

RUSHMOOR BOROUGH COUNCIL

CABINET FORWARD WORK PROGRAMME INCORPORATING NOTICE OF KEY DECISIONS AND NOTICE OF CABINET DECISIONS TO BE TAKEN IN PRIVATE

PUBLICATION DATE: 20th March, 2023

*Officer contact for the Cabinet Forward Work Programme: Chris Todd, Democratic Support Officer
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(1) CABINET WORK PROGRAMME

Any matters to be discussed where the public are proposed to be excluded from the meeting are listed in the next section of this programme ('Matters proposed to be dealt with in Private').

| CABINET DATE DECISION IS EXPECTED TO BE TAKEN | DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO) | KEY DECISION? | DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS | WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION |
|---|---|---------------|--|---|
| 21st March, 2023 (decision to be taken outside of Cabinet meeting) | COUNCIL TAX SUPPORT – HOUSING SUPPORT FUND – (Corporate Services) To consider adopting a Council Tax Support – Housing Support Fund scheme, as required by Government guidance. Scheme to include discretionary elements agreed locally. | Yes | Record of Executive Decision – signed by Executive Head of Finance, in consultation with the Corporate Services Portfolio Holder | Letter or telephone call to Simon Little, Interim Executive Head of Finance Tel: 07442 455809 Email: simon.little@rushmoor.gov.uk |

| CABINET DATE DECISION IS EXPECTED TO BE TAKEN | DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO) | KEY DECISION? | DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS | WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION |
|--|---|------------------|---|--|
| 18th April, 2023 | <p>LOCAL AUTHORITY HOUSING FUND – (Planning and Economy)</p> <p>To agree funding and governance arrangements for the Local Authority Housing Fund.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Rachel Barker, Assistant Chief Executive</p> <p>Tel: (01252) 398039 Email: rachel.barker@rushmoor.gov.uk</p> |
| 18th April, 2023 | <p>RUSHMOOR HOUSING LIMITED BUSINESS PLAN – (Chief Executive – Council’s Shareholder representative)</p> <p>To consider adopting Rushmoor Housing Limited’s Business Plan 2023-2028.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p> |
| 18th April, 2023 | <p>RUSHMOOR LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN – (Planning and Economy)</p> <p>To consider adopting the Rushmoor Local Cycling and Walking Infrastructure Plan. The Plan prioritises schemes for the application of external funding.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p> |

| CABINET DATE DECISION IS EXPECTED TO BE TAKEN | DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO) | KEY DECISION? | DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS | WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION |
|--|--|------------------|---|--|
| 18th April, 2023 | <p>THE GALLERIES, ALDERSHOT – UPDATE AND NEXT STEPS – (Major Projects and Property)</p> <p>To receive an update and to consider the next steps in relation to the Galleries development in Aldershot town centre.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Karen Edwards, Executive Director</p> <p>Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk</p> |
| 6th June, 2023 | <p>ALDERSHOT TOWN CENTRE STRATEGY AND ACTION PLAN – (Planning and Economy)</p> <p>To consider adopting a strategy for the further development of Aldershot town centre to enable its recovery and rejuvenation.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p> |

MATTERS PROPOSED TO BE DEALT WITH IN PRIVATE

| CABINET MEETING DATE | DECISION and reasons why the decision is proposed to be taken in private | KEY DECISION | DOCUMENTS ASSOCIATED WITH THE DECISION | CONTACT DETAILS FOR REQUESTING ANY NON-EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION |
|-----------------------------|--|---------------------|---|--|
| 18th April, 2023 | <p>TEMPORARY ACCOMMODATION UPDATE – (Planning and Economy)</p> <p>To consider options following a review of the properties used by the Council to provide temporary accommodation.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p> | Yes | Report to the Cabinet | <p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p> |

FULL COUNCIL DECISIONS (NON EXECUTIVE MATTERS) FOR INFORMATION

| MATTER FOR DECISION | DATE OF COUNCIL MEETING | ITEM TO BE CONSIDERED IN PUBLIC/ PRIVATE | DOCUMENTS ASSOCIATED WITH THE DECISION | CONTACT DETAILS FOR REQUESTING DOCUMENTS ASSOCIATED WITH THE DECISION |
|----------------------------|--------------------------------|---|---|--|
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EXPLANATORY NOTES

This plan is updated regularly, and each new plan supersedes the previous plan.

What is a Key Decision?

Key decisions are 'executive decisions' (made by the Cabinet, Cabinet Members or officers under delegated authority from the Cabinet), which are likely to:

- (1) result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- (2) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

Expenditure or savings of £100,000 is considered to be significant for the purposes of recording key decisions. However, for the acquisition or disposal of property or leases, the threshold for key decisions is £250,000.

All key decisions are subject to the Council's 'call-in' procedure.

Contact address for documents related to Key Decisions

Copies of documents related to decisions may be obtained from the contact whose name, telephone and e-mail address is shown in the Plan. The office address is Rushmoor Borough Council, Farnborough Road, Farnborough, Hampshire. GU14 7JU. Telephone (01252) 398399.

Executive Decisions to be taken in private

This Document gives notice of any decisions to be made by the Cabinet which are proposed to be considered in private and the reasons why. Any representations about why the meeting should be held in public should be sent to Mr. C. Todd, Democratic Support Officer (Tel. 01252 398825), email: chris.todd@rushmoor.gov.uk

Almost all meetings of the Cabinet are open to the press and public. However, the press and public may be excluded from part or the whole of a meeting are guided by statutory regulations and cover circumstances when:

- 1) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, **confidential information** would be disclosed to them in breach of the obligation of confidence; or
- 2) it is likely, in view of the nature of the item of business, that if members of the public were present during that item, **exempt information** would be disclosed to them.

The Members of the Cabinet in 2022/23:

Cllr D.E. Clifford (Leader of the Council)

Cllr M.L. Sheehan (Deputy Leader and Operational Services Portfolio Holder)

Cllr M.J. Tennant (Deputy Leader and Major Projects and Property Portfolio Holder)

Cllr J.B. Canty (Customer Experience, Digital and Transformation Portfolio Holder)

Cllr Sue Carter (Democracy, Strategy and Partnerships Portfolio Holder)

Cllr A.R. Newell (Planning and Economy Portfolio Holder)

Cllr P.G. Taylor (Corporate Services Portfolio Holder)

