

RUSHMOOR BOROUGH COUNCIL RECORD OF EXECUTIVE DECISION



Decision taken by individual Officer in consultation with ELT

DECISION MAKER *(Name and designation)*

Debbie Langley, Corporate Manager – IT Service Delivery

DECISION AND THE REASON(S) FOR IT

This is an Urgent Key Decision for the Council to engage into a three-year Microsoft Enterprise Agreement with Phoenix Software Ltd for the provision of Microsoft licensing for Microsoft products and services used across the Council to support the delivery of council services, commencing on 1st December 2024.

Rushmoor Borough Council operates key services to the public, that are supported by Microsoft products and services to conduct the day-to-day business of the Council.

The Council has had a Microsoft Licensing Agreement in place since 2006 that has to be renewed every three years. The previous agreement of Microsoft licensing provision ended on 30th November 2024.

Officer decision –

To proceed with the call-off contract under Crown Commercial Services Framework Contract with the reference number Y23065 – Procurement Services Software Products and Associated Services.

DATE DECISION TAKEN

26th November 2024

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The Council must be licensed for the use of Microsoft products and services; therefore, it is not an option not to have a current three-year Microsoft Enterprise Licensing Agreement.

ANY CONFLICTS OF INTERESTS DECLARED

(Conflict of interests of any executive member who is consulted by the officer which relates to the decision. A note of dispensation should be attached).

N/A

Signed (signature removed from website version)

Debbie Langley, Corporate Manager – IT Service Delivery
10th December 2024