

RUSHMOOR BOROUGH COUNCIL RECORD OF EXECUTIVE DECISION



Decision taken by individual Cabinet member/officer (delete as appropriate)

(All sections must be completed (mark "N/A" as applicable))

DECISION MAKER (Name and designation)

Karen Edwards – Executive Director

DECISION AND THE REASON(S) FOR IT

Decision: to transfer £21,000 from the Meads planned maintenance budget to the budget for the fit out of 16-18 The Meads.

Reasons: The fit out of 16-18 The Meads includes the construction of an extension on the northwest corner of the shopping centre. Works commenced at the beginning of May and as excavations for the foundations progressed, a number of subterranean obstructions were uncovered. Ground conditions have also not been as expected, with an excess of gravel. These issues have meant that the foundation design and works have become considerably more complicated. Completion of the project has also been delayed by approximately one month. The exact extent of the budget overrun was realised week commencing 15 June 2026 when the contractor K7 formally requested variations to the construction contract.

The budget for this project was agreed at Cabinet in March 2026 (REG2602) at £718,590

Following discussion within ELT it has been agreed to transfer the budget by means of this ROED, in consultation with the Leader and Portfolio Holder as it is under the £50k limit for variations set out in the Financial Procedure Rules. The ROED will be sent to Cabinet members.

As this project involves work to an existing building it may be the case that further transfers are needed to complete the project, and if these take the cumulative total above the £50k limit then formal cabinet permission will be sought.

At the time of writing all of the excavations are complete, the foundations are nearly all in and the likelihood of any further variations is low

DATE DECISION TAKEN

23 June 2026

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

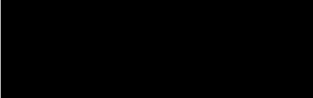
(Those examined by officers and generated by consultation, etc)

The usual option when in this situation would be to scale back the works to meet the budget. However, these are landlord fit out works that the Council is contractually required to carry out in the terms of the lease agreement with Loungers. If the Council did not proceed then it would be in breach of the lease agreement and would be open to a claim against it.

ANY CONFLICTS OF INTERESTS DECLARED

*(conflict of interests of any executive member who is consulted by the officer which relates to the decision.
A note of dispensation should be attached).*

Signed  (Karen Edwards)
(Decision maker)

Signed  (Gareth Williams)
(Consultee where applicable)

Designation – Leader of the Council


Signed _____ (Julie Hall)
(Consultee where applicable)

Designation – Economy, Skills & Regeneration Portfolio Holder

Please send completed form to Chris Todd, Democracy