

RUSHMOOR BOROUGH COUNCIL RECORD OF EXECUTIVE DECISION



Decision taken by individual Cabinet Member / Officer (delete as appropriate)

(All sections must be completed (mark "N/A" as applicable))

DECISION MAKER *(Name and designation)*

Karen Edwards, Executive Director

DECISION AND THE REASON(S) FOR IT

This Decision is an update on the Decision taken on 10th December 2021 and reported to Cabinet (report ED 2102) on the urgent works required to an exposed party wall at 35-39 High Street, Aldershot.

The purpose of this decision is to record the increased cost of the repair works and confirm the award of the works to contractors as follows:

Internal works - Hampshire Property Services Ltd (HPS) - up to £101,000 plus VAT

Demolition, rebuild, finishing – Hill Partnerships Ltd – up to £193,000 plus VAT (12-week programme)

Cost of urgent works £294,000 plus VAT

In addition, the repairs to the party wall have a potential impact on the main Union Yard construction programme with a forecast maximum delay of 17 Weeks. Each week of delay on the main contract caused by matters outside the contractor's control incurs a cost currently estimated at £28,176 per week. There is an opportunity offered by Hill Partnerships Ltd to accelerate the final stage of the repair works by 2-3 weeks at an additional cost of £22,500 by bringing additional contractors on site. This additional sum has also been agreed as it reduces the potential overall delay cost by approximately £57,432 for 2 weeks (10-week programme) or £86,148 for 3 weeks. (9-week programme).

The total cost arising from this Decision are expected to be up to £316,500 plus VAT

All costs have been reviewed by the Council's Employers Agent and/or internal Property Service

This decision has been shared with the Council's Executive Leadership Team and relevant Portfolio Holders. Councillor Mike Smith (Chair of Overview and Scrutiny Committee) has been advised in accordance with the Council's Access to Information Procedure Rules, Arrangements for Urgency and Exceptions Sections (1) and (3). The Decision will be reported to Cabinet at its next meeting.

DATE DECISION TAKEN

22 February 2022

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

(Those examined by officers and generated by consultation, etc)

To proceed with the works and not pay the additional £22,500 to shorten the works timescale but this was rejected as would result in a substantial risk of higher costs at the end of the Union Yard construction period.

ANY CONFLICTS OF INTERESTS DECLARED

(conflict of interests of any executive member who is consulted by the officer which relates to the decision. A note of dispensation should be attached).

None

Signe



(Decision Maker)

Designation ___Executive Director_____

Please send completed form to Chris Todd, Democratic and Customer Services

Guidance notes for using this form

Recording executive decisions

New regulations¹ came into effect on 10 September 2012, under which council officers and cabinet members are required to record every decision they take which is connected to the discharge of a function which is the responsibility of the executive (Cabinet). This applies whether the decision is taken by an officer or an individual cabinet member. This record must be published on the Council's website.

Which executive decisions must be recorded?

The regulations state that any decision connected to the discharge of a function, which is the responsibility of the Cabinet, must be recorded and published. However, at Rushmoor we are restricting the recording requirement to those decisions that are 'closely' (rather than remotely) connected with the discharge of a function of the Cabinet. For guidance, this includes any decision that is either:

- A 'key decision'; or
- Delegated to an officer(s)/cabinet member at a Cabinet meeting; or
- Delegated to an officer in consultation with a cabinet member (within the scheme of delegation or authorised at Cabinet); or
- Any executive decision, whether or not it is in the Cabinet Scheme of Delegation, where there is a reasonable expectation of public interest in the matter being decided because it may have an impact on a community living or working in Rushmoor; or
- The subject of urgent action outside the Scheme of Delegation

Decisions which are administrative in nature – for example, purchasing low value items or are otherwise minor or routine, need not be recorded.

In addition, some decisions would be considered exempt from publication because, for example, they affect particular individuals rather than the public in general, or concern the business affairs of any person (including the Council) where the information could be claimed to be commercially sensitive.

What are key decisions?

Key decisions are not taken by individual cabinet members and are not usually taken by officers, unless specifically delegated by the Cabinet.

A key decision is one which is likely to:

- result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough

¹ The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012