

RUSHMOOR BOROUGH COUNCIL

FORWARD WORK PROGRAMME OF EXECUTIVE DECISIONS

NOTICE OF KEY DECISIONS AND NOTICE OF CABINET DECISIONS TO BE TAKEN IN PRIVATE



PUBLICATION DATE: 21st September, 2026

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(1) FORWARD PROGRAMME OF EXECUTIVE DECISIONS

Any matters to be discussed where the public are proposed to be excluded from the meeting are listed in the next section of this programme ('Matters proposed to be dealt with in Private').

DECISION-MAKER AND DATE OF DECISION	DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)	KEY DECISION ?	DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS	WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION
Executive Head of Property and Growth Between July - August, 2026	CONTRACT AWARD – MEADS SECURITY AND CLEANING (Housing, Planning & Property) To award a contract for security and cleaning services at The Meads.	Yes	Record of Executive Decision	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk

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Executive Head of Property and Growth Between July - September, 2026	CONTRACT AWARD – REPAIRS AND MAINTENANCE (Housing, Planning & Property) To award a contract for repairs and maintenance to Council property.	Yes	Record of Executive Decision	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Executive Head of Operations Between August - October, 2026	CONTRACT AWARD – CREMATORIUM CREMATOR SERVICE AND MAINTENANCE (Pride in Place / Neighbourhood Services) To award a contract for service and maintenance of the Council's Crematorium Cremator equipment.	Yes	Record of Executive Decision	Letter or telephone call to David Phillips, Executive Head of Operations Tel: (01252) 398570 Email: david.phillips@rushmoor.gov.uk
Executive Head of Operations Between September - December, 2026	CONTRACT AWARD – CATERING (Pride in Place / Neighbourhood Services) To award a contract for catering supplies and services.	Yes	Record of Executive Decision	Letter or telephone call to David Phillips, Executive Head of Operations Tel: (01252) 398570 Email: david.phillips@rushmoor.gov.uk

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Chief Operating Officer Between October - December, 2026	CONTRACT AWARD – KEITH LUCAS ROAD PLAYGROUND (Pride in Place / Neighbourhood Services) To award a contract for the renewal or replacement of the Council playground at Keith Lucas Road, Farnborough.	Yes	Record of Executive Decision	Letter or telephone call to James Duggin, Chief Operating Officer Tel: (01252) 398543 Email: james.duggin@rushmoor.gov.uk
Chief Operating Officer Between October - December, 2026	CONTRACT AWARD – SUNNYBANK PLAYGROUND (Pride in Place / Neighbourhood Services) To award a contract for the renewal or replacement of the Council playground at Sunnybank, Farnborough.	Yes	Record of Executive Decision	Letter or telephone call to James Duggin, Chief Operating Officer Tel: (01252) 398543 Email: james.duggin@rushmoor.gov.uk
Executive Head of Property and Growth Between October - December, 2026	CONTRACT AWARD – REMEDIATION WORKS (Housing, Planning & Property) To award a contract for remedial works to Civic Quarter Plot B in Farnborough.	Yes	Record of Executive Decision	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk

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Cabinet 12th January, 2027	SUPPORTED HOUSING STRATEGY (Housing, Planning & Property) To adopt a new strategy in response to a new legislative requirement as required by the Council's Constitution.	Yes	Report to the Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Cabinet 12th January, 2027	LOCAL PLAN – CONTENT AND EVIDENCE CONSULTATION (Housing, Planning & Property) To approve the start of the consultation on the proposed content and evidence for the new Local Plan.	Yes	Report to the Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Corporate Manager - IT Service Delivery Between January- March, 2027	CONTRACT AWARD – WIFI AND NETWORK SWITCHES (Finance & Resources) To award a contract for goods and services to update the Council's wifi and network infrastructure.	Yes	Record of Executive Decision	Letter or telephone call to Debbie Langley, Corporate Manager - IT Service Delivery Tel: (01252) 398012 Email: debbie.langley@rushmoor.gov.uk

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Executive Head of Property and Growth Between January- March, 2027	CONTRACT AWARD – CIVIL ENGINEERING WORKS AND ASSET MAINTENANCE (Housing, Planning & Property) To award a contract for civil engineering works and asset maintenance on the Council's property estates.	Yes	Record of Executive Decision	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Chief Operating Officer Between April - June, 2027	CONTRACT AWARD – TREES (Pride in Place / Neighbourhood Services) To award a framework agreements for tree works.	Yes	Record of Executive Decision	Letter or telephone call to James Duggin, Chief Operating Officer Tel: (01252) 398543 Email: james.duggin@rushmoor.gov.uk

MATTERS PROPOSED TO BE DEALT WITH IN PRIVATE

CABINET MEETING DATE	DECISION and reasons why the decision is proposed to be taken in private	KEY DECISION	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING ANY NON- EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION
1st October, 2026	WASTE COLLECTION AND GROUNDS MAINTENANCE CONTRACT (Pride in Place / Neighbourhood Services) To consider and approve an extension to the Council's Waste Collection and Grounds Maintenance Contract with Serco. Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.	Yes	Report to the Cabinet	Letter or telephone call to James Duggin, Chief Operating Officer Tel: (01252) 398543 Email: james.duggin@rushmoor.gov.uk
20th October, 2026	CIVIC QUARTER STRATEGIC DELIVERY REVIEW (Economy, Skills & Regeneration) To consider the outcome of a strategic review of the options for the Civic Quarter in Farnborough. Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.	Yes	Report to the Cabinet	Letter or telephone call to Karen Edwards, Executive Director Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk

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20th October, 2026	ALDERSHOT TOWN FOOTBALL CLUB LEASE (Leader of the Council) To consider a proposal to grant a long-term lease to enable investment to secure the long-term future of the Football Club. Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.	Yes	Report to the Cabinet	Letter or telephone call to Karen Edwards, Executive Director Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk
20th October, 2026	LOCAL GROWTH FUND AWARD – MEADS BUSINESS CENTRE (Housing, Planning & Property) To consider a funding award from the Local Growth Fund for works to the Meads Business Centre in partnership with Incuhive to support local economic growth. Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.	Yes	Report to the Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk

FULL COUNCIL DECISIONS (NON-EXECUTIVE MATTERS) FOR INFORMATION

MATTER FOR DECISION	DATE OF COUNCIL MEETING	ITEM TO BE CONSIDERED IN PUBLIC/ PRIVATE	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING DOCUMENTS ASSOCIATED WITH THE DECISION
BUDGET AND MTFS To consider the Council Budget and Medium Term Financial Strategy for 2027/28 for recommendation to the Council.	25th February, 2027	In public	Report to the Cabinet on 9th February, 2027	Letter or telephone call to Peter Vickers, Executive Head of Finance & S151 Officer Tel: (01252) 398099 Email: peter.vickers@rushmoor.gov.uk
COUNCIL TAX SUPPORT SCHEME To consider the Council Tax Support Scheme for 2027/28 for recommendation to the Council.	25th February, 2027	In public	Report to the Cabinet on 9th February, 2027	Letter or telephone call to Peter Vickers, Executive Head of Finance & S151 Officer Tel: (01252) 398099 Email: peter.vickers@rushmoor.gov.uk

EXPLANATORY NOTES

This plan is updated regularly, and each new plan supersedes the previous plan.

What is a Key Decision?

Key decisions are 'executive decisions' (made by the Cabinet, Cabinet Members or officers under delegated authority from the Cabinet), which are likely to:

- (1) result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- (2) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

Expenditure or savings of £100,000 is considered to be significant for the purposes of recording key decisions. However, for the acquisition or disposal of property or leases, the threshold for key decisions is £250,000.

All key decisions are subject to the Council's 'call-in' procedure.

Contact address for documents related to Key Decisions

Copies of documents related to decisions may be obtained from the contact whose name, telephone and e-mail address is shown in the Plan. The office address is Rushmoor Borough Council, Farnborough Road, Farnborough, Hampshire. GU14 7JU. Telephone (01252) 398399.

Executive Decisions to be taken in private

This Document gives notice of any decisions to be made by the Cabinet which are proposed to be considered in private and the reasons why. Any representations about why the meeting should be held in public should be sent to Mr. C. Todd, Democratic Support Officer (Tel. 01252 398825), email: chris.todd@rushmoor.gov.uk

Almost all meetings of the Cabinet are open to the press and public. However, the press and public may be excluded from part or the whole of a meeting are guided by statutory regulations and cover circumstances when:

- 1) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, **confidential information** would be disclosed to them in breach of the obligation of confidence; or
- 2) it is likely, in view of the nature of the item of business, that if members of the public were present during that item, **exempt information** would be disclosed to them.

The Members of the Cabinet in 2026/27:

Cllr Gareth Williams (Leader of the Council)
Cllr Sophie Porter (Deputy Leader and Healthy Communities & Active Lives Portfolio Holder)
Cllr Gaynor Austin (Finance & Resources Portfolio Holder)
Cllr Keith Dibble (Housing, Planning & Property Portfolio Holder)
Cllr Christine Guinness (Pride in Place / Neighbourhood Services Portfolio Holder)
Cllr Julie Hall (Economy, Skills & Regeneration Portfolio Holder)

NEXT SIX CABINET MEETINGS AT A GLANCE

1st October, 2026		Waste Collection and Grounds Maintenance Contract (‘key’ decision & ‘in private’ item)
20th October, 2026		Budget monitoring – Month 4 Climate Change Strategy Annual Report Temporary Accommodation Policy Civic Quarter Strategic Delivery Review (‘key’ decision & ‘in private’ item) Aldershot Town FC lease (‘key’ decision & ‘in private’ item) Local Growth Fund Award – Meads Business Centre (‘key’ decision & ‘in private’ item)
24th November, 2026		
12th January, 2027		Supported Housing Strategy (‘key’ decision) Local Plan – content and evidence consultation (‘key’ decision)
9th February, 2027		
16th March, 2027		