

Support for Event Organisers

Contain Outbreak Management Fund (COMF) – Support for Event Organisers

It is recognised that as an event organiser there will be additional pressures on you during the COVID-19 pandemic in ensuring your event is safe for visitors and staff.

Extra measures are likely to be needed at your event to help reduce and prevent the spread of infection in line with the latest [events and attractions guidance](#).

Limited funding is available which is designed to help support you in providing additional measures as identified in your risk assessment to create a safer environment. This funding is available for outdoor public events taking place between 1 September 2021 and 31 March 2022.

Eligibility for funding

Organisers of **free outdoor public events** scheduled to take place in a District or Borough of Hampshire between 1 September 2021 and 31 March 2022 are eligible to apply for funding.

Organisers of **commercial outdoor public events** scheduled to take place in a District or Borough in Hampshire between 1 September 2021 and 31 March 2022 are eligible to apply for funding. This will be limited to a maximum of 25 per cent* of the costs provided that they can demonstrate that:

- Adding a COVID-19 safety supplement to the cost of admission would potentially make the event too expensive for a Hampshire resident to attend.
- The primary aim of the event is to promote health and wellbeing, environmental sustainability, or to foster inclusion (for example, cultural diversity, child focused etc).

Availability of Funds

All eligible events need to take place before 31 March 2022 when this scheme will close. The maximum sum to be claimed is capped at:

- £5,000 for a single day event
(*commercial outdoor public event capped at £1,500)
- £10,000 for multi-day events
(*commercial outdoor public event capped at £2,500)

Any funding must be spent solely on COVID-19 mitigation measures designed to help make your event safer by reducing and preventing the spread of infection.

It is expected that any funds received would help to provide support for event organiser's to be able to follow the latest [events and attractions guidance](#) and whilst this list is not exhaustive, it may include a contribution towards:

- Infrastructure (for example, fencing / barriers to help control ingress or ventilation).
- Soaps and sanitiser.
- Staff training for infection prevention and control, cleaning.
- Additional staff for cleaning and extra stewarding.
- Face coverings.
- Screens.
- Communications to help with signage, banners, test and trace, pre and post event check-ins.

Funding Application



COMF Support for
Event Organisers App

Email your completed application to covid-19programmeteam@hants.gov.uk along with a copy of your most recent COVID risk assessment highlighting the areas relevant to your application.

What happens next

You will receive an email within 14 days of submitting your application confirming if your funding application has been successful, the amount you have been provisionally awarded as a contribution towards control measures and information of how to claim your funding.

Please note that **the fund is paid after the event has taken place upon the production of valid receipts and other evidence of expenditure**. Therefore you must ensure you maintain accurate records of what you spend solely on COVID-19 mitigation measures at your event and be prepared to provide additional evidence should your initial submission not be sufficient.

It is important to note that the Contain Outbreak Management Fund support for event organisers can be withdrawn at any time subject to changes in national guidance and funding.