

To the Chairman of the Overview and Scrutiny Committee

## **Regulation 10 – General Exception Notice – The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

### **Notice of an Urgent Key Decision**

A procurement exemption has been raised to consider a report from the Corporate Manager – IT Service Delivery to consider the award of a contract for a new three-year ESRI GIS mapping licensing agreement. This existing licensing agreement expires at the end of March 2025 and a new agreement needs to be in place by 31<sup>st</sup> March to provide Officers and Members with appropriate licensing of mapping products and services that enable them to carry out their Council duties.

This is classified as a key decision, as it is likely to:

*Result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of council tax or balance or contingencies in relation to the Council's overall budget.*

Key decisions are required to be included on the Cabinet work programme, which is published at least 28 days before the Cabinet decision. In the case of this report, the Council is making use of the Regulation 10 General Exception procedure where the 28 days' notice is impractical.

Permission for the publication has been sought from the Chairman of the Overview and Scrutiny Committee.

### **Notice of Reasons**

The Council is required to state why it is impractical to defer the item to a later meeting:

The current GIS mapping licensing for Rushmoor Borough Council expires on 31<sup>st</sup> March 2025.

It was considered to Direct Award via a Framework to ESRI, the current GIS mapping provider, however this was not deemed possible by procurement under the framework terms. Other possible suppliers had been considered but their products did not meet the mapping functional requirements of the Council. A change in direction was then decided to award the contract based on Contract Standing Orders, however as the three-year cost is £86,023 excluding VAT, the total with VAT takes the total cost to £103,227.60 which then becomes a key decision for the Council. A procurement exemption has therefore now been raised to award the contract.

The 28 days' notice is not achievable for this decision as the Council needs to have contracted for the new licensing agreement by 31<sup>st</sup> March 2025, to ensure continued

use of all the mapping products and services that are currently used across the Council.

In accordance with Regulation 10, this notice will be published on the Council's website and more than five clear days will elapse between the publishing of this notice and the date of decision.

**Signed:**  Debbie Langley  
Corporate Manager – IT Service Delivery

**Date:** 17<sup>th</sup> March 2025