Neighbourhood Board Meeting Minutes

19th October 2026 7.00-8.30pm

Venue: Farnborough Sixth Form College **Chair:** Matt Smith

Attendees Present:

Name	Organisation	Position on the board/Area Representing
Matt Smith	Farnborough 6th Form	Chair
Heather Chalkley	North Farnborough Community Partnership	Voluntary Sector and local resident
Rob Prince	CEO Farnborough Football Club	Business/Wellbeing
Mark Gittos	VIVID- Place Shaping & Customer Influence Team Leader	Housing
Jackie Morris	Resident	Resident
Gary Ghale	Greater Rushmoor Nepali Community	Nepali Community
Christine Guinness	Rushmoor Borough Council	Local councillor
Kerry Brown	Pride in Place Programme Manager	Rushmoor Borough Council
Nicky Slater	Office of Alex Baker – MP	Deputising for Alex Baker MP
Kirsty Lewis	Cherrywood Primary School	Education
Sean Woodcock	Resident	Resident
Lian Woodcock	Resident	Resident

Apologies: Alex Baker MP, Calum Stewart and Thea Edwards

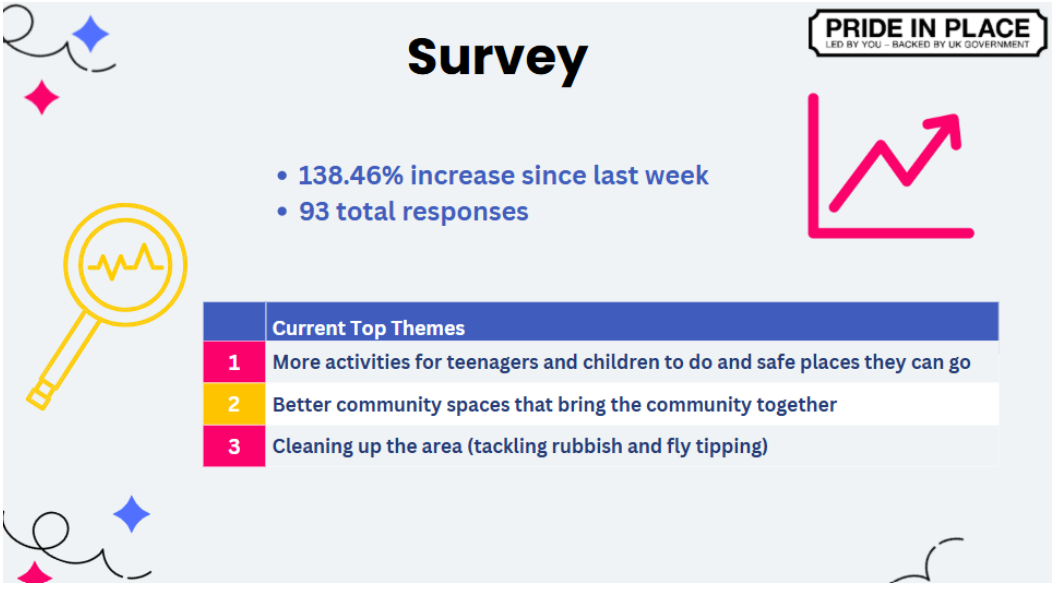
Not present: Daryl Bond

No.	Item	Action Owner
1.	**Welcome & Apologies** All were welcomed and apologies shared.	
2.	**Conflict of Interest and Code of Conduct** There were no conflicts of interest declared.	
3.	**Actions Review and Update** • **Paper from Vivid re Procurement** MG has started the compilation of a process and will share with the board when it is ready. • **Amendment to Terms of Reference (TOR)** The amendment from the previous meeting has been updated. CG raised that it is important for all acronyms to be expanded to ensure residents within the meeting understand all conversations. There was agreement form the board that this will be standard across all meeting papers and conversations, and a reminder was made to all within the meeting to ask if there is something they are unsure of. • **Set up of Google Docs/Drive for Board** This was delayed due to waiting for the arrival of a procurement card. This will be carried over as a new action. **ACTION: KB to set up Google Drive/Docs for all Board members** • **Check date of initial funding to help determine date of Annual Meeting** **ACTION: KB to arrange Annual Meeting for May 2027** • **Share link of survey with all members** This was completed and some postcards were requested by some board members for distribution as required. Survey Link can be found here: Pride in Place survey 2026	**KB** **KB**

	• **Youth Representation at the Board** TE shared prior to the meeting that she has spoken with a 17-year-old resident & sixth form student, who is keen to join the board. He will accompany TE to the November meeting to try it out. A discussion about the need for potential training for the Board led to a decision that an audit would be undertaken to understand what training individuals currently have and what gaps there may be. Whilst there is recognition that the Boards main responsibility is to sign off decision making, there may be gaps identified with other personnel associated to the programme, and training can and will be facilitated as identified. **ACTION: KB and MS to carry out a Compliance Audit for all Board Members**	**MS/KB**
4.	**Principles Values and Priorities of the Board** CS was the facilitator for this section of the agenda, so it was agreed for this to be rolled over to the next meeting. **ACTION: Ahead of our next meeting, please take a few minutes to complete this short survey about the future we want to help create for our Pride in Place area.** A vision describes our shared ambition: what we want our Pride in Place area to be like and the difference residents should experience. It will provide a "North Star" to guide our decisions about priorities, projects, and investment. The survey explores our ten-year ambition, the achievements we want to see by March 2030, and the principles that should guide the Board's work. CS will bring together your responses ahead of the next meeting and use the emerging themes as the starting point for our twenty-minute vision session. Completing the survey beforehand will give everyone an opportunity to contribute and help us make the most of the discussion. These are initial reflections to explore together, alongside existing resident feedback and further engagement with the wider community. There is no need for polished answers. The survey should take around five minutes. Brief answers are welcome! **ACTION: KB to add to next agenda**	**ALL** **KB**

5.	**Engagement Update** A discussion was had about whether partners and organisations could say 'In Partnership with' or similar when sharing Pride in Place posts and news via their platforms. It was agreed business support is vital and there were no objections raised to this. The board considered a discussion from the first meeting about leveraging the £20 million. MG shared that Gosport Pride in Place area have set a challenge at Board level to achieve 4 times that amount, and he felt that 8 times that amount for this area was achievable, taking into consideration the companies based within the area and the potential collaboration with conferences such as the Farnborough International Airshow, and that this was one of the roles for the MP within the programme. The Board agreed that the challenge is to combine quick wins and visible progress with the bigger picture of the programme. HC said it is important to take not just residents but also organisations/businesses on the journey of the programme. Resident engagement should go hand in hand with business engagement. **ACTION: KB to discuss with AB/NS a plan for this part of the engagement**	**KB**

- **Survey Update**



- **School Engagement**

KB shared an update of visits to Grange Junior School and Cherrywood School. There are planned visits to Bohunt and Cove School. Attempts have been to contact all schools in the area to encourage engagement and feedback from all young people within our area. A worksheet has been

created to capture some ideas. Initial reflections were that the young people in assembly all raised issues such as fly tipping, broken street signs and fighting, opposed to wanting big ticket items within this initial phase of engagement.



Engagement Calendar

An engagement calendar is in progress, and focus is currently on visiting existing groups to raise awareness of the campaign, growing our digital following and having face to face interactions and conversations in multiple settings such as pubs and shops.



ACTION: Please can all partners and Board Members follow and engage with as much content as possible to enhance and increase reach and engagement

ALL

	Socials PRIDE IN PLACE LED BY YOU - BACKED BY UK GOVERNMENT  	
6.	**Capacity Funding and Government Submission** • **Submission Requirements** A government submission will be filed by the 29th October to share intended indicative costs for the capacity funding. MS and KB shared ideas around a Volunteer Development Programme and a Mentoring Programme plus shared the SATRO initiative which in principle the Board agreed could be a good use of some of the early funding. There were also conversations around using some of the funding for issues within the area identified already as part of the engagement linked to fly tipping and broken street signs. **ACTION: KB to include details of the SATRO programme and gather further information ready for the next Board Meeting. It is key that the students benefiting are directly from our Pride in Place area and KB will explore this with SATRO when meeting**. SATRO Steps Programme Informati	**KB**
7.	**Future Dates** • Dates and times of future meetings It was acknowledged that not everyone will always be able to attend all meetings, therefore a variety of days and times would provide the opportunity for people to attend. It was agreed to rotate the location too. **Thursday 19th November 11am-12.30pm: Church of the Good Shepherd**	

	Monday 14th December 6pm-7.30pm: Prospect Community Centre Thursday 28th January 7pm-8.30pm: Cherrywood School Thursday 25th February 1pm-2.30pm: Mayfield Community Centre **(ACTION MG to confirm)** Tuesday 23rd March 6pm-7.30pm: TBC	