

**CABINET  
23 FEBRUARY 2010**

**DIRECTORATE OF COMMUNITY & ENVIRONMENT  
ENVIRONMENTAL HEALTH  
REPORT NO. EH1008**

**ENVIRONMENTAL HEALTH FEES AND CHARGES 2010/11**

**1. INTRODUCTION**

This paper recommends new fees and charges for services provided by Environmental Health, to come into effect in April 2010. The fees and charges are shown in the appendices. The fees for the service's licensing work are agreed by Licensing and General Purposes Committee. There is a copy of these in the Resources Room and they are also available in Environmental Health Services.

**2. BACKGROUND**

Fees and charges for Environmental Health were last reviewed in 2008, with the new fees effective from April 2009. The fee increases proposed in Appendix A are based on the Council's policy for fees and charges, which recognises the need to maintain reasonable charges and levels of income and take into account the annual rate of inflation. They also take into account the Council's medium term financial strategy and the pressing need at this time to reduce net expenditure. The levels set have been rounded and include VAT (where applicable).

**3. CEMETERIES**

In September 2002, the Council introduced a programme, covering five years, of fee increases at inflation plus 10% for our cemeteries to reduce the substantial operating deficit. The five years ended in March 2007 and a similar arrangement was then put in place until 2012.

**4. CREMATORIUM**

Our cremation fee currently stands at £535 (including the organist's fee). It is proposed to raise this to £545. Benchmarking with other crematoriums shows our fees will remain competitive, but towards the upper end of the scale, reflecting the quality of the service provided.

## 5. GREEN WASTE

- We are introducing brown wheelie bins for the collection of garden waste, as a premium service in March. This will complement our existing scheme, which uses 90L reusable bags and optional single use bags. The charge of £35 per bin was agreed by Cabinet (EH 09/004). This covers the cost of 25 collections per annum.
- We will continue to promote the service to attract new service users and take advantage of the spare capacity available within the current collection arrangements. Existing customers will be given the opportunity to transfer to the new service.
- The price of single use sacks has been increased by 20% to encourage the use of more sustainable options.

## 6. FINANCIAL IMPLICATIONS

The changes proposed would generate an estimated £53K additional income in the next full financial year assuming activity levels remain constant.

## 7. RECOMMENDATIONS

The Cabinet is recommended to approve the revised fees and charges outlined in the appendix to take effect on 1st April 2010.

**HELEN LOLLEY**  
**ENVIRONMENTAL HEALTH MANAGER**  
**ENVIRONMENTAL HEALTH**

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**Background Papers:** None

**Contact:** Helen Lolley, Environmental Health Manager  
(01252 398170)

**Appendix A :** List of current and proposed fees for Environmental Health Services

# ENVIRONMENTAL HEALTH SERVICES

## PROPOSED LIST OF FEES AND CHARGES FROM 1 April 2010 v1.0

SERVICE	UNIT	RECOMMENDED CHARGE FROM 1.4.09: £	RECOMMENDED CHARGE FROM 1.4.10: £
<b>ENVIRONMENTAL CONTROL AND POLLUTION</b>			
<b>PESTS &amp; PEST CONTROL</b> (Charges include VAT)			
Wasp nests	per treatment	No longer provided as a service	No longer provided as a service
	each additional nest	As above	As above
<b>Domestic Premises</b>			
i) Rats, mice	per treatment	Free	Free
ii) Cockroaches, bedbugs, lice *	per treatment	No longer provided as a service, except for those in receipt of the benefits listed below	No longer provided as a service, except for those in receipt of the benefits listed below
iii) All other pests, including fleas	per treatment	No longer provided as a service.	No longer provided as a service.
<i>*Service is free to residents in receipt of Housing Benefit, Local Housing Allowance, Employment Support Allowance, Working Tax/Child Tax Credit, Guaranteed Pension Credit, Job Seekers' Allowance and Incapacity Benefit.</i>			
<b>DOG WARDEN</b> (VAT not applicable)			
Seizure of stray dogs (set by Statute)	per dog	25.00	25.00
Kennelling Charges	1 or 2 days	27.00	28.00
	each additional day	16.00	16.50
<b>Fixed Penalty Notices</b>			
Dogs Fouling Of Land Act 1996 (statutory fee)	Per offence	75.00	75.00
<b>Property Inspections</b>			
Inspections requested by the British High Commission (Housing Services)	Per inspection	107.00	109.57
<b>OUT-OF-HOURS EMERGENCY SERVICE</b>			
(VAT not applicable)			
Call-out charge to attend to incidents under Noise and Statutory Nuisance Act 1993, Environmental Protection Act 1990, etc		85.00	87.00

## ENVIRONMENTAL HEALTH SERVICES

### PROPOSED LIST OF FEES AND CHARGES FROM 1 April 2010

SERVICE	UNIT	RECOMMENDED CHARGE FROM 1.4.09: £	RECOMMENDED CHARGE FROM 1.4.10: £
<b>CONTRACT SERVICES: WASTE MANAGEMENT</b>			
<b>WASTE COLLECTION</b>			
<b>WHEELED BIN REPLACEMENT</b>			
(including VAT)			
New 140 or 240 litre bin, delivered		40.50	41.30
Second-hand 140 or 240 litre bin, delivered		40.00	40.80
Admin fee for Developers ( <i>regardless of size of order</i> )		36.00	36.50
<b>BULKY WASTE COLLECTIONS</b>			
Standard charge for up to 3 items *	Per collection	33 (min increase)	34
	Reduced charge for residents in receipt of certain benefits for first collection in any one year (April to March)	17	18
<b>GARDEN WASTE COMPOSTING SERVICE</b>			
a) Annual service : 25 collections per annum			
i) maximum 240L per collection via wheeled bin	Annual Service	35.00	35
ii) maximum 180L per collection via reusable bags	Annual Service	25	26
iii) concession for 180L via reusable bags	Annual Service	13	13
iv) additional 90L per collection	Annual Service	7	7
b) Single Use Sacks	Roll of 5 sacks	5	6

## ENVIRONMENTAL HEALTH SERVICES

### PROPOSED LIST OF FEES AND CHARGES FROM 1 APRIL 2010

SERVICE	VAT	CHARGE DESCRIPTION	RECOMMENDED CHARGE FROM 1.4.09: £	RECOMMENDED CHARGE FROM 1.4.10: £
<b>CREMATORIUM</b>				
<b>CREMATION FEES</b>	E	For a person aged 12 years or over	535.00	545.00
	E	For a child aged over 1 month but less than 12 years	66.00	67.00
	E	For a stillborn child or a child under 1 month	Free	Free
		From outside the Borough	64.00	65.00
		Environmental Levy	45.00	45.00
<b>MISCELLANEOUS FEES</b>	E	Temporary deposit of cremated remains per month (1st month free)	19.00	20.00
	E	Urns – polytainers <sup>1</sup>	13.00	14.00
	E	Wooden caskets <sup>1</sup>	33.00	34.00
	E	Forwarding cremated remains by post	55.00	56.00
	E	Certified extract from register of cremation	16.00	17.00
		Use of chapel for additional service time (with cremation)	100.00	100.00
	I	Use of chapel for service with organist (no cremation)	188.00	192.00
	E	Interment of cremated remains	59.00	60.00
	E	Use of chapel of rest (per day)	14.00	15.00
	E	Organist's fee <sup>1</sup>	20.00	21.00
	E	Medical referee's fees <sup>1</sup>	19.00	19.00
	E	Minister's fees	104.00	104.00
		<sup>1</sup> included in Cremation Fees		
<b>EXHUMATIONS</b>	I	<b>Cremated remains:</b>		
		Transfer to Sanctum II or Sanctum 2000	Free	Free
		In all other cases	167.00	170.00
	I	Full burials		
<b>MEMORIALS</b>	I	Wall plaques (20 year period)		
		- 20 x 20 cm	526.00	537.00
		No illustration, maximum of 75 letters		
		- 24 x 40 cm	730.00	745.00
		No illustration, including up to 125 letters		
		- 40 x 40 cm	982.00	1002.00
		Maximum of 200 letters		
		Illustrations at cost price		
		- 60 x 30 cm	1175.00	1225.00
		Maximum of 200 letters		
		Illustrations at cost price		
		<b>Lettering not included in above prices</b>		
	I	Memorial kerb and tablet (vase) (10 year period)	335.00	342.00
	I	Replacement plaque (including engraving)	171.00	174.00
	I	"Sanctum II" including plaque (20 year period)	735.00	750.00
	I	"Sanctum II" including plaque (80 year period)	1591.00	1623.00
	I	Second interment in "Sanctum II" including replacement plaque	313.00	319.00
	I	"Sanctum 2000" including plaque (20 year period)	1124.00	1146.00
	I	"Sanctum 2000" including plaque (30 year period)	1448.00	1477.00
	I	"Sanctum 2000" including plaque (50 year period)	1689.00	1723.00
	I	Second interment in "Sanctum 2000" including plaque	313.00	319.00
	I	"Sanctum 2000" - photograph	77.00	79.00
	I	Planter plaque (10 year period)	335.00	342.00
	I	Replacement plaque (including engraving)	171.00	174.00
	I	Bulb scheme	Various	
	I	Individual memorials (80 year period) <i>ie sundials, birdbaths, etc</i>		
	I	Hymn/Service Book dedications	39.00	40.00
	I	Bush roses (7 year period)	269.00	274.00
	I	Standard roses, trees and shrubs (7 year period)	319.00	325.00
	I	Black granite plaque for bush roses, standard roses, trees and shrubs <i>in addition to rose fee</i>	99.00	101.00

	I	Replacement plaque	33.00	34.00	
	E	Teak seats (including plaque and inscription)	923.00	941.00	
	I	Additional plaque for Teak Seat	109.00	111.00	
	I	Floris wall plaques: (10 year period) <i>(Includes letters)</i>			
		Inscription only	258.00	263.00	
		With posy holder or emblem	280.00	286.00	
		With ceramic insert	319.00	325.00	
		With photograph	345.00	352.00	
<b>BOOKS OF REMEMBRANCE</b>					
		<b>(Baby up to 24 months)</b>			
<b>Babies' Book of Remembrance:</b>		2 line entry	Free	Free	
	I	5 line entry	11.00	11.00	
	I	8 line entry	28.00	29.00	
	I	5 line entry with illustration	66.00	67.00	
	I	8 line entry with illustration	72.00	73.00	
<b>Book of Remembrance:</b>	I	2 line entry	71.00	72.00	
	I	5 line entry	82.00	84.00	
	I	8 line entry	97.00	99.00	
	I	5 line entry with illustration	142.00	145.00	
	I	8 line entry with illustration	147.00	150.00	
<b>Miniature Books<sup>#</sup></b>	I	2 line entry	49.00	50.00	
	I	5 line entry	55.00	56.00	
	I	8 line entry	60.00	61.00	
	I	5 line entry with illustration	109.00	111.00	
	I	8 line entry with illustration	121.00	123.00	
<b>Memorial Cards<sup>#</sup></b>	I	2 line entry	22.00	22.00	
	I	5 line entry	28.00	29.00	
	I	8 line entry	33.00	34.00	
	I	5 line entry with illustration	67.00	68.00	
	I	8 line entry with illustration	72.00	73.00	
<b>Replica Cards<sup>#</sup></b>	I	2 line entry	22.00	22.00	
	I	5 line entry	28.00	29.00	
	<b><sup>#</sup> Copies of entries in the Books of Remembrance</b>	I	8 line entry	33.00	34.00
		I	5 line entry with illustration	72.00	73.00
		I	8 line entry with illustration	77.00	79.00
<b>Additional lines to existing miniatures:</b>		I	2 line entry	22.00	22.00
	I	5 line entry	28.00	29.00	
	I	8 line entry	33.00	34.00	
	I	5 line entry with illustration	77.00	79.00	
	I	8 line entry with illustration	82.00	84.00	
<b>Photograph in new miniature:</b>	I	Photograph	28.00	29.00	

E = VAT exempt

I = Including VAT at standard rate

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SERVICE	VAT	CHARGE DESCRIPTION	RECOMMENDED CHARGE FROM 1.4.09: £	RECOMMENDED CHARGE FROM 1.4.10: £
<b>CEMETERIES</b>				
<i>** Double fees for non-residents</i>				
<b>INTERMENT FEES**</b>	E	For a person aged 12 years or over at a single depth	864	968
	E	Additional payment for interment at double depth	419	469
	E	For a child aged over 1 month but less than 12 years	93	104
	E	For a stillborn child or a child under 1 month	Free	Free
		From outside the Borough	71	80
	E	For the burial of cremated remains	274	307
<b>EXCLUSIVE RIGHTS OF BURIAL**</b>	E	Adults – in earthen graves for a period of 30 years <sup>2</sup>	1000	1120
	E	Children's graves for a period of 30 years <sup>2</sup>	464	520
	E	Cremated remains graves for a period of 30 years <sup>2</sup>	547	613
	E	<b>Graves:</b> Extension of 5 years to a maximum of 30 years	168	188
	E	<b>Cremated remains plots:</b> Extension of 5 years to a maximum of 30 years	88	99
		<sup>2</sup> <i>These fees include the Deed of Grant and all the expenses thereof</i>		
	I	For graves in kerb areas an additional fee for maintenance for 30 years	1,906	2,135
	E	Registering Transfer of Right of Burial or Statutory Declaration	88	99
<b>MONUMENTS AND KERBSTONES**</b>	I	A headstone or cross not exceeding 4' in height	172	193
	I	Scrolls, vases or tablets laid horizontally at the head of the grave	172	193
	I	Each additional inscription	77	86

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