

RUSHMOOR BOROUGH COUNCIL RECORD OF EXECUTIVE DECISION



Decision taken by: James Duggin

DECISION MAKER *(Name and designation)*

James Duggin (Executive Head of Operations)

DECISION AND THE REASON(S) FOR IT

Decision: To reduce the registration fee for an individual tattoo practitioner operating at a temporary event (eg tattoo convention) to £15 (from the current fee of £130). This will be subject to:

- Only tattoo artists that have a current registration issued by a LA can apply
- Registration using bespoke shortened version of current RBC registration form and to include photo of operative and copy of current registration.
- To be registered as a one off specifically for the event, at the venue and only for the period of the event.
- The organiser of large events collating and submitting registration forms and fees in batches
- The subsequent issue of a single registration (for large events) with all artists names in a schedule to the event organiser 7-14 days prior to the event – no separate certificates to be issued by RBC to practitioners.
- No registrations to be accepted later than 14 days prior to the event (for £15 fee)
- Late registrations no later than 7 days prior to event will attract the full registration fee (currently £130)
- No registrations accepted from 7 days prior to event
- All registration fees will increase annually in line with the % applied to the permanent registration of tattooists.
- The venue must also be separately registered by the event organiser with fees in line with current RBC registration fees for premises where tattooing is carried out. The registration issued will be a one off for a temporary event, at the venue for the period of the event.
- Individual practitioners will not be inspected at the event as they have a pre-existing registration with a local authority.
- The scale of the event supporting cost recovery for work undertaken by RBC – where this is not likely to be the case then the full practitioner registration fee may be applied.

Reason: The organisers of the Newbury Tattoo Convention (NTC Events) are in the early planning stages for a new event, the Hampshire Tattoo Expo (HTE) with potentially up to 250 tattoo artists operating at the Farnborough International site (Hall 5) - planned for 8th-9th May 2027.

NTC Events are keen to understand Rushmoor's requirements for tattoo registration (& byelaws) and more specifically the associated fees in order to consider the viability of the event.

Rushmoor's current practitioner registration fee is £130 per person – the organiser has indicated that this may make the event unviable and that West Berkshire Council do not impose registration fees for the Newbury Tattoo Convention. Our own investigations indicate charges at other tattoo events range from FREE (don't issue a separate registration) to £42.50 for registering practitioners for conventions.

Supporting this event with a reduced fee of £15 per practitioner should cover RBC costs (based on 125 artists attending) – see cost calculation attached. Whilst the applicant has indicated potentially up to 250 artists which could reduce the fee to £9 this may be ambitious and may not cover our process costs if less artists attend (hence the application of a slightly higher fee).

DATE DECISION TAKEN

26/2/26

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

1. Retention of current individual tattooist registration fee would likely make the event unviable.

ANY CONFLICTS OF INTERESTS DECLARED

(Conflict of interests of any executive member who is consulted by the officer which relates to the decision. A note of dispensation should be attached).

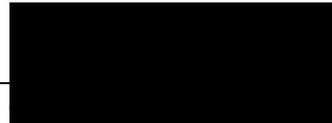
Not Applicable

Signed



26/02/2026.

Signed



26/2/26.