

RUSHMOOR BOROUGH COUNCIL

FORWARD WORK PROGRAMME OF EXECUTIVE DECISIONS

NOTICE OF KEY DECISIONS AND NOTICE OF CABINET DECISIONS TO BE TAKEN IN PRIVATE



PUBLICATION DATE: 11th September, 2025

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(1) FORWARD PROGRAMME OF EXECUTIVE DECISIONS

Any matters to be discussed where the public are proposed to be excluded from the meeting are listed in the next section of this programme ('Matters proposed to be dealt with in Private').

DECISION-MAKER AND DATE OF DECISION	DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)	KEY DECISION?	DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS	WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION
Corporate Manager – IT Service Delivery October, 2025	IT – SERVER CONTRACT AWARD (Finance & Resources) To consider the award of the contract for the supply of servers that will be used as hosts in the Council's data centre that store applications, data and services.	Yes	Record of Executive Decision to be published	Letter or telephone call to Debbie Langley, Corporate Manager – IT Service Delivery Tel: (01252) 398012 Email: debbie.langley@rushmoor.gov.uk

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Cabinet 14th October, 2025	RUSHMOOR PLAYING PITCH STRATEGY (Housing & Planning) To consider adopting a strategy in relation to the provision of playing pitches in the Borough.	Yes	Report to Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Cabinet 14th October, 2025	HAMPSHIRE LOCAL NATURE RECOVERY STRATEGY (Housing & Planning) To consider the Council's response to the formal request to approve the publication of the final Hampshire Local Nature Recovery Strategy.	Yes	Report to Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk
Cabinet 10th February, 2026	FARNBOROUGH LEISURE CENTRE – NEXT STEPS (Healthy Communities & Active Lives) To consider the final business case, at the end of RIBA 4, for the provision of a new leisure centre in Farnborough.	Yes	Report to Cabinet	Letter or telephone call to Karen Edwards, Executive Director Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk

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Cabinet 10th February, 2026	REVISION OF THE LOCAL DEVELOPMENT SCHEME (Housing & Planning) To consider and approve the timetable for the development of the Local Plan.	Yes	Report to Cabinet	Letter or telephone call to Tim Mills, Executive Head of Property and Growth Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk

MATTERS PROPOSED TO BE DEALT WITH IN PRIVATE

CABINET MEETING DATE	DECISION and reasons why the decision is proposed to be taken in private	KEY DECISION	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING ANY NON-EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION
14th October, 2025	<p>DISPOSAL OF HAWLEY LANE, FARNBOROUGH (Economy, Skills & Regeneration)</p> <p>To consider the terms for the disposal of Council-owned property at Hawley Lane, Farnborough.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p>
14th October, 2025	<p>LETTING OF COMMERCIAL UNITS AT UNION YARD, ALDERSHOT – (Economy, Skills & Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of units at Union Yard, Aldershot, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p>

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25th November, 2025	<p>DISPOSAL OF NO. 168 HIGH STREET, GUILDFORD (Economy, Skills & Regeneration)</p> <p>To consider the options report and recommendation for an immediate sale of Council-owned property at No. 168 High Street, Guildford.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p>
25th November, 2025	<p>DISPOSAL OF OPTREX BUSINESS PARK, ROTHERWICK (Economy, Skills & Regeneration)</p> <p>To consider the terms for the disposal of Council-owned property at Optrex Business Park, Rotherwick.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p>

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25th November, 2025	<p>CAPITAL EXPENDITURE – LETTING OF UNIT AT THE MEADS, FARNBOROUGH (Economy, Skills & Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of a unit at The Kingsmead Shopping Centre, Farnborough, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: tim.mills@rushmoor.gov.uk</p>
13th January, 2026	<p>WASTE COLLECTIONS AND GROUNDS MAINTENANCE CONTRACT (Economy, Skills & Regeneration)</p> <p>To consider and approve an extension to the Council's Waste Collection and Grounds Maintenance Contract with Serco.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to James Duggin, Executive Head of Operations</p> <p>Tel: (01252) 398543 Email: james.duggin@rushmoor.gov.uk</p>

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17th March, 2026	<p>LEISURE CENTRE OPERATOR (Pride in Place / Neighbourhood Services)</p> <p>To consider the outcome of the Leisure Centre Operator procurement and approve the contract award.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to James Duggin, Executive Head of Operations</p> <p>Tel: (01252) 398543</p> <p>Email: james.duggin@rushmoor.gov.uk</p>

FULL COUNCIL DECISIONS (NON-EXECUTIVE MATTERS) FOR INFORMATION

MATTER FOR DECISION	DATE OF COUNCIL MEETING	ITEM TO BE CONSIDERED IN PUBLIC/ PRIVATE	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING DOCUMENTS ASSOCIATED WITH THE DECISION

EXPLANATORY NOTES

This plan is updated regularly, and each new plan supersedes the previous plan.

What is a Key Decision?

Key decisions are 'executive decisions' (made by the Cabinet, Cabinet Members or officers under delegated authority from the Cabinet), which are likely to:

- (1) result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- (2) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

Expenditure or savings of £100,000 is considered to be significant for the purposes of recording key decisions. However, for the acquisition or disposal of property or leases, the threshold for key decisions is £250,000.

All key decisions are subject to the Council's 'call-in' procedure.

Contact address for documents related to Key Decisions

Copies of documents related to decisions may be obtained from the contact whose name, telephone and e-mail address is shown in the Plan. The office address is Rushmoor Borough Council, Farnborough Road, Farnborough, Hampshire. GU14 7JU. Telephone (01252) 398399.

Executive Decisions to be taken in private

This Document gives notice of any decisions to be made by the Cabinet which are proposed to be considered in private and the reasons why. Any representations about why the meeting should be held in public should be sent to Mr. C. Todd, Democratic Support Officer (Tel. 01252 398825), email: chris.todd@rushmoor.gov.uk

Almost all meetings of the Cabinet are open to the press and public. However, the press and public may be excluded from part or the whole of a meeting are guided by statutory regulations and cover circumstances when:

- 1) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, **confidential information** would be disclosed to them in breach of the obligation of confidence; or
- 2) it is likely, in view of the nature of the item of business, that if members of the public were present during that item, **exempt information** would be disclosed to them.

The Members of the Cabinet in 2025/26:

Cllr Gareth Williams (Leader of the Council)
Cllr Sophie Porter (Deputy Leader and Healthy Communities & Active Lives Portfolio Holder)
Cllr A.H. Crawford (Finance & Resources Portfolio Holder)
Cllr Keith Dibble (Housing & Planning Portfolio Holder)
Cllr Christine Guinness (Pride in Place / Neighbourhood Services Portfolio Holder)
Cllr Julie Hall (Economy, Skills & Regeneration Portfolio Holder)
Vacancy (Policy, Performance & Sustainability Portfolio Holder)

NEXT SIX CABINET MEETINGS AT A GLANCE

14th October, 2025	M4/5 Budget Monitoring Medium Term Financial Strategy Update Update to the Affordable Housing SPD Rushmoor Playing Pitch Strategy ('key' decision) Hampshire Local Nature Recovery Strategy ('key' decision) Disposal of Hawley Lane, Farnborough ('key' decision & 'in private' item) Letting of commercial units at Union Yard, Aldershot ('key' decision & 'in private' item)
25th November, 2025	Disposal of No. 168 High Street, Guildford ('key' decision & 'in private' item) Disposal of Optrex Business Park, Rotherwick ('key' decision & 'in private' item) Capital expenditure – letting of unit at The Meads, Farnborough ('key' decision & 'in private' item)
13th January, 2026	Waste collection and grounds maintenance contract ('key' decision & 'in private' item)
10th February, 2026	Farnborough Leisure Centre ('key' decision) Revision of the Local Development Scheme ('key' decision)
17th March, 2026	Leisure Centre operator ('key' decision & 'in private' item)
21st April, 2026	