

# RUSHMOOR BOROUGH COUNCIL

## FORWARD WORK PROGRAMME OF EXECUTIVE DECISIONS

### NOTICE OF KEY DECISIONS AND NOTICE OF CABINET DECISIONS TO BE TAKEN IN PRIVATE



**PUBLICATION DATE:** 2nd February, 2026

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#### (1) FORWARD PROGRAMME OF EXECUTIVE DECISIONS

Any matters to be discussed where the public are proposed to be excluded from the meeting are listed in the next section of this programme ('Matters proposed to be dealt with in Private').

DECISION-MAKER AND DATE OF DECISION	DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)	KEY DECISION?	DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS	WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION
Cabinet 3rd March, 2026	<b>FARNBOROUGH LEISURE CENTRE – NEXT STEPS</b> (Healthy Communities & Active Lives)  To consider the final business case, at the end of RIBA 4, for the provision of a new leisure centre in Farnborough.	Yes	Report to Cabinet	Letter or telephone call to Karen Edwards, Executive Director  Tel: (01252) 398800 Email: <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a>

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Cabinet 3rd March, 2026	<p><b>REVISION OF THE LOCAL PLAN TIMETABLE AND NOTICE TO COMMENCE PLAN-MAKING</b> (Housing &amp; Planning)</p> <p>To consider revisions to the Local Plan timetable and seek agreement to publish a notice to commence plan-making at a later date.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
Cabinet 17th March, 2026	<p><b>ASSET MANAGEMENT STRATEGY</b> (Economy, Skills &amp; Regeneration)</p> <p>To adopt a new strategy for the management of Council owned property in support of the Financial Recovery Plan and support for community organisations.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

# MATTERS PROPOSED TO BE DEALT WITH IN PRIVATE

CABINET MEETING DATE	DECISION and reasons why the decision is proposed to be taken in private	KEY DECISION	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING ANY NON- EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION
10th February, 2026	<p><b>LEISURE OPERATOR CONTRACT AWARD</b> (Healthy Communities &amp; Active Lives)</p> <p>To consider the outcome of the Leisure Centre Operator procurement and approve the contract award.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to James Duggin, Executive Head of Operations</p> <p>Tel: (01252) 398543 Email: <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
3rd March, 2026	<p><b>WORKS TO NOS. 16-18 THE MEADS, FARNBOROUGH</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider an update on the works to Nos. 16-18 The Meads, Farnborough following the procurement of contractors.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Karen Edwards, Executive Director</p> <p>Tel: (01252) 398800 Email: <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

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3rd March, 2026	<p><b>CIVIC QUARTER STRATEGIC DELIVERY REVIEW</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a proposal and agree a budget to undertake a Strategic Delivery Review of the Civic Quarter masterplan in response to the latest commercial and financial constraints.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Karen Edwards, Executive Director</p> <p>Tel: (01252) 398800 Email: <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>
3rd March, 2026	<p><b>ALDERSHOT TOWN FOOTBALL CLUB LEASE</b> (Leader of the Council)</p> <p>To consider a proposal to grant a long-term lease to enable investment to secure the long-term future of the football club.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Karen Edwards, Executive Director</p> <p>Tel: (01252) 398800 Email: <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

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3rd March, 2026	<p><b>DISPOSAL OF NO. 168 HIGH STREET, GUILDFORD</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider the options report and recommendation for an immediate sale in support of the Financial Recovery Plan.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
3rd March, 2026	<p><b>WASTE COLLECTION AND GROUNDS MAINTENANCE CONTRACT</b> (Pride in Place / Neighbourhood Services)</p> <p>To consider and approve an extension to the Council's Waste Collection and Grounds Maintenance Contract with Serco.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to James Duggin, Executive Head of Operations</p> <p>Tel: (01252) 398543 Email: <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>

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3rd March, 2026	<p><b>LETTING OF COMMERCIAL UNITS AT UNION YARD, ALDERSHOT –</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of units at Union Yard, Aldershot, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
3rd March, 2026	<p><b>CAPITAL EXPENDITURE – LETTING OF UNIT AT THE MEADS, FARNBOROUGH</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of a unit at The Kingsmead Shopping Centre, Farnborough, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>



## FULL COUNCIL DECISIONS (NON-EXECUTIVE MATTERS) FOR INFORMATION

MATTER FOR DECISION	DATE OF COUNCIL MEETING	ITEM TO BE CONSIDERED IN PUBLIC/ PRIVATE	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING DOCUMENTS ASSOCIATED WITH THE DECISION
<p><b>BUDGET AND MEDIUM TERM FINANCIAL STRATEGY</b> (Finance &amp; Resources)</p> <p>To consider the Council Budget and Medium Term Financial Strategy for 2026/27 for recommendation to Council.</p>	26th February, 2026	Public	Report to Cabinet on 10th February, 2026	<p>Letter or telephone call to Peter Vickers, Executive Head of Finance and Section 151 Officer</p> <p>Tel: (01252) 398440 Email: <a href="mailto:peter.vickers@rushmoor.gov.uk">peter.vickers@rushmoor.gov.uk</a></p>
<p><b>COUNCIL DELIVERY PLAN</b> (Leader of the Council)</p> <p>To consider an update to the Council Delivery Plan for recommendation to Council.</p>	26th February, 2026	Public	Report to Cabinet on 10th February, 2026	<p>Letter or telephone call to Karen Edwards, Executive Director</p> <p>Tel: (01252) 398800 Email: <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>
<p><b>MANAGEMENT RESTRUCTURE</b> (Leader of the Council)</p> <p>To consider the next steps following a review of the Council's management structure.</p>	26th February, 2026	Private	Report to Cabinet on 16th April, 2026	<p>Letter or telephone call to Ian Harrison, Interim Managing Director</p> <p>Tel: (01252) 398800 Email: <a href="mailto:ian.harrison@rushmoor.gov.uk">ian.harrison@rushmoor.gov.uk</a></p>



## EXPLANATORY NOTES

This plan is updated regularly, and each new plan supersedes the previous plan.

### What is a Key Decision?

Key decisions are 'executive decisions' (made by the Cabinet, Cabinet Members or officers under delegated authority from the Cabinet), which are likely to:

- (1) result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- (2) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

Expenditure or savings of £100,000 is considered to be significant for the purposes of recording key decisions. However, for the acquisition or disposal of property or leases, the threshold for key decisions is £250,000.

All key decisions are subject to the Council's 'call-in' procedure.

### Contact address for documents related to Key Decisions

Copies of documents related to decisions may be obtained from the contact whose name, telephone and e-mail address is shown in the Plan. The office address is Rushmoor Borough Council, Farnborough Road, Farnborough, Hampshire. GU14 7JU. Telephone (01252) 398399.

### Executive Decisions to be taken in private

This Document gives notice of any decisions to be made by the Cabinet which are proposed to be considered in private and the reasons why. Any representations about why the meeting should be held in public should be sent to Mr. C. Todd, Democratic Support Officer (Tel. 01252 398825), email: [chris.todd@rushmoor.gov.uk](mailto:chris.todd@rushmoor.gov.uk)

Almost all meetings of the Cabinet are open to the press and public. However, the press and public may be excluded from part or the whole of a meeting are guided by statutory regulations and cover circumstances when:

- 1) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, **confidential information** would be disclosed to them in breach of the obligation of confidence; or
- 2) it is likely, in view of the nature of the item of business, that if members of the public were present during that item, **exempt information** would be disclosed to them.

### **The Members of the Cabinet in 2025/26:**

Cllr Gareth Williams (Leader of the Council)

Cllr Sophie Porter (Deputy Leader and Healthy Communities & Active Lives Portfolio Holder)

Cllr Gaynor Austin (Finance & Resources Portfolio Holder)

Cllr Keith Dibble (Housing & Planning Portfolio Holder)

Cllr Christine Guinness (Pride in Place / Neighbourhood Services Portfolio Holder)

Cllr Julie Hall (Economy, Skills & Regeneration Portfolio Holder)

## NEXT SIX CABINET MEETINGS AT A GLANCE

<b>10th February, 2026</b>	<p>Annual People Report and other People matters</p> <p>Council Delivery Plan 2025/26 monitoring</p> <p>Budget 2026/27 and MTFS</p> <p>Council Delivery Plan 2026-28</p> <p>Matters arising from OSC 5/2/26</p> <p>Leisure operator contract award ('key' decision &amp; 'in private' item)</p>
<b>3rd March, 2026</b>	<p>Revision of the Local Plan timetable and notice to commence plan-making ('key' decision)</p> <p>Farnborough Leisure Centre – next steps ('key' decision)</p> <p>Works to Nos. 16-18 The Meads, Farnborough ('key' decision &amp; 'in private' item)</p> <p>Civic Quarter Strategic Delivery Review ('key' decision &amp; 'in private' item)</p> <p>Aldershot Town FC lease ('key' decision &amp; 'in private' item)</p> <p>Disposal of No. 168 High Street, Guildford ('key' decision &amp; 'in private' item)</p> <p>Waste collection and grounds maintenance contract ('key' decision &amp; 'in private' item)</p> <p>Capital expenditure – letting of unit at The Meads, Farnborough ('key' decision &amp; 'in private' item)</p> <p>Letting of commercial units at Union Yard, Aldershot ('key' decision &amp; 'in private' item)</p>
<b>17th March, 2026</b>	<p>Asset Management Strategy ('key' decision)</p>
<b>21st April, 2026</b>	
<b>2nd June, 2026</b>	
<b>7th July, 2026</b>	