

Childcare costs form



This form is to be used if your child (or children) are looked after by a registered childminder or attend an approved playgroup, nursery or after-school club. This extra help is available to families paying childcare for children until the first Monday in September following their 15th birthday, or 16th birthday if the child is disabled.

We can disregard up to £175 for one child, or up to £300 for two or more children, from your weekly income. You qualify if:

- You are a couple and both work at least 16 hours each week; or
- You are a couple and one of you works at least 16 hours each week and the other is incapacitated, in hospital, in prison or aged 80 or over; or
- You are a lone parent working at least 16 hours each week.

This disregard of your childcare costs does mean that you will get a higher rate of housing benefit and council tax support. If the amount you pay changes so will your benefit. You must tell us if this happens to avoid being overpaid.

Section 1 - To be filled in by the claimant

First name

Last name

Address

Postcode

Contact number

Please tick the type of childcare that applies to you

- Registered childminder caring for your child in your home or their home
- Registered nursery care for your child on nursery premises
- Registered playscheme
- Nursery or playscheme on government property
- Out of hours club run by a local authority
- Out of hours club at school
- Other (please specify)

**Name and address
where care is provided**

Phone number of premises

Section 2 - Please fill in the following for each child that you pay childcare for:

First child

Child's full name

Childcare provider's full name

Childcare provider's address

Childcare provider's contact number

Registration number

Weekly charge (term time) **Weekly charge (holidays)**

Number of weeks at school holiday rate

Date you started paying childcare costs

Are there any times during the year that you do not pay for childcare

Date of last increase or decrease of rates

Weekly charge before rates changed

Childcare provider's declaration:

I declare that the information on this form is correct and complete. I understand that it is an offence to give false information to obtain benefit and to enable another person to obtain benefit.

Name

Signed _____ **Date**

Official business stamp (if available)

Second child

Child's full name

Childcare provider's full name

Childcare provider's address

Childcare provider's contact number

Registration number

Weekly charge (term time)

£

Weekly charge (holidays)

£

Number of weeks at school holiday rate

Date you started paying childcare costs

Are there any times during the year that you do not pay for childcare

Date of last increase or decrease of rates

Weekly charge before rates changed

£

Childcare provider's declaration:

I declare that the information on this form is correct and complete. I understand that it is an offence to give false information to obtain benefit and to enable another person to obtain benefit.

Name

Signed

Date

Official business stamp (if available)

Section 3 - Declaration of claimant

I declare that the information on this form is correct and complete. I understand that it is an offence to give false information to obtain benefit and to enable another person to obtain benefit.

Signed

Date