

Standard conditions for private hire vehicles

- (a) You must ensure that the vehicle, including fittings and equipment, is well maintained, in good working order and kept clean at all times.
- (b) You must submit a new a suitable MOT test certificate (or notify the licensing authority of the relevant MOT test number) for an MOT test on the vehicle that is undertaken and dated between the dates specified below:
 - (i) Between [DATE] and [DATE]
 - (ii) Between [DATE] and [DATE]
- (c) You must ensure no more passengers than the number displayed on the licence plate are carried in the vehicle at any one time.
- (d) You must ensure that (where appropriate) wheelchair anchorages and ramps are kept in the vehicle and are maintained in good working order at all times, unless subject to our written exemption.
- (e) You must ensure that the licence plate is securely fixed to the rear of the vehicle, clearly visible, and maintained in good condition at all times.
- (f) You must ensure that at all times the interior licence plate is clearly visible to all passengers travelling in the vehicle.
- (g) You must ensure that the prescribed sign of specified design, size and shape stating 'pre-booked only' is displayed on an external door panel on each side of the vehicle.
- (h) You must ensure that no rooflight (or similar) is fitted to the vehicle.
- (i) You must ensure that no advertising is displayed on or within the vehicle.
- (j) You must ensure that the vehicle is only driven by private hire drivers licensed by Rushmoor Borough Council at any time. This includes when the vehicle is not being used for hire and reward purposes.
- (k) You must ensure that this vehicle is used only for bookings taken by a private hire operator licensed by Rushmoor Borough Council.
- (l) You must ensure that the vehicle complies with the council's vehicle specification at all times and is maintained in accordance with the vehicle type approval.
- (m) You must notify the Licensing Authority as soon as is reasonably practicable, and in any case within 72 hours, of any accident, causing damage to the vehicle that affects the safety, performance or appearance of the vehicle, or the comfort or convenience of passengers.

- (n) You must keep a copy of the paper part of the private hire driver's licence of any driver you permit or employ to drive the vehicle.
- (o) You must ensure that a suitable certificate of insurance is provided to the Licensing Authority for each driver of your vehicle and ensure that it is suitably maintained.
- (p) You must ensure that the Licensing Authority is notified of any changes to those driving your vehicle prior to them taking effect.
- (q) You must keep a written record of the dates and times that each driver is using your vehicle. This information must be provided to the Licensing Authority or police on request.
- (r) You must notify the Licensing Authority of any change of details of any person with a financial interest in the vehicle and ensure the vehicle licence is suitably updated as soon as is reasonably practicable.
- (s) You must notify the Licensing Authority of any change to your personal details including name, address and/or telephone number and ensure the vehicle licence is suitably updated as soon as is reasonably practicable.
- (t) The transfer of the vehicle to a new proprietor must be notified to the Licensing Authority in the prescribed form within 14 days.
- (u) You must ensure that all licence documents for the vehicle, are maintained and up-to-date at all times.
- (v) You must notify the Licensing Authority if you no longer wish to hold the vehicle licence and you must, as soon as is reasonably practicable, ensure the internal, external and side plates (where appropriate) are returned to Rushmoor Borough Council.
- (w) You must make all named drivers of the vehicle aware of the conditions of this licence by a mechanism in writing.