

To the Chair of the Overview and Scrutiny Committee

**Regulations 5 & 10 – The Local Authorities (Executive Arrangements)
(Meetings and Access to Information) (England) Regulations 2012**

Notice of a Key Decision

Following your agreement, at its meeting on 2nd June, 2026, the Cabinet will consider a report to accept surrender of the lease of Bridge House.

The report will be exempt under the Local Government Act 1972 Schedule 12A Para 3 (information related to financial or business affairs).

This is a key decision, as it is likely to result in the Council incurring expenditure or making savings, which are significant in as much as it will have a material effect on the level of council tax or balance or contingencies in relation to the Council's overall budget.

Key decisions are required to be included on the Cabinet work programme, which is published at least 28 days before the Cabinet decision. In the case of this report, the Council is making use of the General Exception procedure where the 28 days' notice is impractical.

Notice of Reasons for Urgency

The opportunity to secure an early surrender and mitigate risk to the Council is time limited due to the contractual arrangements the tenant needs to secure. The surrender needs to occur during mid-late June or the lease will run to completion.

This notice will be published on the Council's website and more than five clear days will elapse between the publishing of this notice and the date of the meeting.

Signed: Tim Mills
Executive Head of Property and Growth

Date: 22nd May, 2026