

**RUSHMOOR BOROUGH COUNCIL
RECORD OF EXECUTIVE DECISION
ROED 159**



Decision taken by individual Officer

DECISION MAKER *(Name and designation)*

Dave Goodwin – Interim Property & Estates Manager

DECISION AND THE REASON(S) FOR IT

University of Surrey to borrow equipment free of charge at the Digital Games Hub, Aldershot.

DATE DECISION TAKEN:

10/2/2022

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

N/A

ANY CONFLICTS OF INTERESTS DECLARED

(Conflict of interests of any executive member who is consulted by the officer which relates to the decision. A note of dispensation should be attached).

Signed *DG*
Dave Goodwin

Opinion and Recommendation

Rushmoor Borough Council

Property **Digital Games Hub, Aldershot**

Equipment Hire

Date **10th January 2022**

Recommender **Sally Ravenhill**

The Digital Hub at the Old Town Hall, Aldershot has been created to provide a 60 place collaborative workspace for existing and aspiring entrepreneurs, micro, small and developing businesses, and others working in the gaming/digital sector.

The Hub offers services developed in partnership with the 5G Innovation Centre in Guildford at the University of Surrey which provides 5G connectivity for users of the Hub. This is a test bed for these services and will allow the UoS to develop their offer.

The University of Surrey has installed equipment to provide these 5G services and this agreement lists all the equipment belonging to the UoS, and covers the terms under which the equipment is present in the building and allows use of the equipment by those authorised by the Council.

There is no fee charged under the agreement.

The Council is obliged to:

- Use the equipment in accordance with the guidance provided by the UoS
- Keep the equipment secure
- Not to remove the equipment without the permission of the UoS
- Permit the UoS to inspect the equipment
- Allow the UoS to remove the equipment on termination
- Bear the cost of any repair needed as a consequence of damage caused by the Council or those authorised by the Council to use the equipment
- Not to do anything that would invalidate insurance cover.

The UoS responsible for:

- Providing maintenance of the equipment

The agreement will last for as long as the Council's lease of the building and contains provisions for the earlier termination if required by either party and covers the removal of the equipment.

Signed by	Sally Ravenhill	Date: 10-2-2022
& shared with	Dave Goodwin	Date: 17/02/2022