable afterwards.

This is classified as a key decision, as it is likely to:

Result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of council tax or balance or contingencies in relation to the Council's overall budget; or

Key decisions are required to be included on the Cabinet work programme, which is published at least 28 days before the Cabinet decision. In the case of this report, the Council is making use of the Regulation 10 General Exception procedure where the 28 days' notice is impractical.

Permission for the publication has been received from the Chairman of the Overview and Scrutiny Committee.

Notice of Reasons

The Council is required to state why it is impractical to defer the item to a later meeting:

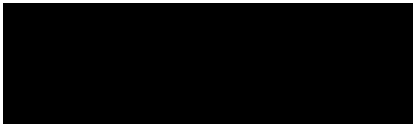
Each Microsoft Enterprise Agreement must be renegotiated and renewed every three years. Rushmoor Borough Council's renewal is due on 1st December 2024.

Crown Commercial Services have negotiated new pricing with Microsoft, known as 'Microsoft SPA24' on behalf of local authorities. This new agreement has only just been secured and hence Rushmoor has only just received the new pricing for the Microsoft products and services that are used widely across the Council.

As the Council have only received the new pricing in the last few days, 28 days' notice is not achievable for this decision as the Council needs to have contracted for

the new licensing agreement by 30th November 2024, to ensure continued use of all the Microsoft products and services that are currently used across the Council.

In accordance with Regulation 10, this notice will be published on the Council's website and more than five clear days will elapse between the publishing of this notice and the date of decision.



Signed: Debbie Langley
Corporate Manager – IT Service Delivery

Date: 6th November 2024